NORMANTON
Town Council

To all members of the Finance Committee

Date: 18th November 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the **FINANCE COMMITTEE** on **Monday, 23rd November 2026** at **1.30pm** at **Normanton Town Hall,** High Street, Normanton, WF6 2DZ.

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

Please note that this meeting may be audio recorded by the Clerk to assist in the accurate production of minutes.

Yours sincerely

Donna Johnston
Town Clerk & RFO.

Normanton Town Hall, High Street, Normanton, West Yorkshire, WF6 2DZ
Tel: 01924 893794 E: enquiries@normantontowncouncil.co.uk

NORMANTON
Town Council

FINANCE COMMITTEE AGENDA

Monday, 23rd November 2026 at 1.30pm at Normanton Town Hall

	Description	Enclosure
39.	**To receive apologies and approve reasons for absence.**	
40.	**To receive members' declarations of interest.**	
41.	**To receive and sign the minutes of a meeting of the Finance Committee held on Monday, 24th August 2026 (Minute Numbers 25-38; Page Numbers 7-10).**	**A**
42.	**To receive the Bank Reconciliations for Quarter 2 of the 2026/27 financial year.** • July 2026 • August 2026 • September 2026	 **B** **C** **D**
43.	**To receive the Balance Sheet for Month 6 of the 2026/27 financial year.**	**E**
44.	**To receive the Budget Report for the 2026/27 financial year.** • Budget Summary • Allotments Committee Budget Report • Events Committee Budget Report • Finance Committee Budget Report • Property Committee Budget Report • Staffing Committee Budget Report	 **F** **G** **H** **I** **J** **K**
45.	**To receive the Reserves Report for the 2026/27 financial year.**	**L**
46.	**To receive the Internal Control Checklists for Quarter 2 of the 2025/26 financial year.**	**M**
47.	**To receive the Community Infrastructure Levy Report.**	**N**

48.	**To receive an update on progress with Internal Audit recommendations from last meeting. (Minute 011 of 18th May 2026)**	**O**
49.	**To consider a quote for a new Deputy Mayor's Robe and accessories.**	**P**
50.	**To consider a quote for a Civic Regalia Assessment.**	**Q**
51.	**To give preliminary consideration to the Finance Committee Budget for 2027/28.**	**R**

FINANCE COMMITTEE MINUTES

Monday, 24th August 2026 at 1.30pm at Normanton Town Hall

Present:
Councillor Alison Bones
Councillor Mark Jennings
Councillor Brian Mayne – Chair
Councillor Pam Mayne
Councillor Roy Seal

Also Present:
Donna Johnston – Town Clerk

Absent:
Councillor Elaine Blezard
Councillor Josie Pritchard
Councillor Paul Sampson
Councillor Keith Wilson, JP

025. To receive apologies and approve reasons for absence.
RESOLVED: that apologies for absence be received on behalf of Councillors Elaine Blezard, Josie Pritchard, Paul Sampson and Keith Wilson, JP.

026. To receive members' declarations of interest.
There were no declarations of interest recorded.

027. To receive and sign the minutes of a meeting of the Finance Committee held on Monday, 18th May 2026 (Minute Numbers 001-024; Page Numbers 1-6).
RESOLVED: that the minutes be approved and signed by the Chair.

028. To receive the Bank Reconciliations for Quarter 1 of the 2026/27 financial year.
RESOLVED: that the Bank Reconciliations for April, May and June 2026 be received.

029. To receive the Balance Sheet for Month 3 of the 2026/27 financial year.

RESOLVED: that the Balance Sheet for Month 3 showing net assets of £415,218.54 be received.

030. To receive the Budget Report for the 2026/27 financial year.

A budget summary was provided and supported by a number of accounting reports. Members noted that the Council remained within its approved overall budget at the end of Quarter 1, with total income recognised of £211,490.57 and total expenditure and commitments of £173,535.26, representing 34.6% of the approved expenditure budget.

RESOLVED: that the report be received and noted, and that:

i) The backdated utility bill for Normanton Town Hall be funded from the General Reserve subject to Council approval.

ii) The Spring 2027 hanging baskets be suspended pending a full review due to the cost implications.

iii) The Town Hall refurbishment budget be increased in line with the current Earmarked Reserve figure.

031. To receive the Reserves Report for the 2026/27 financial year.

RESOLVED: that the Reserves Report showing total earmarked reserves of £202,191.52 and total funds of £414,952.72 be received.

032. To receive the Internal Control Checklists for Quarter 4 of the 2025/26 financial year.

Members noted that the Quarter 4 review had been completed by Councillor Tracey Goodwin. It was concluded that the Council's internal controls were operating effectively, with no significant weaknesses identified. It was further noted that clearer guidance would be provided to assist future councillor reviews.

RESOLVED: that the Internal Control Checklists for Quarter 4 of the 2025/26 financial year be received.

033. To receive the Internal Control Checklists for Quarter 1 of the 2026/27 financial year.

Members noted that the Quarter 1 reviews had been completed by Councillor Mark Jennings and Councillor Cliff Parsons, and that both reviewers concluded that the Council's internal controls were operating effectively.

RESOLVED: that the Internal Control Checklists for Quarter 1 of the 2026/27 financial year be received.

034. To receive the Community Infrastructure Levy Report. Members noted that no CIL income or expenditure had been recorded for the 2026/27 financial year to date. The retained CIL balance at 31st March 2026 was reported as £70,262.70.

RESOLVED: that the Community Infrastructure Levy Report be received.

035. To consider a report on the provision of a gov.uk website. Members considered the options for replacing the Council's current website with a gov.uk website.

RESOLVED: that Aubergine be appointed to provide the new gov.uk website, with the following costs approved:
i) website build at a cost of £999.00;
ii) additional document migration at an estimated cost of £780.00;
iii) online payments at a cost of £500.00;
iv) annual subscription at a cost of £299.00 per year from year 2 onwards;
v) gov.uk domain management at a cost of £100.00 per year;
vi) WCAG compliance monitoring at a cost of £299.00 per year;
vii) extended support at a cost of £720.00;
viii) online forms at a cost of £50.00 per year; and
ix) additional storage up to 1GB at a cost of £100.00 per year.
The total implementation cost of £2,279.00 was approved, subject to confirmation of the estimated document migration costs, with ongoing annual costs of £1,468.00 per year.

036. To consider a proposal from the Allotments Committee for the provision of fencing at the Gilcar Street Allotments and make a recommendation to Council regarding funding.

Members considered the proposal to install V Mesh fencing at Gilcar Street Allotments at an estimated cost of £8,000.00.

RESOLVED: that the installation of V Mesh fencing at Gilcar Street Allotments be supported and that Council be recommended to fund the works from Community Infrastructure Levy funds.

037. To receive an update on progress with Internal Audit recommendations from the last meeting. (Minute 011 of 18th May 2026).

Members received an update on actions taken following the Internal Audit report. It was noted that most actions had been completed, with the upload of the 2015 minutes pending the website changeover and the work to update historical minutes continuing weekly.

RESOLVED: that the update be received and noted.

038. To review the Reserves Policy.

RESOLVED: that the Reserves Policy be reviewed and accepted.

In the absence of any further business, the Chair thanked everyone for their attendance and closed the meeting.

NORMANTON TOWN COUNCIL
BANK RECONCILIATION

	Bank Reconciliation at 31/07/2026			
	Cash in Hand 01/04/26			£345,743.36
	ADD			
	Receipts 01/04/26 - 31/07/26			£210,870.98
				£556,614.34
	SUBTRACT			
	Payments 01/04/26 - 31/07/26			£162,216.41
A	**Cash in Hand 31/07/26** (per Cash Book)			**£394,397.93**
	Cash in hand per Bank Statements			
	Petty Cash	31/07/26	£163.89	
	Unity Current	31/07/26	£24,850.37	
	Unity Savings	31/07/26	£372,950.53	
	Lloyds Card	31/07/26	£0.00	
	Admin Float	31/07/26	£100.00	
	Events Float	31/07/26	£200.00	
	Square	31/07/26	£0.00	
				£398,264.79
	Less unpresented payments			£4,497.36
				£393,767.43
	Plus unpresented receipts			£630.50
B	**Adjusted Bank Balance**			**£394,397.93**

A=B Checks out OK £0.00

Prepared by: Donna Johnston - Town Clerk & RFO
11th August 2026

Checked by: Councillor Pam Mayne
11th August 2026

NORMANTON TOWN COUNCIL

Prepared by: Donna Johnston Date: 01.09.26

Name and Role (Clerk/RFO etc)

Approved by: Cllr Pam Mayne Date: 02.09.26

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/08/2026			
	Cash in Hand 01/04/2026			345,743.36
	ADD			
	Receipts 01/04/2026 - 31/08/2026			214,065.05
				559,808.41
	SUBTRACT			
	Payments 01/04/2026 - 31/08/2026			197,909.03
A	**Cash in Hand 31/08/2026** (per Cash Book)			**361,899.38**
	Cash in hand per Bank Statements			
	Petty Cash	31/08/2026	162.14	
	Unity Current	31/08/2026	36,795.17	
	Unity Savings	31/08/2026	327,950.53	
	Lloyds Card	31/08/2026	0.00	
	Admin Float	31/08/2026	100.00	
	Events Float	31/08/2026	200.00	
	Square	31/08/2026	0.00	
				365,207.84
	Less unpresented payments			3,798.46
				361,409.38
	Plus unpresented receipts			490.00
B	**Adjusted Bank Balance**			**361,899.38**
	A = B Checks out OK			

NORMANTON TOWN COUNCIL

Prepared by: Donna Johnston - Town Clerk & RFO Date: 01.10.2026

Name and Role (Clerk/RFO etc)

Approved by: Cllr P Mayne Date: 31.10.2026

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2026			
	Cash in Hand 01/04/2026			345,743.36
	ADD			
	Receipts 01/04/2026 - 30/09/2026			412,165.04
				757,908.40
	SUBTRACT			
	Payments 01/04/2026 - 30/09/2026			257,570.05
A	**Cash in Hand 30/09/2026** (per Cash Book)			**500,338.35**
	Cash in hand per Bank Statements			
	Petty Cash	30/09/2026	149.78	
	Unity Current	30/09/2026	21,479.45	
	Unity Savings	30/09/2026	479,784.14	
	Lloyds Card	30/09/2026	0.00	
	Admin Float	30/09/2026	100.00	
	Events Float	30/09/2026	100.00	
	Square	30/09/2026	0.00	
				501,613.37
	Less unpresented payments			4,369.89
				497,243.48
	Plus unpresented receipts			3,094.87
B	**Adjusted Bank Balance**			**500,338.35**
	A = B Checks out OK			

Created by Scribe

NORMANTON TOWN COUNCIL

BALANCE SHEET

31/03/2027

(Last) Year Ended 31 Mar 2026			*(Current) Year Ended 31 Mar 2027*
£	**CURRENT ASSETS**		**£**
	Stocks and stores		
	Work in progress		
	Debtors (Net of provision for doubtful debts)		
2,884.00	Prepayments		
	Temporary lendings (investments)		
3,347.29	VAT		3,925.00
	BANK BALANCES		
34,232.41	Unity Current	54,742.27	
311,024.93	Unity Savings	459,784.14	
0.00	Lloyds Card	0.00	
100.00	Admin Float	100.00	
200.00	Events Float	100.00	
0.00	Square	20.60	
186.02	Petty Cash	149.78	
345,743.36	**TOTAL BANKS**		514,896.79
351,974.65	**TOTAL ASSETS**		**518,821.79**
	CURRENT LIABILITIES		
713.66	Creditors		0.00
11,162.64	Receipts in Advance		0.00
1,650.00	Accruals		0.00
0.00	VAT		0.00
13,526.30	**TOTAL LIABILITIES**		**0.00**
338,448.35	**NET ASSETS**		**518,821.79**
	Represented by:		
143,559.46	General fund Balance		273,140.81
	Reserves:		

	Capital Reserves		
0.00			**0.00**
	Earmarked Reserves		
25,000.00	EMR - Elections	25,000.00	
18,000.00	EMR - Community Centre	18,000.00	
34,550.00	EMR - Town Hall Refurbishment	40,191.00	
70,262.70	EMR - Community Infrastructure	112,171.42	
17,056.00	EMR - Allotments	18,000.00	
1,248.50	EMR - Talking Newspaper	1,248.50	
5,366.17	EMR - Mayors Appeal 25/26	0.00	
195.00	DEPOSITS HELD	195.00	
1,232.79	EMR - Small Grants	1,232.79	
1,214.00	EMR - Mayors Allowance 25/26	0.00	
451.19	EMR - Civic Regalia	566.19	
5,000.00	EMR - IT/Website	5,000.00	
5,609.00	EMR - NTH Repairs & Renewal	5,609.00	
9,703.54	EMR - National Events	9,703.54	
0.00	EMR - Mayors Appeal 26/27	3,176.89	
0.00	EMR - Mayors Allowance 26/27	1,586.65	
0.00	Community Resilience Fund	3,000.00	
0.00	EMR - Norwood Street Trees	1,000.00	
0.00	EMR - Mayors Allowance 24/25	0.00	
0.00	EMR - Mayors Appeal 24/25	0.00	
0.00	EMR - NTC50	0.00	
194,888.89			**245,680.98**
	Adjustments		
338,448.35			**518,821.79**

The above statement represents fairly the financial position of the council as at 31 Mar 2027

Signed _____

Responsible Financial Officer

Date _____

NORMANTON TOWN COUNCIL
Monday, 23rd November 2026

BUDGET REPORT

Purpose of the Report

To provide the Finance Committee with an overview of the Council's financial position at the end of Quarter 2 of the 2026/27 financial year, based on the Committed Spend Report for each committee and the Year End Summary Report, and to highlight any significant variances requiring explanation or ongoing monitoring.

Overall Financial Position

The Council remains within its approved overall budget.

The Committed Spend Reports identify expenditure already committed through contracts, purchase orders and other known obligations that have not yet been invoiced or paid. It should be noted that the Committed Spend report is a year to date report and may contain income and expenditure from October and November.

Members are therefore requested to consider both reports together when reviewing budget performance, as each report provides different but complementary information.

In accordance with proper accounting practice, year-end accounting adjustments have also been processed to ensure that income and expenditure are recognised in the correct financial year.

These are accounting entries only and do not represent additional cash received or paid by the Council during the reporting period.

Income	**£**
Approved Income Budget	414,001.00
Income Received	455,021.26
Plus: Receipts in Advance	11,162.64
Total Income Recognised	**466,183.90**

Expenditure	**£**
Approved Expenditure Budget	501,654.74
Expenditure Recorded	281,996.87
Plus: Prepayments (2025/26)	2,884.00
Less: Creditors	(713.66)

	F
Expenditure	**£**
Less: Accruals	(1,650.00)
Total Expenditure Recognised	**282,517.21**
Plus: Committed Expenditure	48,214.69
Total Expenditure & Commitments	**330,731.90**
Budget Utilised	**65.9%**

The Council has an approved expenditure budget of £501,654.74 for 2026/27.

At the time of reporting, expenditure and commitments total £330,731.90, representing **65.9% of the annual budget**. This leaves £170,922.84 (34.1%) not yet spent or committed.

Although this is higher than the 50% that might be expected halfway through the year, a number of annual costs have already been paid or committed, including insurance, software licences and other contractual payments.

The Council remains within its overall approved expenditure budget.

Committee Budget Monitoring
Allotments Committee
The Allotments Committee remains in a healthy financial position.

Income from allotment rents is slightly ahead of the anticipated budget and routine expenditure remains well within the approved budget. Repairs and maintenance budgets across the allotment sites remain largely available for works later in the financial year.

The Site Fees income budget was originally set too high. This does not represent unpaid fees, as the amount collected from tenants is passed back to the individual allotment sites. Any reduction in income will therefore be matched by a reduction in expenditure.

A separate budget code has also been introduced for Site Fees this year. Some income is currently included within allotment rents, making rental income appear higher than expected. This will be corrected.

Water expenditure will continue to be monitored throughout the remainder of the financial year. A recent credit note of over £3,000 has had a noticeable impact on the water expenditure across all allotment sites. Ellins Terrace water expenditure has reduced by 50%, and Newland Lane water expenditure has reduced by 37% as a direct result of this credit note. A significant water leak at Ellins Terrace and Newland Lane are the reason for those sites being over their water budget.

Events Committee
The majority of the Council's events take place during Quarters 2 and 3 of the financial year, and expenditure reflects the seasonal nature of the events programme.

Although a small number of individual expenditure headings have exceeded their budgets, the events programme remains within its overall approved budget.

The Council has challenged the new music licence charges following a 64% increase on last year's invoice. The annual charge has risen from £1,758.78 to £2,879.23 (including VAT), following the introduction of a new tariff in January 2026.

The cost excluding VAT is £2,399.36, which is £899.36 above the approved budget of £1,500.

The Council is awaiting clarification of the licence requirements and confirmation of the final charge.

It should be noted that whilst we have prepared purchase orders for litter collection and park hire in line with the quotes provided, Wakefield Council have not yet issued the invoices for these services.

Finance Committee
Finance budgets are progressing broadly as anticipated.

Interest income continues to perform well, whilst annual expenditure including insurance, software licences, memberships and professional services has largely been incurred in accordance with the timing of contractual renewals.

There will be a slight overspend on the franking machine lease due to the addition of machine insurance at a cost of £14.16 per quarter.

There will be a slight overspend on the photocopier lease due to the decommissioning of the old photocopier at a cost of £600.00. This is a one off charge at the end of our previous contract.

The Mayors Expenses 2025/26 is not an overspend. It has been spent from an earmarked reserve, set aside for that purpose, which now sits at £0.

Hanging Basket expenditure currently exceeds the original budget estimate because the Council's original contractor ceased trading and a replacement contractor was appointed at a higher cost.

The Spring displays have not been ordered due to a lack of available budget. Some planting has been done of the planters around the town at a cost of £600.

There should be a saving of around £1,000 from this budget specifically for column testing. It may be prudent to earmark this saving to build up a reserve for the three yearly testing.

No significant concerns have been identified within the Committee's operational budgets.

Property Committee
The Property Committee remains within its approved budget.

Routine expenditure on business rates, servicing, utilities and maintenance is progressing broadly in line with expectations, whilst repairs and maintenance budgets retain sufficient provision for future works.

There has been an overspend of 27% on Fire Alarm service & Maintenance at Woodhouse Community Centre. This is predominantly due to the false call out earlier in the year costing £297.53.

The Town Hall electricity and water budget has been exceeded following the receipt of a substantial backdated invoice from Wakefield Council.

The invoice totalled £19,146.54, resulting from previous billing errors. The Council has already agreed that the additional expenditure will be funded from general reserves.

This is an exceptional expense rather than an increase in the Council's normal annual utility costs.

The Council has received an invoice of £4,407.58 for Town Hall insurance rent, representing an increase of approximately 671% on the previous charge.
This expenditure was not included in the approved budget. Members may wish to consider whether a variation to the lease could allow the Council to arrange its own building insurance at a lower cost.

Staffing Committee
Staffing expenditure remains in line with the approved staffing budget.

Salary, National Insurance and pension costs are progressing as anticipated for the second quarter of the financial year. Training budgets remain largely unspent at this stage, and staff travel expenditure is minimal.

No concerns have been identified.

Significant Budget Variances
The Council considers a variance of 15% or more against an approved budget to be significant for budget monitoring purposes.

Budget Heading	Budget	Expenditure	Variance	Variance %
WCC Fire Alarm	£1,000	£1,276.35	+£276.35	+27.6%
WCC Water	£400	£414.46	+£14.46	+3.6%
Town Hall Utilities	£4,000	£17,542.22	+£13,542.22	+338.6%
Town Hall Insurance Rent	£0	£4,407.58	+£4,407.58	N/A
Summer Hanging Baskets	£8,000	£11,200	+£3,200	+40.0%
Music Licence	£1,500	£2,399.36	+£899.36	+60.0%

Allotments – Water
There is likely to be significant overspends on budget at certain sites due to water leaks which have now been repaired. A change in water supplier takes effect from February 2027 and meters are being monitored regularly.

Conclusion
At the end of Quarter 2, the Council remains within its approved budget and continues to maintain a sound financial position.

Financial performance will continue to be monitored throughout Quarter 3.

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Allotments Committee (Between 01/04/2026 and 31/03/2027)

ALLOTMENTS CTTEE

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
117	Allotments EMR Expenc									(N/A)
94	Allotments General									(N/A)
91	Cypress Road Allotment									(N/A)
104	Edward Street									(N/A)
92	Ellins Terrace 1 Allotmer									(N/A)
93	Ellins Terrace 2 Allotmer									(N/A)
127	Gates & Fencing									(N/A)
103	Gilcar Street									(N/A)
95	Gladstone Street Allotm									(N/A)
96	Heys Buildings Allotmen									(N/A)
1	Income - Allotment Rent		-9,947.64	-9,947.64						-9,947.64 (N/A)
7	Income - Key Deposit (A									(N/A)
129	Income - Waste Re-char									(N/A)
90	Newland Lane Allotment									(N/A)
97	Norwood Street Allotmer									(N/A)
125	Plot Clearance									(N/A)
130	Site Fees									(N/A)
102	The Grove									(N/A)
126	Waste Removal									(N/A)
98	Wentworth Terrace Allot									(N/A)
	SUB TOTAL		**-9,947.64**	**-9,947.64**						**-9,947.64 (N/A)**

Cypress Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
131	Repairs & Maintenance				260.00	75.00		75.00	185.00	185.00 (71%)
132	Water				1,000.00	291.04		291.04	708.96	708.96 (70%)
	SUB TOTAL				**1,260.00**	**366.04**		**366.04**	**893.96**	**893.96 (70%)**

Edward Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
337	Repairs & Maintenance				200.00				200.00	200.00 (100%)
	SUB TOTAL				**200.00**				**200.00**	**200.00 (100%)**

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Allotments Committee (Between 01/04/2026 and 31/03/2027)

Ellins 1 Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
134	Repairs & Maintenance				460.00				460.00	460.00 (100%)
135	Water				800.00	900.61		900.61	-100.61	-100.61 (-12%)
	SUB TOTAL				**1,260.00**	**900.61**		**900.61**	**359.39**	**359.39 (28%)**

Ellins 2 Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
136	Repairs & Maintenance				520.00	150.00		150.00	370.00	370.00 (71%)
137	Water				800.00	900.60		900.60	-100.60	-100.60 (-12%)
	SUB TOTAL				**1,320.00**	**1,050.60**		**1,050.60**	**269.40**	**269.40 (20%)**

Gilcar Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
138	Repairs & Maintenance				200.00	10.00		10.00	190.00	190.00 (95%)
	SUB TOTAL				**200.00**	**10.00**		**10.00**	**190.00**	**190.00 (95%)**

Gladstone Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
139	Repairs & Maintenance				600.00	22.90		22.90	577.10	577.10 (96%)
140	Water				800.00	117.95		117.95	682.05	682.05 (85%)
	SUB TOTAL				**1,400.00**	**140.85**		**140.85**	**1,259.15**	**1,259.15 (89%)**

Grove Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
141	Repairs & Maintenance				200.00				200.00	200.00 (100%)
	SUB TOTAL				**200.00**				**200.00**	**200.00 (100%)**

Heys Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
142	Repairs & Maintenance				460.00				460.00	460.00 (100%)
	SUB TOTAL				**460.00**				**460.00**	**460.00 (100%)**

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Allotments Committee (Between 01/04/2026 and 31/03/2027)

Newland Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
143	Repairs & Maintenance				460.00				460.00	460.00 (100%)
144	Water				900.00	1,245.36		1,245.36	-345.36	-345.36 (-38%)
	SUB TOTAL				**1,360.00**	**1,245.36**		**1,245.36**	**114.64**	**114.64 (8%)**

Wentworth Allotments

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
147	Repairs & Maintenance				800.00	164.08		164.08	635.92	635.92 (79%)
148	Water				1,400.00	704.03		704.03	695.97	695.97 (49%)
	SUB TOTAL				**2,200.00**	**868.11**		**868.11**	**1,331.89**	**1,331.89 (60%)**

Allotments General

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
149	Allotments General				500.00	53.47		53.47	446.53	446.53 (89%)
155	Income - Allotment Rent	11,991.00	12,572.64	581.64						581.64 (4%)
333	Income - Key Deposit		50.00	50.00						50.00 (N/A)
154	Income - Site Fees	1,500.00	230.00	-1,270.00						-1,270.00 (-84%)
152	Site Fees				1,500.00	978.50		978.50	521.50	521.50 (34%)
	SUB TOTAL	**13,491.00**	**12,852.64**	**-638.36**	**2,000.00**	**1,031.97**		**1,031.97**	**968.03**	**329.67 (2%)**

Allotments Gates & Fe

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
150	Gates & Fencing				5,000.00				5,000.00	5,000.00 (100%)
	SUB TOTAL				**5,000.00**				**5,000.00**	**5,000.00 (100%)**

Allotments Plot Clear

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
151	Plot Clearance				5,000.00	2,900.00	905.00	3,805.00	1,195.00	2,100.00 (42%)
	SUB TOTAL				**5,000.00**	**2,900.00**	**905.00**	**3,805.00**	**1,195.00**	**2,100.00 (42%)**

Allotments Waste Rer

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
153	Skip Hire				4,000.00	750.00	166.67	916.67	3,083.33	3,250.00 (81%)

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Allotments Committee (Between 01/04/2026 and 31/03/2027)

SUB TOTAL				**4,000.00**	**750.00**	**166.67**	**916.67**	**3,083.33**	**3,250.00 (81%)**

Norwood Allotments

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
145	Repairs & Maintenance				280.00				280.00	280.00 (100%)
146	Water				300.00	610.90		610.90	-310.90	-310.90 (-103%)
SUB TOTAL					**580.00**	**610.90**		**610.90**	**-30.90**	**-30.90 (-5%)**

Summary

NET TOTAL	**13,491.00**	**2,905.00**	**-10,586.00**	**26,440.00**	**9,874.44**	**1,071.67**	**10,946.11**	**15,493.89**	**5,979.56 (14%)**

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

ALLOTMENTS CTTEE

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
117	Allotments EMR Expenditure							(N/A)
94	Allotments General							(N/A)
91	Cypress Road Allotment							(N/A)
104	Edward Street							(N/A)
92	Ellins Terrace 1 Allotment							(N/A)
93	Ellins Terrace 2 Allotment							(N/A)
127	Gates & Fencing							(N/A)
103	Gilcar Street							(N/A)
95	Gladstone Street Allotment							(N/A)
96	Heys Buildings Allotment							(N/A)
1	Income - Allotment Rent							(N/A)
7	Income - Key Deposit (Allotment)							(N/A)
129	Income - Waste Re-charge							(N/A)
90	Newland Lane Allotment							(N/A)
97	Norwood Street Allotment							(N/A)
125	Plot Clearance							(N/A)
130	Site Fees							(N/A)
102	The Grove							(N/A)
126	Waste Removal							(N/A)
98	Wentworth Terrace Allotment							(N/A)
	SUB TOTAL							**(N/A)**

Cypress Allotments

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
131	Repairs & Maintenance				260.00	75.00	185.00	185.00 (71%)
132	Water				1,000.00	291.04	708.96	708.96 (71%)
	SUB TOTAL				**1,260.00**	**366.04**	**893.96**	**893.96 (71%)**

Edward Allotments

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
337	Repairs & Maintenance				200.00		200.00	200.00 (100%)
	SUB TOTAL				**200.00**		**200.00**	**200.00 (100%)**

Ellins 1 Allotments

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
134	Repairs & Maintenance				460.00		460.00	460.00 (100%)
135	Water		620.00	620.00	800.00	900.61	-100.61	519.39 (65%)
	SUB TOTAL		**620.00**	**620.00**	**1,260.00**	**900.61**	**359.39**	**979.39 (78%)**

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

Ellins 2 Allotments

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
136	Repairs & Maintenance				520.00	150.00	370.00	370.00 (71%)
137	Water				800.00	900.60	-100.60	-100.60 (-13%)
	SUB TOTAL				**1,320.00**	**1,050.60**	**269.40**	**269.40 (20%)**

Gilcar Allotments

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
138	Repairs & Maintenance				200.00	10.00	190.00	190.00 (95%)
	SUB TOTAL				**200.00**	**10.00**	**190.00**	**190.00 (95%)**

Gladstone Allotments

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
139	Repairs & Maintenance				600.00	22.90	577.10	577.10 (96%)
140	Water				800.00	117.95	682.05	682.05 (85%)
	SUB TOTAL				**1,400.00**	**140.85**	**1,259.15**	**1,259.15 (90%)**

Grove Allotments

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
141	Repairs & Maintenance				200.00		200.00	200.00 (100%)
	SUB TOTAL				**200.00**		**200.00**	**200.00 (100%)**

Heys Allotments

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
142	Repairs & Maintenance				460.00		460.00	460.00 (100%)
	SUB TOTAL				**460.00**		**460.00**	**460.00 (100%)**

Newland Allotments

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
143	Repairs & Maintenance				460.00		460.00	460.00 (100%)
144	Water				900.00	1,245.36	-345.36	-345.36 (-38%)
	SUB TOTAL				**1,360.00**	**1,245.36**	**114.64**	**114.64 (8%)**

Wentworth Allotments

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
147	Repairs & Maintenance				800.00	164.08	635.92	635.92 (79%)
148	Water				1,400.00	704.03	695.97	695.97 (50%)

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

SUB TOTAL				**2,200.00**	**868.11**	**1,331.89**	**1,331.89**	**(61%)**

Allotments General

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
149	Allotments General				500.00	53.47	446.53	446.53	(89%)
155	Income - Allotment Rent	11,991.00	12,572.64	581.64				581.64	(5%)
333	Income - Key Deposit		50.00	50.00				50.00	(N/A)
154	Income - Site Fees	1,500.00	230.00	-1,270.00				-1,270.00	(-85%)
152	Site Fees				1,500.00	978.50	521.50	521.50	(35%)
	SUB TOTAL	**13,491.00**	**12,852.64**	**-638.36**	**2,000.00**	**1,031.97**	**968.03**	**329.67**	**(2%)**

Allotments Gates & Fencing

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
150	Gates & Fencing				5,000.00		5,000.00	5,000.00	(100%)
	SUB TOTAL				**5,000.00**		**5,000.00**	**5,000.00**	**(100%)**

Allotments Plot Clearance

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
151	Plot Clearance				5,000.00	2,900.00	2,100.00	2,100.00	(42%)
	SUB TOTAL				**5,000.00**	**2,900.00**	**2,100.00**	**2,100.00**	**(42%)**

Allotments Waste Removal

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
153	Skip Hire				4,000.00	750.00	3,250.00	3,250.00	(81%)
	SUB TOTAL				**4,000.00**	**750.00**	**3,250.00**	**3,250.00**	**(81%)**

Norwood Allotments

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
145	Repairs & Maintenance				280.00		280.00	280.00	(100%)
146	Water				300.00	610.90	-310.90	-310.90	(-104%)
	SUB TOTAL				**580.00**	**610.90**	**-30.90**	**-30.90**	**(-5%)**

Restated **(N/A)**

NET TOTAL	**13,491.00**	**13,472.64**	**-18.36**	**26,440.00**	**9,874.44**	**16,565.56**	**16,547.20**
V.A.T.					778.20		
GROSS TOTAL		**13,472.64**			**10,652.64**		

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Events Committee (Between 01/04/2026 and 31/03/2027)

EVENTS CTTEE

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
85	Brass Band Concert									(N/A)
78	Children's Party									(N/A)
86	Christmas Celebration									(N/A)
79	Christmas Lights									(N/A)
83	Civic Sunday									(N/A)
89	Events - General									(N/A)
75	Gala									(N/A)
87	Halloween									(N/A)
11	Income - Christmas Ligh									(N/A)
9	Income - Gala									(N/A)
12	Income - Party @ Haw H									(N/A)
88	Information Events									(N/A)
82	Mayor Making									(N/A)
120	National Events									(N/A)
124	NTC50									(N/A)
81	Party @ Haw Hill Park					-600.00		-600.00	600.00	600.00 (N/A)
77	Remembrance Sunday									(N/A)
123	Talk & Slide Show									(N/A)
122	VE DAY 80									(N/A)
	SUB TOTAL					**-600.00**		**-600.00**	**600.00**	**600.00 (N/A)**

Christmas Lights

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
170	Catering & Refreshment				500.00				500.00	500.00 (100%)
166	Entertainment				2,000.00	1,405.00	520.00	1,925.00	75.00	595.00 (29%)
169	First Aid				400.00		414.00	414.00	-14.00	400.00 (100%)
163	Gifts & Paper				1,000.00	650.00		650.00	350.00	350.00 (35%)
167	Grotto Decorations				400.00				400.00	400.00 (100%)
168	Grotto Sweets				150.00	164.95		164.95	-14.95	-14.95 (-9%)
247	Income - Christmas Ligh	100.00	20.60	-79.40						-79.40 (-79%)
173	Misc				25.00				25.00	25.00 (100%)
165	Presenter				325.00		320.00	320.00	5.00	325.00 (100%)
171	Refuse Collection & Cle				450.00		398.63	398.63	51.37	450.00 (100%)
172	Security				250.00				250.00	250.00 (100%)
164	Stage Hire				3,000.00		2,094.00	2,094.00	906.00	3,000.00 (100%)
	SUB TOTAL	**100.00**	**20.60**	**-79.40**	**8,500.00**	**2,219.95**	**3,746.63**	**5,966.58**	**2,533.42**	**6,200.65 (72%)**

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Events Committee (Between 01/04/2026 and 31/03/2027)

Christmas Celebratior

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
176	Catering & Refreshment				50.00				50.00	50.00 (100%)
174	Church Hire				50.00				50.00	50.00 (100%)
178	Entertainment				100.00				100.00	100.00 (100%)
175	First Aid				70.00		50.00	50.00	20.00	70.00 (100%)
177	Prizes				30.00				30.00	30.00 (100%)
	SUB TOTAL				**300.00**		**50.00**	**50.00**	**250.00**	**300.00 (100%)**

Civic Sunday

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
179	Catering & Refreshment				650.00	630.00		630.00	20.00	20.00 (3%)
180	First Aid				100.00		92.00	92.00	8.00	100.00 (100%)
	SUB TOTAL				**750.00**	**630.00**	**92.00**	**722.00**	**28.00**	**120.00 (16%)**

Events General

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
181	Events General				500.00	109.17		109.17	390.83	390.83 (78%)
184	Events Insurance				2,000.00	1,360.11		1,360.11	639.89	639.89 (31%)
182	Music Licence				1,500.00		2,399.36	2,399.36	-899.36	1,500.00 (100%)
183	Premises Licence				70.00	70.00		70.00		(0%)
	SUB TOTAL				**4,070.00**	**1,539.28**	**2,399.36**	**3,938.64**	**131.36**	**2,530.72 (62%)**

Gala

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
203	Catering & Refreshment				650.00	496.36		496.36	153.64	153.64 (23%)
194	Dance Display Donation				1,250.00	1,100.00		1,100.00	150.00	150.00 (12%)
195	Entertainment				7,500.00	5,105.50		5,105.50	2,394.50	2,394.50 (31%)
186	Fireworks				6,250.00	6,250.00		6,250.00		(0%)
199	First Aid				1,600.00	1,202.00		1,202.00	398.00	398.00 (24%)
200	Gala Programme				800.00	800.00		800.00		(0%)
245	Income - Gala	4,500.00	4,239.65	-260.35						-260.35 (-5%)
198	Marquee, Table and Cha				2,600.00	2,595.00		2,595.00	5.00	5.00 (0%)
202	Misc				1,060.00	80.80	48.00	128.80	931.20	979.20 (92%)
196	Parade Band				2,300.00	2,300.00		2,300.00		(0%)
192	Parade Donations				1,500.00	1,105.00		1,105.00	395.00	395.00 (26%)
185	Park Hire				55.00				55.00	55.00 (100%)

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Events Committee (Between 01/04/2026 and 31/03/2027)

191	Policing				1,200.00		1,022.76	1,022.76	177.24	1,200.00 (100%)
188	Presenter				635.00	630.00		630.00	5.00	5.00 (0%)
187	Prize Money				100.00	100.00		100.00		(0%)
189	Refuse Collection & Cle				3,000.00		1,946.70	1,946.70	1,053.30	3,000.00 (100%)
193	Security				1,500.00	1,011.00		1,011.00	489.00	489.00 (32%)
201	Stage Hire				2,500.00	2,131.00		2,131.00	369.00	369.00 (14%)
197	Toilet Hire				2,500.00	2,270.00		2,270.00	230.00	230.00 (9%)
190	Traffic Management				3,000.00	2,636.50		2,636.50	363.50	363.50 (12%)
	SUB TOTAL	**4,500.00**	**4,239.65**	**-260.35**	**40,000.00**	**29,813.16**	**3,017.46**	**32,830.62**	**7,169.38**	**9,926.49 (22%)**

Halloween

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
207	Entertainment				895.00	420.00	100.00	520.00	375.00	475.00 (53%)
209	Fancy Dress Prizes				90.00	90.00		90.00		(0%)
206	First Aid				150.00		50.00	50.00	100.00	150.00 (100%)
204	Park Hire				55.00				55.00	55.00 (100%)
205	Presenter				210.00	200.00		200.00	10.00	10.00 (4%)
208	Sweets				100.00		119.54	119.54	-19.54	100.00 (100%)
	SUB TOTAL				**1,500.00**	**710.00**	**269.54**	**979.54**	**520.46**	**790.00 (52%)**

Information Events

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
210	Information Events				250.00				250.00	250.00 (100%)
	SUB TOTAL				**250.00**				**250.00**	**250.00 (100%)**

Mayor Making

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
211	Catering & Refreshment				1,500.00	1,165.15		1,165.15	334.85	334.85 (22%)
217	First Aid				100.00	92.00		92.00	8.00	8.00 (8%)
215	Gifts & Flowers				100.00	166.67		166.67	-66.67	-66.67 (-66%)
212	Long Service Awards				500.00	109.13		109.13	390.87	390.87 (78%)
218	Misc				300.00	13.99		13.99	286.01	286.01 (95%)
214	Orders of Service				50.00	70.00		70.00	-20.00	-20.00 (-40%)
216	Presenter				350.00	300.00		300.00	50.00	50.00 (14%)
213	Venue / Equipment Hire				600.00	600.00		600.00		(0%)
	SUB TOTAL				**3,500.00**	**2,516.94**		**2,516.94**	**983.06**	**983.06 (28%)**

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Events Committee (Between 01/04/2026 and 31/03/2027)

Party @ Haw Hill Park

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
223	Barrier Hire				400.00	380.00		380.00	20.00	20.00 (5%)
222	Entertainment				5,000.00	3,300.00		3,300.00	1,700.00	1,700.00 (34%)
228	First Aid				550.00		552.00	552.00	-2.00	550.00 (100%)
246	Income - Party @ Haw H	1,000.00	669.50	-330.50						-330.50 (-33%)
230	Marquee, Table and Cha				2,100.00	1,990.00		1,990.00	110.00	110.00 (5%)
338	Misc					46.24		46.24	-46.24	-46.24 (N/A)
227	Park Hire				55.00				55.00	55.00 (100%)
225	Performer Refreshments				100.00	68.46		68.46	31.54	31.54 (31%)
221	Presenter				430.00	425.00		425.00	5.00	5.00 (1%)
229	Refuse Collection & Cle				1,580.00		1,572.08	1,572.08	7.92	1,580.00 (100%)
224	Security				3,785.00	2,184.00		2,184.00	1,601.00	1,601.00 (42%)
220	Stage Hire				4,000.00	3,801.00		3,801.00	199.00	199.00 (4%)
226	Toilet Hire				2,000.00	1,975.00		1,975.00	25.00	25.00 (1%)
	SUB TOTAL	**1,000.00**	**669.50**	**-330.50**	**20,000.00**	**14,169.70**	**2,124.08**	**16,293.78**	**3,706.22**	**5,499.80 (26%)**

National Events

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
219	National Events				9,703.74				9,703.74	9,703.74 (100%)
	SUB TOTAL				**9,703.74**				**9,703.74**	**9,703.74 (100%)**

Remembrance Sunda

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
231	Band				600.00		600.00	600.00		600.00 (100%)
237	Catering & Refreshment				850.00	740.00	72.00	812.00	38.00	110.00 (12%)
234	Coach Hire				900.00	600.00		600.00	300.00	300.00 (33%)
235	Misc				680.00				680.00	680.00 (100%)
233	Poppy Wreaths				150.00	110.83		110.83	39.17	39.17 (26%)
232	Sound System Hire				320.00	332.00		332.00	-12.00	-12.00 (-3%)
236	Traffic Management				1,500.00				1,500.00	1,500.00 (100%)
	SUB TOTAL				**5,000.00**	**1,782.83**	**672.00**	**2,454.83**	**2,545.17**	**3,217.17 (64%)**

Santa Run

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
238	Costumes				150.00				150.00	150.00 (100%)
240	Equipment				100.00				100.00	100.00 (100%)

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Events Committee (Between 01/04/2026 and 31/03/2027)

239	Health & Safety				150.00			150.00	150.00 (100%)
241	Printing Costs				100.00			100.00	100.00 (100%)
	SUB TOTAL				**500.00**			**500.00**	**500.00 (100%)**

Talk & Slide Show

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
244	Catering & Refreshment				40.00	20.74		20.74	19.26	19.26 (48%)
243	First Aid				60.00	50.00		50.00	10.00	10.00 (16%)
242	Venue Hire				100.00				100.00	100.00 (100%)
	SUB TOTAL				**200.00**	**70.74**		**70.74**	**129.26**	**129.26 (64%)**

Summary

NET TOTAL	**5,600.00**	**4,929.75**	**-670.25**	**94,273.74**	**52,852.60**	**12,371.07**	**65,223.67**	**29,050.07**	**40,750.89 (40%)**

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

EVENTS CTTEE

Code	Title	Income Budgeted	Income Actual	Income Variance	Expenditure Budgeted	Expenditure Actual	Expenditure Variance	Net Position +/- Under/over spend
85	Brass Band Concert							(N/A)
78	Children's Party							(N/A)
86	Christmas Celebration							(N/A)
79	Christmas Lights							(N/A)
83	Civic Sunday							(N/A)
89	Events - General							(N/A)
75	Gala							(N/A)
87	Halloween							(N/A)
11	Income - Christmas Lights							(N/A)
9	Income - Gala							(N/A)
12	Income - Party @ Haw Hill Park							(N/A)
88	Information Events							(N/A)
82	Mayor Making							(N/A)
120	National Events							(N/A)
124	NTC50							(N/A)
81	Party @ Haw Hill Park							(N/A)
77	Remembrance Sunday							(N/A)
123	Talk & Slide Show							(N/A)
122	VE DAY 80							(N/A)
	SUB TOTAL							**(N/A)**

Christmas Lights

Code	Title	Income Budgeted	Income Actual	Income Variance	Expenditure Budgeted	Expenditure Actual	Expenditure Variance	Net Position +/- Under/over spend
170	Catering & Refreshments				500.00		500.00	500.00 (100%)
166	Entertainment				2,000.00	1,405.00	595.00	595.00 (30%)
169	First Aid				400.00		400.00	400.00 (100%)
163	Gifts & Paper				1,000.00	650.00	350.00	350.00 (35%)
167	Grotto Decorations				400.00		400.00	400.00 (100%)
168	Grotto Sweets				150.00	164.95	-14.95	-14.95 (-10%)
247	Income - Christmas Lights	100.00	20.60	-79.40				-79.40 (-79%)
173	Misc				25.00		25.00	25.00 (100%)
165	Presenter				325.00		325.00	325.00 (100%)
171	Refuse Collection & Cleansing				450.00		450.00	450.00 (100%)
172	Security				250.00		250.00	250.00 (100%)
164	Stage Hire				3,000.00		3,000.00	3,000.00 (100%)
	SUB TOTAL	**100.00**	**20.60**	**-79.40**	**8,500.00**	**2,219.95**	**6,280.05**	**6,200.65 (72%)**

Christmas Celebration

Code	Title	Income Budgeted	Income Actual	Income Variance	Expenditure Budgeted	Expenditure Actual	Expenditure Variance	Net Position +/- Under/over spend
176	Catering & Refreshments				50.00		50.00	50.00 (100%)
174	Church Hire				50.00		50.00	50.00 (100%)
178	Entertainment				100.00		100.00	100.00 (100%)
175	First Aid				70.00		70.00	70.00 (100%)
177	Prizes				30.00		30.00	30.00 (100%)

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

	SUB TOTAL				**300.00**		**300.00**	**300.00**	**(100%)**

Civic Sunday

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
179	Catering & Refreshments				650.00	630.00	20.00	20.00	(3%)
180	First Aid				100.00		100.00	100.00	(100%)
	SUB TOTAL				**750.00**	**630.00**	**120.00**	**120.00**	**(16%)**

Events General

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
181	Events General				500.00	109.17	390.83	390.83	(78%)
184	Events Insurance				2,000.00	1,360.11	639.89	639.89	(32%)
182	Music Licence				1,500.00		1,500.00	1,500.00	(100%)
183	Premises Licence				70.00	70.00			(0%)
	SUB TOTAL				**4,070.00**	**1,539.28**	**2,530.72**	**2,530.72**	**(62%)**

Gala

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
203	Catering & Refreshments				650.00	496.36	153.64	153.64	(24%)
194	Dance Display Donations				1,250.00	1,100.00	150.00	150.00	(12%)
195	Entertainment				7,500.00	5,105.50	2,394.50	2,394.50	(32%)
186	Fireworks				6,250.00	6,250.00			(0%)
199	First Aid				1,600.00	1,202.00	398.00	398.00	(25%)
200	Gala Programme				800.00	800.00			(0%)
245	Income - Gala	4,500.00	4,239.65	-260.35				-260.35	(-6%)
198	Marquee, Table and Chair Hire				2,600.00	2,595.00	5.00	5.00	(0%)
202	Misc				1,060.00	80.80	979.20	979.20	(92%)
196	Parade Band				2,300.00	2,300.00			(0%)
192	Parade Donations				1,500.00	1,105.00	395.00	395.00	(26%)
185	Park Hire				55.00		55.00	55.00	(100%)
191	Policing				1,200.00		1,200.00	1,200.00	(100%)
188	Presenter				635.00	630.00	5.00	5.00	(1%)
187	Prize Money				100.00	100.00			(0%)
189	Refuse Collection & Cleansing				3,000.00		3,000.00	3,000.00	(100%)
193	Security				1,500.00	1,011.00	489.00	489.00	(33%)
201	Stage Hire				2,500.00	2,131.00	369.00	369.00	(15%)
197	Toilet Hire				2,500.00	2,270.00	230.00	230.00	(9%)
190	Traffic Management				3,000.00	2,636.50	363.50	363.50	(12%)
	SUB TOTAL	**4,500.00**	**4,239.65**	**-260.35**	**40,000.00**	**29,813.16**	**10,186.84**	**9,926.49**	**(22%)**

Halloween

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
207	Entertainment				895.00	420.00	475.00	475.00	(53%)
209	Fancy Dress Prizes				90.00	90.00			(0%)

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

206	First Aid				150.00		150.00	150.00	(100%)
204	Park Hire				55.00		55.00	55.00	(100%)
205	Presenter				210.00	200.00	10.00	10.00	(5%)
208	Sweets				100.00		100.00	100.00	(100%)
	SUB TOTAL				**1,500.00**	**710.00**	**790.00**	**790.00**	**(53%)**

Information Events

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
210	Information Events				250.00		250.00	250.00	(100%)
	SUB TOTAL				**250.00**		**250.00**	**250.00**	**(100%)**

Mayor Making

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
211	Catering & Refreshments				1,500.00	1,165.15	334.85	334.85	(22%)
217	First Aid				100.00	92.00	8.00	8.00	(8%)
215	Gifts & Flowers				100.00	166.67	-66.67	-66.67	(-67%)
212	Long Service Awards				500.00	109.13	390.87	390.87	(78%)
218	Misc				300.00	13.99	286.01	286.01	(95%)
214	Orders of Service				50.00	70.00	-20.00	-20.00	(-40%)
216	Presenter				350.00	300.00	50.00	50.00	(14%)
213	Venue / Equipment Hire				600.00	600.00			(0%)
	SUB TOTAL				**3,500.00**	**2,516.94**	**983.06**	**983.06**	**(28%)**

Party @ Haw Hill Park

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
223	Barrier Hire				400.00	380.00	20.00	20.00	(5%)
222	Entertainment				5,000.00	3,300.00	1,700.00	1,700.00	(34%)
228	First Aid				550.00		550.00	550.00	(100%)
246	Income - Party @ Haw Hill Park	1,000.00	669.50	-330.50				-330.50	(-33%)
230	Marquee, Table and Chair Hire				2,100.00	1,990.00	110.00	110.00	(5%)
338	Misc					46.24	-46.24	-46.24	(N/A)
227	Park Hire				55.00		55.00	55.00	(100%)
225	Performer Refreshments				100.00	68.46	31.54	31.54	(32%)
221	Presenter				430.00	425.00	5.00	5.00	(1%)
229	Refuse Collection & Cleansing				1,580.00		1,580.00	1,580.00	(100%)
224	Security				3,785.00	2,184.00	1,601.00	1,601.00	(42%)
220	Stage Hire				4,000.00	3,801.00	199.00	199.00	(5%)
226	Toilet Hire				2,000.00	1,975.00	25.00	25.00	(1%)
	SUB TOTAL	**1,000.00**	**669.50**	**-330.50**	**20,000.00**	**14,169.70**	**5,830.30**	**5,499.80**	**(26%)**

National Events

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
219	National Events				9,703.74		9,703.74	9,703.74	(100%)

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

SUB TOTAL				**9,703.74**		**9,703.74**	**9,703.74**	**(100%)**

Remembrance Sunday

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
231	Band				600.00		600.00	600.00	(100%)
237	Catering & Refreshments				850.00	740.00	110.00	110.00	(13%)
234	Coach Hire				900.00	600.00	300.00	300.00	(33%)
235	Misc				680.00		680.00	680.00	(100%)
233	Poppy Wreaths				150.00	110.83	39.17	39.17	(26%)
232	Sound System Hire				320.00	332.00	-12.00	-12.00	(-4%)
236	Traffic Management				1,500.00		1,500.00	1,500.00	(100%)
SUB TOTAL					**5,000.00**	**1,782.83**	**3,217.17**	**3,217.17**	**(64%)**

Santa Run

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
238	Costumes				150.00		150.00	150.00	(100%)
240	Equipment				100.00		100.00	100.00	(100%)
239	Health & Safety				150.00		150.00	150.00	(100%)
241	Printing Costs				100.00		100.00	100.00	(100%)
SUB TOTAL					**500.00**		**500.00**	**500.00**	**(100%)**

Talk & Slide Show

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
244	Catering & Refreshments				40.00	20.74	19.26	19.26	(48%)
243	First Aid				60.00	50.00	10.00	10.00	(17%)
242	Venue Hire				100.00		100.00	100.00	(100%)
SUB TOTAL					**200.00**	**70.74**	**129.26**	**129.26**	**(65%)**

Restated **(N/A)**

NET TOTAL	**5,600.00**	**4,929.75**	**-670.25**	**94,273.74**	**53,452.60**	**40,821.14**	**40,150.89**
V.A.T.					7,646.17		
GROSS TOTAL		**4,929.75**			**61,098.77**		

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Finance Committee (Between 01/04/2026 and 31/03/2027)

FINANCE CTTEE

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
105	Administration					26.25		26.25	-26.25	-26.25 (N/A)
71	Advertising & Promotion									(N/A)
38	Audit Fees					1,650.00		1,650.00	-1,650.00	-1,650.00 (N/A)
50	Bank Charges									(N/A)
51	Card Processing Fees									(N/A)
68	Civic Regalia									(N/A)
110	Civic Regalia (EMR)									(N/A)
128	Cllr Travel									(N/A)
67	Councillor Allowances									(N/A)
44	Councillor Training									(N/A)
69	Elections									(N/A)
26	Franking Machine Lease									(N/A)
40	GDPR Compliance									(N/A)
74	Hanging Baskets									(N/A)
41	Health & Safety									(N/A)
17	Income - CIL									(N/A)
5	Income - Interest									(N/A)
16	Income - Misc									(N/A)
116	Income - Misc									(N/A)
6	Income - Precept									(N/A)
13	Income- Hanging Baske									(N/A)
39	Insurance									(N/A)
33	IT Equipment									(N/A)
34	IT Software					-1,824.00		-1,824.00	1,824.00	1,824.00 (N/A)
35	IT Support									(N/A)
107	Mayoral Expenses 2025									(N/A)
42	Memberships									(N/A)
32	Office Equipment									(N/A)
29	Photocopier Lease									(N/A)
27	Postage									(N/A)
100	Potts Terrace									(N/A)
30	Printing					17.49		17.49	-17.49	-17.49 (N/A)
37	Professional Fees									(N/A)
112	Refreshments					6.36		6.36	-6.36	-6.36 (N/A)
70	Small Grants									(N/A)
43	Staff Training									(N/A)
31	Stationery									(N/A)
111	SUSPENSE									(N/A)
52	Talking Newspaper					16.00		16.00	-16.00	-16.00 (N/A)

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Finance Committee (Between 01/04/2026 and 31/03/2027)

28	Telephone / Internet				57.15		57.15	-57.15 -57.15 (N/A)
49	Travel Expenses							(N/A)
99	VAT Refund							(N/A)
36	Website							(N/A)
	SUB TOTAL				**-50.75**		**-50.75**	**50.75 50.75 (N/A)**

YEAR END ADJUSTM

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
121	Pre-Payments					510.00	4,540.00	5,050.00	-5,050.00	-510.00 (N/A)
	SUB TOTAL					**510.00**	**4,540.00**	**5,050.00**	**-5,050.00**	**-510.00 (N/A)**

Administration

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
268	Advertising				7,000.00	4,080.00	1,680.00	5,760.00	1,240.00	2,920.00 (41%)
261	Audit Fees				1,500.00	50.00		50.00	1,450.00	1,450.00 (96%)
267	Bank Charges & Card F				650.00	370.88	41.51	412.39	237.61	279.12 (42%)
248	Franking Machine Lease				360.00	311.31	103.77	415.08	-55.08	48.69 (13%)
263	GDPR Compliance				500.00	271.20	219.80	491.00	9.00	228.80 (45%)
260	HR & HS Advisory Servi				3,200.00	1,860.84	1,315.35	3,176.19	23.81	1,339.16 (41%)
290	Income - Interest	6,000.00	3,759.21	-2,240.79						-2,240.79 (-37%)
332	Income - Misc		10.50	10.50						10.50 (N/A)
329	Income - Precept	384,640.00	384,640.00							(0%)
262	Insurance				4,500.00	4,487.73		4,487.73	12.27	12.27 (0%)
253	IT Equipment				2,000.00	186.99		186.99	1,813.01	1,813.01 (90%)
254	IT Software				5,000.00	3,421.25	786.00	4,207.25	792.75	1,578.75 (31%)
255	IT Support				4,600.00	2,686.62	1,974.80	4,661.42	-61.42	1,913.38 (41%)
258	Legal & Professional Fe				1,700.00	1,077.00		1,077.00	623.00	623.00 (36%)
265	Memberships				3,200.00	2,560.00		2,560.00	640.00	640.00 (20%)
259	Payroll Fees				300.00	126.00	90.00	216.00	84.00	174.00 (58%)
250	Photocopier Lease				1,732.00	1,755.50	363.99	2,119.49	-387.49	-23.50 (-1%)
249	Postage & Franker Cons				3,000.00	477.59		477.59	2,522.41	2,522.41 (84%)
264	PPE & Workwear				500.00	113.64		113.64	386.36	386.36 (77%)
251	Printing Costs				2,000.00	640.50	9.99	650.49	1,349.51	1,359.50 (67%)
269	Promotions				2,000.00				2,000.00	2,000.00 (100%)
270	Refreshments				250.00	47.39	3.40	50.79	199.21	202.61 (81%)
252	Stationery & Office Equi				2,200.00	400.44	21.24	421.68	1,778.32	1,799.56 (81%)
342	SUSPENSE		107.53	107.53						107.53 (N/A)
266	Telephone & Broadband				2,100.00	997.20	771.65	1,768.85	331.15	1,102.80 (52%)
331	VAT									(N/A)

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Finance Committee (Between 01/04/2026 and 31/03/2027)

257	Website Development				5,000.00	2,298.00		2,298.00	2,702.00	2,702.00 (54%)
256	Website Hosting				1,600.00	1,019.60	509.80	1,529.40	70.60	580.40 (36%)
	SUB TOTAL	**390,640.00**	**388,517.24**	**-2,122.76**	**54,892.00**	**29,239.68**	**7,891.30**	**37,130.98**	**17,761.02**	**23,529.56 (5%)**

Civic

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
274	Civic Regalia				1,000.00	246.75		246.75	753.25	753.25 (75%)
273	Councillor Allowances				4,400.00				4,400.00	4,400.00 (100%)
275	Elections				2,000.00				2,000.00	2,000.00 (100%)
271	Mayoral Expenses 25/2(					1,214.00		1,214.00	-1,214.00	-1,214.00 (N/A)
272	Mayoral Expenses 26/2				2,200.00	1,541.35		1,541.35	658.65	658.65 (29%)
14	X Income - Mayor's App									(N/A)
335	X Income - Mayors Appe									(N/A)
	SUB TOTAL				**9,600.00**	**3,002.10**		**3,002.10**	**6,597.90**	**6,597.90 (68%)**

Grants & Donations

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
279	Emergency Grants				1,200.00				1,200.00	1,200.00 (100%)
280	Potts Terrace				450.00	448.58		448.58	1.42	1.42 (0%)
278	Small Grants				7,000.00				7,000.00	7,000.00 (100%)
	SUB TOTAL				**8,650.00**	**448.58**		**448.58**	**8,201.42**	**8,201.42 (94%)**

Hanging Baskets

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
285	Column Testing				1,000.00				1,000.00	1,000.00 (100%)
289	Income - Hanging Baske	3,000.00	2,820.00	-180.00						-180.00 (-6%)
284	Maintenance				500.00	255.00		255.00	245.00	245.00 (49%)
283	Sponsorship Plaques				300.00	60.85		60.85	239.15	239.15 (79%)
282	Spring Hanging Baskets				5,000.00	1,656.00	600.00	2,256.00	2,744.00	3,344.00 (66%)
281	Summer Hanging Baske				8,000.00	11,200.00		11,200.00	-3,200.00	-3,200.00 (-40%)
	SUB TOTAL	**3,000.00**	**2,820.00**	**-180.00**	**14,800.00**	**13,171.85**	**600.00**	**13,771.85**	**1,028.15**	**1,448.15 (8%)**

Talking Newspaper

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
288	Equipment				1,200.00				1,200.00	1,200.00 (100%)
287	Magazines				180.00	169.56		169.56	10.44	10.44 (5%)
286	Newspapers				200.00	104.00	16.00	120.00	80.00	96.00 (48%)

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Finance Committee (Between 01/04/2026 and 31/03/2027)

	SUB TOTAL			**1,580.00**	**273.56**	**16.00**	**289.56**	**1,290.44**	**1,306.44 (82%)**

Community Infrastruc

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
341	CIL Expenditure					8,000.00		8,000.00	-8,000.00	-8,000.00 (N/A)
118	Income - CIL		49,908.72	49,908.72						49,908.72 (N/A)
	SUB TOTAL		**49,908.72**	**49,908.72**		**8,000.00**		**8,000.00**	**-8,000.00**	**41,908.72 (N/A)**

Mayor's Appeal

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
276	Mayor's Appeal 25/26		1,196.33	1,196.33		6,562.50		6,562.50	-6,562.50	-5,366.17 (N/A)
277	Mayor's Appeal 26/27		4,134.89	4,134.89						4,134.89 (N/A)
	SUB TOTAL		**5,331.22**	**5,331.22**		**6,562.50**		**6,562.50**	**-6,562.50**	**-1,231.28 (N/A)**

Summary

	NET TOTAL	**393,640.00**	**446,577.18**	**52,937.18**	**89,522.00**	**61,157.52**	**13,047.30**	**74,204.82**	**15,317.18**	**81,301.66 (16%)**

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

FINANCE CTTEE

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
105	Administration							(N/A)
71	Advertising & Promotions							(N/A)
38	Audit Fees							(N/A)
50	Bank Charges							(N/A)
51	Card Processing Fees							(N/A)
68	Civic Regalia							(N/A)
110	Civic Regalia (EMR)							(N/A)
128	Cllr Travel							(N/A)
67	Councillor Allowances							(N/A)
44	Councillor Training							(N/A)
69	Elections							(N/A)
26	Franking Machine Lease							(N/A)
40	GDPR Compliance							(N/A)
74	Hanging Baskets							(N/A)
41	Health & Safety							(N/A)
17	Income - CIL							(N/A)
5	Income - Interest							(N/A)
16	Income - Misc							(N/A)
116	Income - Misc							(N/A)
6	Income - Precept							(N/A)
13	Income- Hanging Baskets							(N/A)
39	Insurance							(N/A)
33	IT Equipment							(N/A)
34	IT Software							(N/A)
35	IT Support							(N/A)
107	Mayoral Expenses 2025/26							(N/A)
42	Memberships							(N/A)
32	Office Equipment							(N/A)
29	Photocopier Lease							(N/A)
27	Postage							(N/A)
100	Potts Terrace							(N/A)
30	Printing							(N/A)
37	Professional Fees							(N/A)
112	Refreshments							(N/A)
70	Small Grants							(N/A)
43	Staff Training							(N/A)
31	Stationery							(N/A)
111	SUSPENSE							(N/A)
52	Talking Newspaper							(N/A)
28	Telephone / Internet							(N/A)
49	Travel Expenses							(N/A)
99	VAT Refund							(N/A)
36	Website							(N/A)
	SUB TOTAL							**(N/A)**

YEAR END ADJUSTMENTS

Code	Title	Income			Expenditure			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
121	Pre-Payments					970.00	-970.00	-970.00 (N/A)

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

SUB TOTAL					**970.00**	**-970.00**	**-970.00**	**(N/A)**

Administration

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
268	Advertising				7,000.00	4,080.00	2,920.00	2,920.00	(42%)
261	Audit Fees				1,500.00	50.00	1,450.00	1,450.00	(97%)
267	Bank Charges & Card Fees				650.00	370.88	279.12	279.12	(43%)
248	Franking Machine Lease				360.00	311.31	48.69	48.69	(14%)
263	GDPR Compliance				500.00	271.20	228.80	228.80	(46%)
260	HR & HS Advisory Service				3,200.00	1,860.84	1,339.16	1,339.16	(42%)
290	Income - Interest	6,000.00	3,759.21	-2,240.79				-2,240.79	(-37%)
332	Income - Misc		10.50	10.50				10.50	(N/A)
329	Income - Precept	384,640.00	384,640.00						(0%)
262	Insurance				4,500.00	4,487.73	12.27	12.27	(0%)
253	IT Equipment				2,000.00	186.99	1,813.01	1,813.01	(91%)
254	IT Software				5,000.00	3,421.25	1,578.75	1,578.75	(32%)
255	IT Support				4,600.00	2,686.62	1,913.38	1,913.38	(42%)
258	Legal & Professional Fees				1,700.00	1,077.00	623.00	623.00	(37%)
265	Memberships				3,200.00	2,560.00	640.00	640.00	(20%)
259	Payroll Fees				300.00	126.00	174.00	174.00	(58%)
250	Photocopier Lease				1,732.00	1,755.50	-23.50	-23.50	(-1%)
249	Postage & Franker Consumables				3,000.00	477.59	2,522.41	2,522.41	(84%)
264	PPE & Workwear				500.00	113.64	386.36	386.36	(77%)
251	Printing Costs				2,000.00	640.50	1,359.50	1,359.50	(68%)
269	Promotions				2,000.00		2,000.00	2,000.00	(100%)
270	Refreshments				250.00	47.39	202.61	202.61	(81%)
252	Stationery & Office Equipment				2,200.00	400.44	1,799.56	1,799.56	(82%)
342	SUSPENSE		107.53	107.53				107.53	(N/A)
266	Telephone & Broadband				2,100.00	997.20	1,102.80	1,102.80	(53%)
331	VAT								(N/A)
257	Website Development				5,000.00	2,298.00	2,702.00	2,702.00	(54%)
256	Website Hosting				1,600.00	1,019.60	580.40	580.40	(36%)
SUB TOTAL		**390,640.00**	**388,517.24**	**-2,122.76**	**54,892.00**	**29,239.68**	**25,652.32**	**23,529.56**	**(5%)**

Civic

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
274	Civic Regalia				1,000.00	246.75	753.25	753.25	(75%)
273	Councillor Allowances				4,400.00		4,400.00	4,400.00	(100%)
275	Elections				2,000.00		2,000.00	2,000.00	(100%)
271	Mayoral Expenses 25/26					1,214.00	-1,214.00	-1,214.00	(N/A)
272	Mayoral Expenses 26/27				2,200.00	1,541.35	658.65	658.65	(30%)
14	X Income - Mayor's Appeal 25/26								(N/A)
335	X Income - Mayors Appeal 2026/27								(N/A)
SUB TOTAL					**9,600.00**	**3,002.10**	**6,597.90**	**6,597.90**	**(69%)**

Grants & Donations

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

279	Emergency Grants				1,200.00		1,200.00	1,200.00 (100%)
280	Potts Terrace				450.00	448.58	1.42	1.42 (0%)
278	Small Grants				7,000.00		7,000.00	7,000.00 (100%)
	SUB TOTAL				**8,650.00**	**448.58**	**8,201.42**	**8,201.42 (95%)**

Hanging Baskets

		Income			Expenditure			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
285	Column Testing				1,000.00		1,000.00	1,000.00 (100%)
289	Income - Hanging Basket Sponsor	3,000.00	2,820.00	-180.00				-180.00 (-6%)
284	Maintenance				500.00	255.00	245.00	245.00 (49%)
283	Sponsorship Plaques				300.00	60.85	239.15	239.15 (80%)
282	Spring Hanging Baskets				5,000.00	1,656.00	3,344.00	3,344.00 (67%)
281	Summer Hanging Baskets				8,000.00	11,200.00	-3,200.00	-3,200.00 (-40%)
	SUB TOTAL	**3,000.00**	**2,820.00**	**-180.00**	**14,800.00**	**13,171.85**	**1,628.15**	**1,448.15 (8%)**

Talking Newspaper

		Income			Expenditure			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
288	Equipment				1,200.00		1,200.00	1,200.00 (100%)
287	Magazines				180.00	169.56	10.44	10.44 (6%)
286	Newspapers				200.00	104.00	96.00	96.00 (48%)
	SUB TOTAL				**1,580.00**	**273.56**	**1,306.44**	**1,306.44 (83%)**

Community Infrastructure Lev

		Income			Expenditure			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
341	CIL Expenditure					8,000.00	-8,000.00	-8,000.00 (N/A)
118	Income - CIL		49,908.72	49,908.72				49,908.72 (N/A)
	SUB TOTAL		**49,908.72**	**49,908.72**		**8,000.00**	**-8,000.00**	**41,908.72 (N/A)**

Mayor's Appeal

		Income			Expenditure			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
276	Mayor's Appeal 25/26		1,196.33	1,196.33		6,562.50	-6,562.50	-5,366.17 (N/A)
277	Mayor's Appeal 26/27		4,134.89	4,134.89				4,134.89 (N/A)
	SUB TOTAL		**5,331.22**	**5,331.22**		**6,562.50**	**-6,562.50**	**-1,231.28 (N/A)**

Restated **(N/A)**

NET TOTAL	**393,640.00**	**446,577.18**	**52,937.18**	**89,522.00**	**61,668.27**	**27,853.73**	**80,790.91**
V.A.T.		21,732.87			8,729.95		
GROSS TOTAL		**468,310.05**			**70,398.22**		

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Property Committee (Between 01/04/2026 and 31/03/2027)

PROPERTY CTTEE

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
56	Business Rates									(N/A)
64	Cleaning									(N/A)
58	Defibrillator									(N/A)
63	Garages									(N/A)
59	Hygiene Services									(N/A)
8	Income - Deposit (WCC									(N/A)
4	Income - Garage Plot R		-595.00	-595.00						-595.00 (N/A)
2	Income - Hire NTH									(N/A)
3	Income - Hire WCC									(N/A)
101	Lease NTH									(N/A)
108	Lease WCC									(N/A)
65	Norwood St O/S									(N/A)
60	Repairs & Maint NTH									(N/A)
61	Repairs & Maint WCC					40.00		40.00	-40.00	-40.00 (N/A)
113	Street Furniture									(N/A)
55	Town Hall Refurb									(N/A)
114	Train Station Sign									(N/A)
72	Utilities NTH									(N/A)
73	Utilities WCC					550.41		550.41	-550.41	-550.41 (N/A)
62	Waste Removal									(N/A)
	SUB TOTAL		**-595.00**	**-595.00**		**590.41**		**590.41**	**-590.41**	**-1,185.41 (N/A)**

Woodhouse Commun

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
301	Burglar Alarm Service &				500.00	414.35		414.35	85.65	85.65 (17%)
291	Business Rates				2,500.00	1,705.20		1,705.20	794.80	794.80 (31%)
294	Cleaning				720.00	424.33	39.31	463.64	256.36	295.67 (41%)
299	Equipment				1,000.00				1,000.00	1,000.00 (100%)
300	Fire Alarm Service & Ma				1,000.00	1,276.35		1,276.35	-276.35	-276.35 (-27%)
295	Gas & Electricity				2,600.00	439.46		439.46	2,160.54	2,160.54 (83%)
298	Health & Safety				500.00	4.16		4.16	495.84	495.84 (99%)
292	Hygiene Services				1,200.00	576.90	576.90	1,153.80	46.20	623.10 (51%)
327	Income - Woodhouse C	350.00	357.50	7.50						7.50 (2%)
339	Key Deposit									(N/A)
297	Lease				1.00	1.00		1.00		(0%)
302	Repairs & Maintenance				3,500.00	527.50		527.50	2,972.50	2,972.50 (84%)
293	Waste Removal				600.00	577.51		577.51	22.49	22.49 (3%)
296	Water				400.00	414.46		414.46	-14.46	-14.46 (-3%)

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Property Committee (Between 01/04/2026 and 31/03/2027)

SUB TOTAL	**350.00**	**357.50**	**7.50**	**14,521.00**	**6,361.22**	**616.21**	**6,977.43**	**7,543.57**	**8,167.28 (54%)**

Town Hall

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
314	Air Con Maintenance				850.00		850.00	850.00		850.00 (100%)
315	Auto Door Maintenance				130.00	65.00	65.00	130.00		65.00 (50%)
303	Business Rates				10,500.00	8,950.50		8,950.50	1,549.50	1,549.50 (14%)
317	CCTV Maintenance				120.00				120.00	120.00 (100%)
306	Cleaning				1,000.00	647.64	78.64	726.28	273.72	352.36 (35%)
319	Defibrillator				260.00				260.00	260.00 (100%)
307	Electricity & Water				4,000.00	17,542.22		17,542.22	-13,542.22	-13,542.22 (-338%)
310	Equipment				1,000.00	340.00		340.00	660.00	660.00 (66%)
309	Health & Safety				500.00	7.46		7.46	492.54	492.54 (98%)
304	Hygiene Services				1,900.00	1,404.00	468.00	1,872.00	28.00	496.00 (26%)
326	Income - Town Hall	150.00	78.00	-72.00						-72.00 (-48%)
308	Lease				1.00				1.00	1.00 (100%)
312	Lift Maintenance				1,240.00	1,240.00		1,240.00		(0%)
318	Refurbishment				34,550.00	900.00	18,388.00	19,288.00	15,262.00	33,650.00 (97%)
316	Renewals				1,000.00				1,000.00	1,000.00 (100%)
311	Repairs & Maintenance				4,500.00	1,479.42		1,479.42	3,020.58	3,020.58 (67%)
305	Waste Removal				120.00	102.75		102.75	17.25	17.25 (14%)
313	Window Cleaning				720.00	480.00	240.00	720.00		240.00 (33%)
	SUB TOTAL	**150.00**	**78.00**	**-72.00**	**62,391.00**	**33,158.99**	**20,089.64**	**53,248.63**	**9,142.37**	**29,160.01 (46%)**

Norwood Open Space

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
336	Maintenance					7.17		7.17	-7.17	-7.17 (N/A)
320	Tree Maintenance				1,500.00		1,000.00	1,000.00	500.00	1,500.00 (100%)
321	Waste Removal				500.00				500.00	500.00 (100%)
	SUB TOTAL				**2,000.00**	**7.17**	**1,000.00**	**1,007.17**	**992.83**	**1,992.83 (99%)**

Street Furniture

		Receipts			Payments					Net Position
Code	**Title**	**Budget**	**Actual**	**Variance**	**Budget**	**Actual**	**Committed**	**Total**	**Variance**	Net Position
322	Alice Bacon Bench				500.00				500.00	500.00 (100%)
323	Town Hall Benches				500.00				500.00	500.00 (100%)
324	Train Station Sign				500.00				500.00	500.00 (100%)
	SUB TOTAL				**1,500.00**				**1,500.00**	**1,500.00 (100%)**

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Property Committee (Between 01/04/2026 and 31/03/2027)

Norwood Garages

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
328	Income - Norwood Gara	770.00	768.83	-1.17						-1.17 (-0%)
325	Norwood Garages									(N/A)
	SUB TOTAL	**770.00**	**768.83**	**-1.17**						**-1.17 (-0%)**

Summarv

NET TOTAL	**1,270.00**	**609.33**	**-660.67**	**80,412.00**	**40,117.79**	**21,705.85**	**61,823.64**	**18,588.36**	**39,633.54 (48%)**

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

PROPERTY CTTEE

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
56	Business Rates							(N/A)
64	Cleaning							(N/A)
58	Defibrillator							(N/A)
63	Garages							(N/A)
59	Hygiene Services							(N/A)
8	Income - Deposit (WCC)							(N/A)
4	Income - Garage Plot Rent							(N/A)
2	Income - Hire NTH							(N/A)
3	Income - Hire WCC							(N/A)
101	Lease NTH							(N/A)
108	Lease WCC							(N/A)
65	Norwood St O/S							(N/A)
60	Repairs & Maint NTH							(N/A)
61	Repairs & Maint WCC							(N/A)
113	Street Furniture							(N/A)
55	Town Hall Refurb							(N/A)
114	Train Station Sign							(N/A)
72	Utilities NTH							(N/A)
73	Utilities WCC							(N/A)
62	Waste Removal							(N/A)
	SUB TOTAL							**(N/A)**

Woodhouse Community Centr

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
301	Burglar Alarm Service & Maintenar				500.00	414.35	85.65	85.65 (17%)
291	Business Rates				2,500.00	1,705.20	794.80	794.80 (32%)
294	Cleaning				720.00	424.33	295.67	295.67 (41%)
299	Equipment				1,000.00		1,000.00	1,000.00 (100%)
300	Fire Alarm Service & Maintenance				1,000.00	1,276.35	-276.35	-276.35 (-28%)
295	Gas & Electricity				2,600.00	439.46	2,160.54	2,160.54 (83%)
298	Health & Safety				500.00	4.16	495.84	495.84 (99%)
292	Hygiene Services				1,200.00	576.90	623.10	623.10 (52%)
327	Income - Woodhouse Community (	350.00	357.50	7.50				7.50 (2%)
339	Key Deposit							(N/A)
297	Lease				1.00	1.00		(0%)
302	Repairs & Maintenance				3,500.00	527.50	2,972.50	2,972.50 (85%)
293	Waste Removal				600.00	577.51	22.49	22.49 (4%)
296	Water				400.00	469.44	-69.44	-69.44 (-17%)
	SUB TOTAL	**350.00**	**357.50**	**7.50**	**14,521.00**	**6,416.20**	**8,104.80**	**8,112.30 (55%)**

Town Hall

		Income			Expenditure			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
314	Air Con Maintenance				850.00		850.00	850.00 (100%)
315	Auto Door Maintenance				130.00	65.00	65.00	65.00 (50%)
303	Business Rates				10,500.00	8,950.50	1,549.50	1,549.50 (15%)

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

317	CCTV Maintenance				120.00		120.00	120.00	(100%)
306	Cleaning				1,000.00	647.64	352.36	352.36	(35%)
319	Defibrillator				260.00		260.00	260.00	(100%)
307	Electricity & Water				4,000.00	17,542.22	-13,542.22	-13,542.22	(-339%)
310	Equipment				1,000.00	340.00	660.00	660.00	(66%)
309	Health & Safety				500.00	7.46	492.54	492.54	(99%)
304	Hygiene Services				1,900.00	1,404.00	496.00	496.00	(26%)
326	Income - Town Hall	150.00	78.00	-72.00				-72.00	(-48%)
308	Lease				1.00		1.00	1.00	(100%)
312	Lift Maintenance				1,240.00	1,240.00			(0%)
318	Refurbishment				34,550.00	900.00	33,650.00	33,650.00	(97%)
316	Renewals				1,000.00		1,000.00	1,000.00	(100%)
311	Repairs & Maintenance				4,500.00	1,479.42	3,020.58	3,020.58	(67%)
305	Waste Removal				120.00	102.75	17.25	17.25	(14%)
313	Window Cleaning				720.00	480.00	240.00	240.00	(33%)
	SUB TOTAL	**150.00**	**78.00**	**-72.00**	**62,391.00**	**33,158.99**	**29,232.01**	**29,160.01**	**(47%)**

Norwood Open Space

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
336	Maintenance					7.17	-7.17	-7.17	(N/A)
320	Tree Maintenance				1,500.00		1,500.00	1,500.00	(100%)
321	Waste Removal				500.00		500.00	500.00	(100%)
	SUB TOTAL				**2,000.00**	**7.17**	**1,992.83**	**1,992.83**	**(100%)**

Street Furniture

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
322	Alice Bacon Bench				500.00		500.00	500.00	(100%)
323	Town Hall Benches				500.00		500.00	500.00	(100%)
324	Train Station Sign				500.00		500.00	500.00	(100%)
	SUB TOTAL				**1,500.00**		**1,500.00**	**1,500.00**	**(100%)**

Norwood Garages

		Income			Expenditure			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
328	Income - Norwood Garages	770.00	768.83	-1.17				-1.17	(0%)
325	Norwood Garages								(N/A)
	SUB TOTAL	**770.00**	**768.83**	**-1.17**				**-1.17**	**(0%)**

Restated **(N/A)**

NET TOTAL	**1,270.00**	**1,204.33**	**-65.67**	**80,412.00**	**39,582.36**	**40,829.64**	**40,763.97**
V.A.T.					5,104.86		
GROSS TOTAL		**1,204.33**			**44,687.22**		

NORMANTON TOWN COUNCIL

Committed Spend

Cost Centre Group - Staffing Committee (Between 01/04/2026 and 31/03/2027)

STAFFING CTTEE

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
24	Employers National Insu									(N/A)
25	Employers Pension									(N/A)
18	Salaries & Wages									(N/A)
	SUB TOTAL									**(N/A)**

Staff Costs

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
157	National Insurance				18,471.73	10,595.05		10,595.05	7,876.68	7,876.68 (42%)
158	Pension				26,707.07	13,164.21		13,164.21	13,542.86	13,542.86 (50%)
156	Salaries & Wages				163,228.20	93,457.14		93,457.14	69,771.06	69,771.06 (42%)
	SUB TOTAL				**208,407.00**	**117,216.40**		**117,216.40**	**91,190.60**	**91,190.60 (43%)**

Training

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
160	Councillor Training				1,000.00	290.40	18.80	309.20	690.80	709.60 (70%)
159	Staff Training				1,000.00	356.00		356.00	644.00	644.00 (64%)
	SUB TOTAL				**2,000.00**	**646.40**	**18.80**	**665.20**	**1,334.80**	**1,353.60 (67%)**

Travel Costs

		Receipts			Payments					Net Position
Code	Title	Budget	Actual	Variance	Budget	Actual	Committed	Total	Variance	Net Position
162	Councillor Travel				100.00				100.00	100.00 (100%)
161	Staff Travel				500.00	76.74		76.74	423.26	423.26 (84%)
	SUB TOTAL				**600.00**	**76.74**		**76.74**	**523.26**	**523.26 (87%)**

Summary

	NET TOTAL				**211,007.00**	**117,939.54**	**18.80**	**117,958.34**	**93,048.66**	**93,067.46 (44%)**

NORMANTON TOWN COUNCIL

Summary of Income & Expenditure 2026-2027

All Cost Centres and Codes (Between 01/04/2026 and 31/03/2027)

STAFFING CTTEE

Code	Title	Income Budgeted	Income Actual	Income Variance	Expenditure Budgeted	Expenditure Actual	Expenditure Variance	Net Position +/- Under/over spend
24	Employers National Insurance							(N/A)
25	Employers Pension							(N/A)
18	Salaries & Wages							(N/A)
	SUB TOTAL							**(N/A)**

Staff Costs

Code	Title	Income Budgeted	Income Actual	Income Variance	Expenditure Budgeted	Expenditure Actual	Expenditure Variance	Net Position +/- Under/over spend
157	National Insurance				18,471.73	10,595.05	7,876.68	7,876.68 (43%)
158	Pension				26,707.07	13,164.21	13,542.86	13,542.86 (51%)
156	Salaries & Wages				163,228.20	93,457.14	69,771.06	69,771.06 (43%)
	SUB TOTAL				**208,407.00**	**117,216.40**	**91,190.60**	**91,190.60 (44%)**

Training

Code	Title	Income Budgeted	Income Actual	Income Variance	Expenditure Budgeted	Expenditure Actual	Expenditure Variance	Net Position +/- Under/over spend
160	Councillor Training				1,000.00	290.40	709.60	709.60 (71%)
159	Staff Training				1,000.00	356.00	644.00	644.00 (64%)
	SUB TOTAL				**2,000.00**	**646.40**	**1,353.60**	**1,353.60 (68%)**

Travel Costs

Code	Title	Income Budgeted	Income Actual	Income Variance	Expenditure Budgeted	Expenditure Actual	Expenditure Variance	Net Position +/- Under/over spend
162	Councillor Travel				100.00		100.00	100.00 (100%)
161	Staff Travel				500.00	76.74	423.26	423.26 (85%)
	SUB TOTAL				**600.00**	**76.74**	**523.26**	**523.26 (87%)**

Restated **(N/A)**

NET TOTAL	**211,007.00**	**117,939.54**	**93,067.46**	**93,067.46**
V.A.T.		51.40		
GROSS TOTAL		**117,990.94**		

NORMANTON TOWN COUNCIL

Reserves Balance

2026-2027

Reserve	OpeningBalance	Transfers	Spend	Receipts	CurrentBalance
Earmarked					
EMR - Elections	25,000.00				25,000.00
EMR - Community Centre	18,000.00				18,000.00
EMR - Town Hall Refurbishmen	34,550.00	5,641.00			40,191.00
EMR - Community Infrastructure	70,262.70		8,000.00	49,908.72	112,171.42
EMR - Allotments	17,056.00	944.00			18,000.00
EMR - Talking Newspaper	1,248.50				1,248.50
EMR - Mayors Appeal 25/26	5,366.17		6,562.50	1,196.33	0.00
DEPOSITS HELD	195.00			50.00	245.00
EMR - Small Grants	1,232.79				1,232.79
EMR - Mayors Allowance 25/26	1,214.00		1,214.00		0.00
EMR - Civic Regalia	451.19	115.00			566.19
EMR - IT/Website	5,000.00				5,000.00
EMR - NTH Repairs & Renewal	5,609.00				5,609.00
EMR - National Events	9,703.54				9,703.54
EMR - Mayors Appeal 26/27				4,134.89	4,134.89
EMR - Mayors Allowance 26/27		2,200.00	1,541.35		658.65
Community Resilience Fund		3,000.00			3,000.00
EMR - Norwood Street Trees		1,000.00			1,000.00
Total Earmarked	**194,888.89**	**12,900.00**	**17,317.85**	**55,289.94**	**245,760.98**
TOTAL RESERVE	**194,888.89**	**12,900.00**	**17,317.85**	**55,289.94**	**245,760.98**
GENERAL FUND					276,354.06
TOTAL FUNDS					522,115.04

View results

Respondent

1 Anonymous

05:02
Time to complete

GENERAL

1. What is your name? *

Jayne McGrevy

2. Please select the date that the review was completed: *

13/11/2026

CASHBOOK & BANK STATEMENTS

3. Is the cashbook up to date? Up to and including 30.09.26 *

- (●) YES
- ( ) NO

4. Do the closing bank statement balances agree with the bank reconciliation? *

- (●) YES
- ( ) NO

5. Are bank reconciliations prepared monthly and independently reviewed by a councillor? *

- (●) YES
- ( ) NO

6. Do you have any questions or comments about the cashbooks or bank statements?

No answer provided.

PAYMENTS

This is money we pay out for goods and services received.

7. Have you reviewed a sample of 6-10 payments? *

- (●) YES
- ( ) NO

8. Do the payee and amount on each invoice match the bank statement and accounting records? *

- (●) YES
- ( ) NO

9. Are all sampled transactions supported by an invoice or other appropriate documentation? *

- (●) YES
- ( ) NO

10. Was VAT recorded in the cashbook where required? *

- (●) YES
- ( ) NO

11. Do you have any comments or queries about payments?

No answer provided.

INCOME

This is money we receive for allotments, events, sponsorship, and precept.

12. Have you reviewed a sample of 6-10 income transactions? *

- (●) YES
- ( ) NO

13. Does the income recorded in the cashbook also appear on the bank statement or Square transaction report as appropriate? *

- (●) YES
- ( ) NO

14. Is there evidence that cash income has been recorded and banked? *

- (●) YES
- ( ) NO

15. Do you have any comments or queries about income?

No answer provided.

PETTY CASH

If no petty cash was used during the quarter, please select N/A on each answer and move to the next section.

16. Have you checked a sample of petty cash transactions? *

- (●) YES
- ( ) NO
- ( ) N/A

17. Are the sampled petty cash transactions included in the cashbook? *

- (●) YES
- ( ) NO
- ( ) N/A

18. Are all sampled petty cash transactions supported by a receipt or other appropriate documentation? *

- (●) YES
- ( ) NO
- ( ) N/A

19. Is the petty cash float within the £250 limit set by Financial Regulations? *

- (●) YES
- ( ) NO

20. Do you have any comments or queries about Petty Cash?

No answer provided.

VAT CLAIM

21. Has VAT return been submitted during the quarter? *

- (●) YES
- ( ) NO

22. Has VAT refund been received during the quarter? *

- (●) YES
- ( ) NO

23. Do you have any questions or comments about VAT?

No answer provided.

PAYROLL

24. Have HMRC and pension contributions been submitted and paid? *

- (●) YES
- ( ) NO

25. Is there evidence that member checks on payroll have been completed? *

- (●) YES
- ( ) NO

26. Do you have any questions or comments about Payroll?

No answer provided.

GOVERNANCE CHECKS

27. Has the CONCLUSION OF AUDIT been reported to Council?

- (●) YES
- ( ) NO

28. Are the audit documents available on the website?

- (●) YES
- ( ) NO

29. Is the website up to date with minutes and agendas? (Council / Meetings)

- (●) YES
- ( ) NO

OVERALL ASSURANCE

30. I am satisfied that the Council's internal controls are operating effectively for the period reviewed. *

- [x] YES
- [ ] NO

31. I have raised any issues with the Town Clerk where required. *

- [ ] YES
- [ ] NO
- [x] NOT APPLICABLE

32. Do you have any final comments or recommendations arising from your review?

No answer provided.

FINANCIAL REPORT FOR COMMUNITY INFRASTRUCTURE LEVY FUNDS		
Parish or Town Council: Normanton Town Council		
A - CIL RECEIVED 1st April 2026 - 31st March 2027		
Date		**Amount**
Apr-26		£0.00
Oct-26		£49,908.72
TOTAL		**£49,908.72**
B - CIL EXPENDITURE 1st April 2026 - 31st March 2027		
Date	**Item**	**Amount**
30.10.26	**Fencing - Gilcar Street Allotment**	£8,000.00
TOTAL		**£8,000.00**
	C - PREVIOUS CIL EXPENDITURE	
Date	**Item**	**Amount**
Financial year 2022-2023	Normanton Town Hall Refurbishment (entrance, toilets, community meeting rooms)	£76,543.00
TOTAL		**£76,543.00**
D - CIL RECEIPTS REPAID		
Date re-paid	**Reason**	**Amount**
TOTAL		**£0.00**
E - CIL RECEIPTS FROM PREVIOUS YEARS		
CIL payments made to Normanton TC	**Amount Due**	**Actual**
Total Payments Financial Year 2016-2017	£34.91	£0.00
Total Payments Financial Year 2017-2018	£3,128.16	£59.07
Total Payments Financial Year 2018-2019	£2,351.66	£6,171.41
Total Payments Fiancial Year 2019-2020	£61,752.85	£10,907.68
Total Payments Financial Year 2020-2021	£368.35	£51,277.84
Total Payments Financial Year 2021-2022	£10,788.90	£8,265.88
Total Payments Financial Year 2022-2023	£1,032.36	£3,549.49
Total Payments Financial Year 2023-2024	£0.00	
Overpayment 2016 - 2023	£774.18	
Total Payments Financial Year 2024-2025	£53.16	£53.16
Total Payments Financial Year 2025-2026	£66,521.17	£66,521.17
Total CIL Receipts RECEIVED	**£146,805.70**	**£146,805.70**
F - CIL RECEIPTS RETAINED		
CIL payments made to Normanton TC		
CIL Retained 2016-2017		£0.00
CIL Retained 2017-2018		£0.00
CIL Retained 2018-2019		£0.00
CIL Retained 2019-2020		£0.00
CIL Retained 2020-2021		£0.00
CIL Retained 2021-2022		£0.00
CIL Retained 2022-2023		£0.00
CIL Retained 2023-2024		£0.00
CIL Retained 2024-2025		£0.00
CIL Retained 2025-2026	To be spent by October 2030	£62,262.70
CIL Retained 2026-2027	To be spent by October 2031	£49,908.72
Total CIL Receipts RETAINED	**Total of Section F**	**£112,171.42**
CIL Receipts retained at 31st March 2027.	**A + E - B - C**	**£112,171.42**

Is a CIL report available on Normanton Town Council Website?	YES
Link to webpage where reports can be found.	
https://normantontowncouncil.co.uk/normanton-town-council-downloads/	
Potential CIL Projects. Do you have any plans to spend your remaining CIL Funds?	
Priorities agreed 09.09.25:	
1. Development of Community Buildings including Normanton Town Hall, Woodhouse Community Centre and The Brig	
2. Improvements to the Market	
3. Improvements to the Town Centre including potential roof	
4. Surfacing of unadopted roads	
5. Train Station improvements	
6. Roundabouts and gateway improvements	
7. Swimming Pool & Library improvements	
8. Allotment improvements	
9. Parks including Haw Hill Park, Smirthwaite Park and Lock Lane Park	
10. Grit Bins / Snow Wardens	
11. Sports Facilities	
12. Education	
13. Monuments	
14. Cleansing	
15. Churchyards	
16. Policing	
17. Dog Wardens	
18. Traffic Calming & Road Safety	

Reporting of CIL Receipts and Spending by Town and Parish Councils.

Below is a summary of the reporting requirements for Town and Parish Councils that are in reciept of CIL funding.

The Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019 (legislation.gov.uk)

Reported Spending. Parish Councils are required to report on their receipt and spending of CIL funds (Regulation 121 B of the CIL Regulations). A report must be prepared in any year in which they receive CIL funds and should detail the

A - The total CIL Receipts for the reported year

B - The total expenditure for the reported year

C - Detailed CIL expenditure including i) the items to which CIL has been applied and; ii) the amount of CIL expenditure on each item.

D - Detail any CIL amounts to be re-paid, reasons for those receipts to be re-paid

E - i) CIL receipts for the reporting year retained at the end of the reporting year; ii) CIL receipts from previous years retained at the end of the reported year.

These CIL Reports must be published on the Parish Council website, or where this is not possible a copy provided to WMDC for publishing on Wakefield Council's website.

O

NORMANTON TOWN COUNCIL
FINANCE COMMITTEE
Monday, 23rd November 2026

PROGRESS WITH INTERNAL AUDIT RECOMMENDATIONS

Purpose of Report

To update members on the actions taken following the meeting held on 18 May 2026, where members received the report of the Internal Auditor and noted the areas highlighted for improvement.

Background

At the meeting held on 18 May 2026, the Elkerlodge Services Internal Audit Checklist was circulated to members. The Town Clerk highlighted the areas for improvement and has provided updates below where appropriate.

Action highlighted	Update / current position
Minutes for 2015 should be added to the website.	Ready for upload to the new website.
Disciplinary Procedure to be added to the website.	Completed.
Terms of Reference for Committees to be added to the website.	Completed.
Grievance Procedure to be added to the website.	Completed.
Business Continuity Plan recommended for addition to the website.	Not added for security reasons, as the document contains sensitive supplier account information.
Policies to be uploaded in alphabetical order to assist with searching for documents.	Completed.
Updating historical minutes to remove hyperlinks.	Three sets of minutes outstanding out of the original 48

Summary

Members are asked to note the progress made against the actions highlighted following the Internal Audit report. Most actions have now been completed. The outstanding items are the upload of the 2015 minutes, which remains pending until the website changeover has been completed, and the weekly updating of historical minutes to remove hyperlinks, with 45 of 48 completed to date.

The new gov.uk website will be launched in January 2027, and we anticipate having the remaining items addressed by the beginning of March.

NORMANTON TOWN COUNCIL
Monday, 23rd November 2026

DEPUTY MAYOR'S ROBES AND ACCESSORIES

Purpose of Report
To report on the cost of purchasing a shorter, lightweight Deputy Mayor's robe and associated accessories.

Background
The Council currently has a shorter, lightweight Mayor's robe for use by shorter individuals and during warmer weather.

Members previously requested that a quotation be obtained for a similar alternative for the Deputy Mayor, in the appropriate style.

A quotation has been received from Michaels Civic Robes & Regalia Limited for a Deputy Mayor's robe manufactured from Panama Polyester with imitation fur and black velvet trim, together with the associated accessories.

Financial Implications
The quoted costs are as follows:

Item	**Cost (excl. VAT)**
Deputy Mayor's robe	£1,565.00
Jabot	£115.00
Laced sleeves	£107.50
Ceremonial gloves	£16.95
Delivery	£15.00
Total	**£1,819.45**

The Council has an earmarked reserve of £566.19 for civic regalia and a revenue budget of £1,000 for 2026/27.

Expenditure of £246.75 has already been incurred against the revenue budget for the previous Past Mayor's badge. Although this expenditure relates to 2025/26, the invoice was received during the current financial year.

A further £300 must be committed from the current year's budget for the purchase of the current Mayor's Past Mayor's badge.

The financial position is therefore as follows:

Item	Amount
Civic regalia earmarked reserve	£566.19
2026/27 revenue budget	£1,000.00
Less: Previous Past Mayor's badge	(£246.75)
Less: Provision for current Mayor's badge	(£300.00)
Total potentially available	**£1,019.44**
Proposed purchase	£1,819.45
Additional funding required	**£800.01**

The following agenda item also considers repairs and maintenance to the Council's existing civic robes and chains, which may require expenditure from the same budget or earmarked reserve.

Members should therefore consider the financial implications of both reports before determining whether to commit funds to the purchase of an additional robe.

Should members wish to proceed during the current financial year, additional funding would need to be identified, taking into account any expenditure approved for repairs and maintenance.

Alternatively, the purchase could be deferred, with any unspent civic regalia budget transferred into the existing earmarked reserve at the end of 2026/27 to accumulate funds towards a future purchase.

The quotation has expired and updated prices would need to be confirmed before placing an order.

Recommendation

Members are asked to consider the quotation alongside the repairs and maintenance requirements of the Council's existing civic regalia and determine whether to:

1. Proceed with the purchase, identifying the additional funding required; or
2. Defer the purchase and consider transferring any unspent civic regalia budget at the end of 2026/27 into the existing earmarked reserve towards a future purchase.

Q

NORMANTON TOWN COUNCIL
Monday, 23rd November 2026

CIVIC REGALIA ASSESSMENT

Purpose of Report
To consider a quotation for a professional assessment of the Council's civic regalia to establish its condition and identify any repairs or maintenance required.

Background
The Council owns the following civic regalia:

- Mayor's Robe
- Short Mayor's Robe
- Deputy Mayor's Robe
- Mayor's Chain
- Retired Mayors' Chain
- Mayoress' Chain
- Deputy Mayor's Chain
- Deputy Mayoress' Chain

A quotation has been obtained from Hallmark & History Limited to undertake an on-site assessment of the Council's civic regalia.

The assessment would include an examination of the condition and structural integrity of the regalia and provide the Council with a comprehensive report containing:

- Itemised Audit: A full inventory of all regalia assessed.
- Condition Grading: A traffic light (Green/Amber/Red) assessment of the condition and stability of each item.
- Risk Mitigation Advice: Recommendations for the safe handling, storage and wearing of the regalia.
- Fixed-Price Quotation: A breakdown of the costs of any recommended cleaning, repairs or conservation work.

The assessment would be undertaken on site, avoiding the need to transport the regalia elsewhere.

Financial Implications
The cost of the assessment is £300 excluding VAT.

Should the Council proceed with the recommended cleaning or refurbishment works within 60 days of receiving the condition report and quotation, the £300 assessment fee would be credited against the cost of those works.

The Council has an earmarked reserve of £566.19 for civic regalia and a revenue budget of £1,000 for 2026/27.

As detailed in the preceding report, £246.75 has already been spent on the previous Past Mayor's badge, and a further £300 must be committed for the current Mayor's badge.

This leaves £453.25 within the current year's revenue budget, before any expenditure on the proposed assessment.

Should members approve the assessment at £300 excluding VAT, the remaining revenue budget would be £153.25.

Any subsequent repairs or refurbishment would be subject to a further report and approval of the associated expenditure.

Members should also consider the financial implications of the proposed purchase of an additional Deputy Mayor's robe, as detailed in the preceding report.

Recommendation

Members are asked to consider the quotation from Hallmark & History Limited and determine whether to approve the civic regalia assessment at a cost of £300 excluding VAT.

R

NORMANTON TOWN COUNCIL

Budget Worksheet

(Between 01/04/2026 and 31/03/2027 - Forecast from 01/11/2026)

Expenditure Budget	£119,355.00
Income Budget	£9,920.00
Contributions from EMRs	£30,100.00
Shortfall	**£79,335.00**

Administration

		2026-2027	2026-2027 FORECAST		2027-2028	
PAYMENTS		**Budget**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
268	Advertising	7,000.00	6,480.00	520.00	7,000.00	
261	Audit Fees	1,500.00	1,750.00	-250.00	1,700.00	
267	Bank Charges & Card Fees	650.00	580.35	69.65	600.00	
248	Franking Machine Lease	360.00	415.08	-55.08	430.00	
263	GDPR Compliance	500.00	381.10	118.90	450.00	
260	HR & HS Advisory Service	3,200.00	3,176.19	23.81	3,200.00	
262	Insurance	4,500.00	4,487.73	12.27	5,000.00	
253	IT Equipment	2,000.00	186.99	1,813.01	1,500.00	
254	IT Software	5,000.00	3,945.25	1,054.75	5,000.00	
255	IT Support	4,600.00	4,736.62	-136.62	5,000.00	
258	Legal & Professional Fees	1,700.00	1,077.00	623.00	1,500.00	
265	Memberships	3,200.00	3,160.00	40.00	3,300.00	
259	Payroll Fees	300.00	216.00	84.00	300.00	
250	Photocopier Lease	1,732.00	2,024.24	-292.24	1,750.00	
249	Postage & Franker Consumables	3,000.00	1,157.59	1,842.41	2,000.00	
264	PPE & Workwear	500.00	313.64	186.36	500.00	
251	Printing Costs	2,000.00	538.74	1,461.26	1,500.00	
269	Promotions	2,000.00	2,000.00		2,000.00	
270	Refreshments	250.00	82.39	167.61	120.00	
252	Stationery & Office Equipment	2,200.00	1,300.44	899.56	1,500.00	
266	Telephone & Broadband	2,100.00	1,772.20	327.80	2,000.00	
257	Website Development	5,000.00	2,298.00	2,702.00	2,700.00	To be taken from an EMR
256	Website Hosting	1,600.00	892.15	707.85	1,600.00	
	SUB TOTAL	**54,892.00**	**42,971.70**	**11,920.30**	**50,650.00**	
RECEIPTS		**Budget**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
290	Income - Interest	6,000.00	7,459.21	1,459.21	6,500.00	
332	Income - Misc		10.50	10.50		
329	Income - Precept	384,640.00	384,640.00			
	SUB TOTAL	**390,640.00**	**392,109.71**	**1,469.71**	**6,500.00**	

Civic

PAYMENTS		**Budget**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
274	Civic Regalia	1,000.00	846.75	153.25	1,000.00	
273	Councillor Allowances	4,400.00	3,600.00	800.00	4,400.00	
275	Elections	2,000.00		2,000.00	25,000.00	To be taken from an EMR
272	Mayoral Expenses 26/27	2,200.00	2,200.00		2,200.00	
	SUB TOTAL	**9,600.00**	**7,860.75**	**1,739.25**	**32,600.00**	

Grants & Donations

PAYMENTS		Budget	TOTAL	Variance	Proposed Budget	Comments
279	Emergency Grants	1,200.00		1,200.00	1,200.00	To be taken from an EMR
280	Potts Terrace	450.00	448.58	1.42	500.00	
278	Small Grants	7,000.00	7,000.00		8,000.00	
	SUB TOTAL	**8,650.00**	**7,448.58**	**1,201.42**	**9,700.00**	

Hanging Baskets

PAYMENTS		Budget	TOTAL	Variance	Proposed Budget	Comments
285	Column Testing	1,000.00		1,000.00	1,000.00	
284	Maintenance	500.00	255.00	245.00	500.00	
283	Sponsorship Plaques	300.00	60.85	239.15	300.00	
282	Spring Hanging Baskets	5,000.00	1,656.00	3,344.00	11,500.00	
281	Summer Hanging Baskets	8,000.00	11,200.00	-3,200.00	11,500.00	
	SUB TOTAL	**14,800.00**	**13,171.85**	**1,628.15**	**24,800.00**	
RECEIPTS		**Budget**	**TOTAL**	**Variance**	**Proposed Budget**	**Comments**
289	Income - Hanging Basket Sponsorship	3,000.00	3,000.00		3,420.00	57 x £60
	SUB TOTAL	**3,000.00**	**3,000.00**		**3,420.00**	

Talking Newspaper

PAYMENTS		Budget	TOTAL	Variance	Proposed Budget	Comments
288	Equipment	1,200.00		1,200.00	1,200.00	To be taken from an EMR
287	Magazines	180.00	169.56	10.44	180.00	
286	Newspapers	200.00	104.00	96.00	225.00	
	SUB TOTAL	**1,580.00**	**273.56**	**1,306.44**	**1,605.00**	

	TOTAL PAYMENTS	**89,522.00**	**86,752.73**	**2,769.27**	**119,355.00**	
	TOTAL RECEIPTS	**393,640.00**	**450,244.65**	**56,604.65**	**9,920.00**	