



MINUTES OF NORMANTON TOWN COUNCIL

Tuesday, 8th September 2026 at 6.30pm at Normanton Town Hall

Present:

Councillor Carol Appleyard – Mayor
Councillor Elaine Blezard
Councillor Alison Bones
Councillor Tracey Goodwin
Councillor Steven Hudson
Councillor Lynn Masterman
Councillor Brian Mayne
Councillor Pam Mayne
Councillor Julie Medford
Councillor Tracy Morgan
Councillor Cliff Parsons
Councillor Josie Pritchard
Councillor Eugene Reynolds
Councillor Ash Samuels
Councillor Keith Wilson, JP
Councillor Daniel Wilton

Also Present:

Donna Johnston – Town Clerk & RFO
Reverend Alan Murray – Mayor's Chaplain

Absent:

Councillor Hazel Jones
Councillor Megan King-Ellis
Councillor Mark Jennings
Councillor Paul Sampson
Councillor Roy Seal

088. To receive Prayers from the Mayor's Chaplain.

The Mayor's Chaplain led the Council in prayers.

089. To receive announcements from the Mayor.

The Mayor reported on the events that she had attended since July.

RESOLVED: that the announcements be received and noted.



090. To receive apologies and consider reasons for absence.

RESOLVED: that apologies be received on behalf of Councillors Hazel Jones, Mark Jennings, Megan King-Ellis, Paul Sampson and Roy Seal.

RESOLVED: that reasons for absence be approved on behalf of Councillor Hazel Jones.

091. To receive members' declarations of interest.

No declarations of interest were recorded.

092. To receive questions and comments from members of the public.

It was reported that All Saints Church is hoping to create a new stained-glass window featuring Normanton. The Church would be seeking suggestions at the Gala.

093. To receive and sign the minutes of a Meeting of Normanton Town Council held on Tuesday, 14th July 2026 (Minute Numbers 067-087; Pages 21-28).

RESOLVED: that subject to the inclusion of Councillor Tracey Goodwin in the list of members present, the minutes be approved as a true record and signed by the Mayor.

094. To receive the minutes of the Events Committee held on Monday, 13th July 2026 (Minute Numbers 001-012; Pages 1-8).

RESOLVED: that the minutes be received.

095. To receive the minutes of the Staffing Committee held on Wednesday, 19th August 2026 (Minute Numbers 001-018; Pages 1-4).

RESOLVED: that the minutes be received.

096. To receive the minutes of the Finance Committee held on Monday, 24th August 2026 (Minute Numbers 025-038; Pages 7-10).

RESOLVED: that the minutes be received.



- 097. To receive the minutes of the Property Committee held on Wednesday, 2nd September 2026 (Minute Numbers 001-017; Pages 1-5).**

RESOLVED: that the minutes be received.

- 098. To consider a recommendation from the Finance Committee to fund fencing at Gilcar Street Allotments from the Community Infrastructure Levy Earmarked Reserve.**

Members considered the installation of V-mesh fencing at Gilcar Street Allotments at an estimated cost of £8,000.00, noting the retained CIL balance of £70,262.70 and that £3,741.53 must be used before April 2027.

RESOLVED: that the fencing be funded using £8,000 in CIL funds and that delegated authority be granted to the Town Clerk, in conjunction with the Chairs of the Allotments and Finance Committees, to agree the final cost, with any additional cost met from the Allotments Earmarked Reserve.

- 099. To consider a recommendation from the Finance Committee to fund a backdated utility bill from the General Reserve.**

Members noted that net Town Hall utility expenditure to the end of August was £16,361.10 against an approved budget of £4,000.00, following receipt of a backdated bill.

RESOLVED: that the Town Hall utility expenditure above the approved budget be funded from the General Reserve.

- 100. To consider a recommendation from the Finance Committee to adjust the Property Committee budget.**

Members noted that a transfer of £5,641.00 had increased the Town Hall refurbishment earmarked reserve after the budget was set.

RESOLVED: that the Town Hall refurbishment budget be increased from £34,550.00 to £40,191.00 to match the available earmarked reserve.

- 101. To receive a verbal update from District Councillors on matters affecting Normanton and Altofts.**

Councillor Cliff Parsons reported that due to the time of year and key personnel being off work, there were no updates available and everything was a work in progress.



Members raised the following issues:

- Beat the Street Banners to be removed
- Flags on lamp posts are looking tatty
- White lines on Ashgap Lane

RESOLVED: that the update be received and noted.

102. To receive a verbal update from the Town Clerk on ongoing matters.

The Town Clerk provided an update on ongoing matters including:

- Gala Weekend and office closure on Monday 14th September
- Citizens Advice Bureau returning to Normanton in September
- Bollards in the High Street broken by someone climbing on them when they were rising – reported to CCTV
- Vacancy – if no election is called, the Council will proceed to advertise the vacancy for co-option.

RESOLVED: that the update be received and noted.

103. To note updates from members who attend external organisations.

It was reported that the CFRs had recruited three additional CFRs for the Normanton area.

RESOLVED: that the updates be received.

104. To note updates from Council representatives on Outside Bodies.

Councillor Daniel Wilton asked if there had been any response in relation to the Town & Parish Council Liaison Group. It was reported that no response had been received.

RESOLVED: that the report be received.

105. To consider the appointment of Councillor Eugene Reynolds to the vacant position on the Property Committee.

RESOLVED: that Councillor Eugene Reynolds be appointed to the Property Committee.



106. To receive the Transaction List for June 2026.

RESOLVED: that the Transaction List for June 2026, showing transactions totalling £35,332.11 including VAT of £1,264.69, be received and approved.

The Transaction List for June 2026 can be found at Appendix 1.

107. To receive the Bank Reconciliation for June 2026.

The reconciliation had been checked by Councillor Pam Mayne.

RESOLVED: that the Bank Reconciliation at 30th June 2026, showing an adjusted bank balance of £442,277.53, be received.

108. To receive the Transaction List for July 2026.

RESOLVED: that the Transaction List for July 2026, showing transactions totalling £55,070.74 including VAT of £5,883.41, be received and approved.

The Transaction List for July 2026 can be found at Appendix 2.

109. To receive the Bank Reconciliation for July 2026.

The reconciliation had been checked by Councillor Pam Mayne.

RESOLVED: that the Bank Reconciliation at 31st July 2026, showing an adjusted bank balance of £394,397.93, be received.

110. To consider the invoices due for payment in September 2026.

RESOLVED: that the invoices due for payment in September 2026 totalling £12,892.77 including VAT of £1,884.46 be approved.

RESOLVED: that an additional invoice for Councillor training be approved to YLCA in the sum of £150.40.

RESOLVED: that transaction 643 from the 2025/26 financial year, relating to a £400.00 small grant awarded to the Brig Beetle Club, be paid directly to Poppleton's for the approved coach hire.

The list of Invoices for Payment can be found at Appendix 3.



111. To consider the planning applications in the enclosed report.

20th July 2026

Application Number: 26/00459/FUL
Address: 18 Edward Street
Proposal: Residential development of 1no. dwelling.
Application Number: 26/01233/FUL
Address: Land South and East Church Road, Altofts
Proposal: Residential development of 290 dwellings with access, landscaping, public open space and associated works.

Application Number: 26/01220/CPL
Address: 80 Falmouth Avenue
Proposal: Alterations to internal layout, removal of door on southern side elevation and addition of single storey extension to rear of dwellinghouse.

28th July 2026

Application Number: 26/01139/TPO
Address: 6 Lodge Farm Gardens, Altofts
Proposal: Cut back 15% of tree branches near phone line and 15% crown thin.

Application Number: 24/02022/NMC
Address: Buckthorne Road (Land At), Normanton
Proposal: Non-material amendment to consent 24/02022/FUL for 137 dwellings, comprising changes to the site layout and the house type for plot 136.

3rd August 2026

Application Number: 26/01336/FUL
Address: 18 Trent Avenue, Altofts
Proposal: Single storey extension to rear.

Application Number: 26/01294/FUL
Address: Woodhouse Business Centre, Wakefield Road



Proposal: Erection of 6no. Commercial/Light Assembly (Class E) units and reconfiguration of existing business centre parking.

Application Number: 26/01349/FUL
Address: 25 Snyderdale Road, Normanton
Proposal: Proposed new ramp to the side and front of the dwelling.

10th August 2026

Application Number: 26/01321/TPO
Address: 6 Lodge Farm Gardens, Altofts
Proposal: Crown reduce branches towards telephone lines by 15% and crown thin by 15% to 1 Lime, 1 Sycamore and 2 Ash trees.

Application Number: 26/01057/TPO
Address: Olive Tree, 100C Church Road, Altofts
Proposal: Fell 1 Alder; reduce the Sycamore crown by up to 2.5 metres and crown lift the lower canopy.

Application Number: 26/01236/FUL
Address: New Carlton Social Club, Carlton Green
Proposal: Change of use of social club and caretaker's flat into 4no. flats.

17th August 2026

Application Number: APP/6008543
Address: Land At Pope Street, Altofts
Proposal: Appeal against refusal of outline application 24/01042/OUT for demolition of existing buildings and residential development of up to 164 dwellings, with all matters reserved except access.

Application Number: 26/01003/CPL
Address: The Brig, 1 St Mary's Road, Altofts
Proposal: Installation of a 1.8m high fence with two access gates to enclose the newly constructed playing pitches.



Application Number: 26/01369/FUL
Address: 2 Edward Street (land across), Altofts
Proposal: Detached dwelling.

25th August 2026

Application Number: 19/01714/REM
Address: Land At Havertop Lane, Normanton
Proposal: Approval of reserved matters for employment development (not EIA development).

Application Number: 26/01492/TPO
Address: Land Adj Orchard House, Queen Street
Proposal: Fell 1 Sorbus tree.

Application Number: 26/01495/TPO
Address: Princess Street (Opposite No.46)
Proposal: Fell 1 Sorbus tree.

Application Number: 26/01397/FUL
Address: 4 Park Avenue
Proposal: Demolition of an old garage/barn and construction of a single four-bedroom dwelling.

Application Number: 26/01394/FUL
Address: Street Record Crossman Drive
Proposal: Demolition of 28 garages and erection of 1.8m high galvanised palisade fencing (retrospective).

Application Number: 26/01412/CPL
Address: The Bungalow, Albert Street
Proposal: Erection of a single storey rear extension.

1st September 2026

Application Number: 26/01530/FUL
Address: 333 Castleford Road, Normanton
Proposal: Proposed single storey extension to side and rear.



8th September 2026

Application Number:	26/01609/SPN
Address:	Evo Group, Express Way, Normanton
Proposal:	PV Solar Installation
Application Number:	26/01435/CPE
Address:	46 Wheatley Avenue, Normanton
Proposal:	Lawful Development Certificate for existing detached garage/outbuilding to rear.

Planning Appeal – Pope Street 24/01042/OUT

Members noted that three responses had been received to the consultation on the appeal; however, as no consensus had been reached, no further comments were submitted.

RESOLVED: that the planning applications be received, that no objections be raised and that the update on the Pope Street appeal be received.

112. To receive an update on the Councillor Commitment Statement.

Members noted that nine responses had been received: eight members had accepted the voluntary statement, and one had declined.

RESOLVED: that the update be received and noted.

113. To consider the adoption of an AI Policy.

Members considered the policy covering responsible and transparent use of AI, human accountability, accuracy checks, data protection, confidentiality, information security, equality, records management and approval of AI tools.

A councillor requested guidance on the use of artificial intelligence. The Town Clerk confirmed that the Council's adopted AI Policy provides the relevant guidance on the safe and responsible use of AI.

A councillor emphasised that caution should be exercised when using AI, particularly as it may present opinions, assumptions or inaccurate information as established facts.

Members were reminded that AI-generated content must be checked and verified before it is relied upon or shared.



In response to a request regarding training, the Town Clerk advised that YLCA offers AI training and that the councillor could be considered for attendance on a suitable course.

RESOLVED: that the AI Policy be adopted.

114. To consider a recommendation from the Property Committee for the completion of the Town Hall refurbishment works.

Members considered the remaining building, electrical and fire-compartmentation works, to be funded from the Town Hall earmarked reserve.

RESOLVED: that the report be received and that:

- i. Nelbersie be appointed for the main outstanding works at £18,388.00 plus VAT, with a 10% contingency of £1,838.80;
- ii. the electrical works be approved through JM Electrical at £2,035 plus VAT, with delegated authority for the minor corridor ceiling variation;
- iii. approval in principle be granted for the alternative fire-compartmentation solution, subject to Building Control acceptance and an acceptable quotation;
- iv. authority be granted to proceed with the lowest fire-shutter quotation of £8,039 plus VAT if required; and
- v. authority be granted to the Town Clerk and Quantity Surveyor to progress the works within the approved scope and available earmarked reserve.

115. To receive the report of the External Auditor.

Members noted that the External Auditor had completed the limited assurance review of the 2025/26 Annual Governance and Accountability Return, with no matters arising and no concerns regarding compliance with relevant legislation or regulatory requirements.

RESOLVED: that the report of the External Auditor be received and noted and that the Notice of Conclusion of Audit be displayed for 14 days.

In the absence of any further business, the Mayor thanked everyone for their attendance and closed the meeting.

Voucher	Code	Date	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
107	IT Software	01/06/2026	Unity Current	DD	Civic.ly Subscription	Starboard Systems Ltd	S	£131.00	£26.20	£157.20
										£157.20
164	Staff Travel	01/06/2026	Petty Cash	PETTY CASH	Mileage	Employees	Z	£12.13	£0.00	£12.13
										£12.13
108	Website Hc	02/06/2026	Unity Current	SO	Website Hosting & Maintenance	Multi-Web-Services Ltd	S	£127.45	£25.49	£152.94
										£152.94
109	Venue / Eq	02/06/2026	Unity Current	ONLINE	Event Decor	Daydreams by Lesley Frer	Z	£500.00	£0.00	£500.00
										£500.00
110	Bank Charç	04/06/2026	Square	DD	Card Processing Fees	Square	Z	£3.86	£0.00	£3.86
										£3.86
134	Bank Charç	08/06/2026	Square	DD	Card Processing Fees	Square	Z	£6.70	£0.00	£6.70
										£6.70
112	Legal & Prc	09/06/2026	Unity Current	ONLINE	Legal Advice	Wellers Law Group	S	£1,035.00	£207.00	£1,242.00
										£1,242.00
111	Repairs & M	09/06/2026	Unity Current	ONLINE	Employee Expenses - Fuel	Whistler Drive Service Stati	S	£12.50	£2.50	£15.00
										£15.00
118	Premises L	09/06/2026	Unity Current	ONLINE	Licence for Haw Hill Park	Wakefield Council	Z	£70.00	£0.00	£70.00
										£70.00
115	Gifts & Flov	09/06/2026	Unity Current	ONLINE	Flowers	Calli-Fleur by Design	S	£166.67	£33.33	£200.00
										£200.00
116	First Aid	09/06/2026	Unity Current	ONLINE	Event First Aid	Mediqas Group	Z	£92.00	£0.00	£92.00
										£92.00
117	Cleaning	09/06/2026	Unity Current	ONLINE	Cleaning Materials	Heatons Group	S	£150.88	£30.18	£181.06
117	Cleaning	09/06/2026	Unity Current	ONLINE	Cleaning Materials	Heatons Group	S	£301.78	£60.36	£362.14
										£543.20
119	Repairs & M	09/06/2026	Unity Current	ONLINE	Ramp Cleaning	Wipe Clean	S	£350.00	£70.00	£420.00
										£420.00
114	Window Clk	09/06/2026	Unity Current	ONLINE	Window Cleaning	Wipe Clean	S	£120.00	£24.00	£144.00
										£144.00
113	Maintenanc	09/06/2026	Unity Current	ONLINE	Employee Expenses - Fuel	Glasshoughton Service Str	S	£7.17	£1.43	£8.60
										£8.60
129	Site Fees	09/06/2026	Unity Current	ONLINE	Allotment Site Fees	Cypress Road Allotments	Z	£142.50	£0.00	£142.50
										£142.50
130	Site Fees	09/06/2026	Unity Current	ONLINE	Allotment Site Fees	Heys Buildings Allotments	Z	£232.75	£0.00	£232.75
										£232.75
131	Site Fees	09/06/2026	Unity Current	ONLINE	Allotment Site Fees	Newland Lane Allotment	Z	£194.75	£0.00	£194.75
										£194.75
132	Site Fees	09/06/2026	Unity Current	ONLINE	Allotment Site Fees	Wentworth Terrace Allotm	Z	£408.50	£0.00	£408.50
										£408.50
127	GDPR Corr	09/06/2026	Unity Current	ONLINE	Shredding	Class Office Equipment Ltd	S	£59.35	£11.87	£71.22
										£71.22
121	Advertising	09/06/2026	Unity Current	ONLINE	Advertiser	Normanton & District Adve	S	£480.00	£96.00	£576.00
121	Advertising	09/06/2026	Unity Current	ONLINE	Advertiser	Normanton & District Adve	S	£120.00	£24.00	£144.00
										£720.00
133	Mayoral Ex	09/06/2026	Unity Current	ONLINE	Yorkshire Day Tickets	Goole Town Council	Z	£110.00	£0.00	£110.00
										£110.00
120	Mayoral Ex	09/06/2026	Unity Current	ONLINE	Mayoral Expenses CA	Mayor of Normanton 26-27	Z	£53.95	£0.00	£53.95
										£53.95
122	Mayor's Ap	09/06/2026	Unity Current	ONLINE	Mayors Appeal Donation	1st Normanton Scouts	Z	£200.00	£0.00	£200.00
										£200.00
123	Mayor's Ap	09/06/2026	Unity Current	ONLINE	Mayors Appeal Donation	Normanton Army Cadets	Z	£500.00	£0.00	£500.00
										£500.00

124	Mayor's Ap	09/06/2026	Unity Current	ONLINE	Mayors Appeal Donation	Normanton Knights ARLFC	Z	£150.00	£0.00	£150.00
										£150.00
125	Mayor's Ap	09/06/2026	Unity Current	ONLINE	Mayors Appeal Donation	Spectrum Children's Dram	Z	£150.00	£0.00	£150.00
										£150.00
126	Mayor's Ap	09/06/2026	Unity Current	ONLINE	Mayors Appeal Donation	The Well Project	Z	£5,500.00	£0.00	£5,500.00
										£5,500.00
128	Equipment	09/06/2026	Unity Current	ONLINE	Lectern	Class Office Equipment Ltd	S	£340.00	£68.00	£408.00
										£408.00
135	Bank Charç	10/06/2026	Square	DD	Card Processing Fees	Square	Z	£2.83	£0.00	£2.83
										£2.83
136	Postage & i	11/06/2026	Unity Current	DD	Franker Credit	Pitney Bowes Ltd	S	£17.50	£3.50	£21.00
136	Postage & i	11/06/2026	Unity Current	DD	Franker Credit	Pitney Bowes Ltd	Z	£460.09	£0.00	£460.09
										£481.09
137	Bank Charç	12/06/2026	Unity Current	DD	Bank Charges	Unity Trust Bank	Z	£5.75	£0.00	£5.75
										£5.75
138	Hygiene Se	15/06/2026	Unity Current	DD	Hygiene Services WCC	Cathedral Leasing Ltd	S	£288.45	£57.69	£346.14
										£346.14
148	Skip Hire	16/06/2026	Lloyds Card	CARD	Skip Hire	Maia Waste	S	£250.00	£50.00	£300.00
										£300.00
158	Skip Hire	16/06/2026	Lloyds Card	CARD	Skip Hire	Maia Waste	S	£250.00	£50.00	£300.00
										£300.00
159	Catering &	16/06/2026	Lloyds Card	CARD	Mayor Making Drinks	Asda	S	£7.62	£1.53	£9.15
										£9.15
154	Catering &	16/06/2026	Lloyds Card	CARD	Drinks - Mayor Making	Booker Ltd	S	£278.52	£55.70	£334.22
										£334.22
155	Catering &	16/06/2026	Lloyds Card	CARD	Mayor Making Drinks	Booker Ltd	S	£123.01	£24.60	£147.61
										£147.61
152	Long Servic	16/06/2026	Lloyds Card	CARD	Long Service Award	Engravers Guild	S	£33.71	£6.74	£40.45
										£40.45
157	Long Servic	16/06/2026	Lloyds Card	CARD	Mayor Making Drinks	TESCO	S	£62.92	£12.58	£75.50
										£75.50
162	Misc	16/06/2026	Lloyds Card	CARD	Table Number Holders	Lumos Pro	Z	£8.50	£0.00	£8.50
										£8.50
163	Misc	16/06/2026	Lloyds Card	CARD	Table Numbers	Amazon EU UK Branch	S	£5.49	£1.10	£6.59
										£6.59
156	Printing Co	16/06/2026	Lloyds Card	CARD	Printing	HP Instant Ink	S	£17.49	£3.50	£20.99
										£20.99
153	Telephone	16/06/2026	Lloyds Card	CARD	Mobile Phone Contract	Smarty	S	£4.50	£0.90	£5.40
										£5.40
161	Telephone	16/06/2026	Lloyds Card	CARD	Mobile Sim Contract	Smarty	S	£6.75	£1.35	£8.10
										£8.10
151	Bank Charç	16/06/2026	Lloyds Card	CARD	Bank Charges	Lloyds Bank	Z	£6.00	£0.00	£6.00
										£6.00
141	Bank Charç	16/06/2026	Unity Current	DD	Bank Charges	Unity Trust Bank	Z	£2.50	£0.00	£2.50
										£2.50
142	Refreshmei	16/06/2026	Lloyds Card	CARD	Milk	Asda	Z	£1.65	£0.00	£1.65
										£1.65
144	Refreshmei	16/06/2026	Lloyds Card	CARD	Milk	Asda	Z	£1.65	£0.00	£1.65
										£1.65
147	Refreshmei	16/06/2026	Lloyds Card	CARD	Milk	Asda	Z	£1.65	£0.00	£1.65
										£1.65
149	Refreshmei	16/06/2026	Lloyds Card	CARD	Newspapers	Asda	Z	£4.00	£0.00	£4.00
										£4.00
146	Refreshmei	16/06/2026	Lloyds Card	CARD	Newspapers / Biscuits	Asda	Z	£3.27	£0.00	£3.27
146	Refreshmei	16/06/2026	Lloyds Card	CARD	Newspapers / Biscuits	Asda	S	£1.00	£0.20	£1.20
										£4.47
145	Newspaper	16/06/2026	Lloyds Card	CARD	Newspapers	Asda	Z	£4.00	£0.00	£4.00
										£4.00

146	Newspaper	16/06/2026	Lloyds Card	CARD	Newspapers / Biscuits	Asda	Z	£4.00	£0.00	£4.00
										£4.00
143	Newspaper	16/06/2026	Lloyds Card	CARD	Newspapers	Asda	Z	£4.00	£0.00	£4.00
										£4.00
150	Magazines	16/06/2026	Lloyds Card	CARD	RNIB Membership	RNIB	Z	£169.56	£0.00	£169.56
										£169.56
140	Gas & Elec	16/06/2026	Unity Current	DD	Gas & Electric	Octopus Energy Ltd	L	£145.63	£7.28	£152.91
										£152.91
160	Repairs & M	16/06/2026	Lloyds Card	CARD	Lightbulbs	Screwfix	S	£25.27	£5.05	£30.32
										£30.32
165	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£102.59	£0.00	£102.59
										£102.59
166	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£93.00	£0.00	£93.00
										£93.00
167	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	-£517.99	£0.00	-£517.99
										-£517.99
168	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£16.90	£0.00	£16.90
										£16.90
169	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£88.14	£0.00	£88.14
										£88.14
170	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£64.11	£0.00	£64.11
										£64.11
171	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£66.68	£0.00	£66.68
171	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£145.06	£0.00	£145.06
										£211.74
170	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£139.52	£0.00	£139.52
										£139.52
169	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£180.47	£0.00	£180.47
										£180.47
168	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£18.11	£0.00	£18.11
168	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£67.62	£0.00	£67.62
										£85.73
167	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£19.53	£0.00	£19.53
										£19.53
166	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£58.14	£0.00	£58.14
										£58.14
165	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	-£553.63	£0.00	-£553.63
165	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	-£553.63	£0.00	-£553.63
										-£1,107.26
166	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£58.15	£0.00	£58.15
										£58.15
167	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£19.52	£0.00	£19.52
										£19.52
168	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£67.63	£0.00	£67.63
168	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£18.11	£0.00	£18.11
										£85.74
169	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£180.46	£0.00	£180.46
										£180.46
170	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£139.51	£0.00	£139.51
										£139.51
171	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£145.06	£0.00	£145.06
171	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£75.37	£0.00	£75.37
										£220.43
170	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£130.88	£0.00	£130.88
										£130.88
169	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£133.11	£0.00	£133.11
										£133.11
168	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£12.85	£0.00	£12.85

										£12.85
167	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	-£63.98	£0.00	-£63.98
										-£63.98
166	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£32.98	£0.00	£32.98
										£32.98
165	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	-£472.25	£0.00	-£472.25
165	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	-£524.32	£0.00	-£524.32
										-£996.57
166	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£35.07	£0.00	£35.07
										£35.07
167	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£1,214.61	£0.00	£1,214.61
										£1,214.61
168	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£287.53	£0.00	£287.53
										£287.53
169	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	-£461.66	£0.00	-£461.66
										-£461.66
170	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£165.21	£0.00	£165.21
										£165.21
171	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£171.94	£0.00	£171.94
										£171.94
170	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£62.21	£0.00	£62.21
										£62.21
171	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£64.64	£0.00	£64.64
										£64.64
166	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£16.32	£0.00	£16.32
										£16.32
165	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	-£186.92	£0.00	-£186.92
										-£186.92
167	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	-£22.32	£0.00	-£22.32
										-£22.32
168	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£30.03	£0.00	£30.03
										£30.03
169	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£62.50	£0.00	£62.50
										£62.50
170	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£126.58	£0.00	£126.58
										£126.58
169	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£195.23	£0.00	£195.23
										£195.23
168	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£27.87	£0.00	£27.87
										£27.87
166	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£103.79	£0.00	£103.79
										£103.79
165	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£115.07	£0.00	£115.07
										£115.07
167	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	-£520.03	£0.00	-£520.03
										-£520.03
171	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£129.02	£0.00	£129.02
171	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£30.69	£0.00	£30.69
										£159.71
167	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£61.45	£0.00	£61.45
										£61.45
166	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£32.19	£0.00	£32.19
										£32.19
165	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£33.69	£0.00	£33.69
										£33.69
168	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£35.02	£0.00	£35.02
										£35.02
169	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£35.55	£0.00	£35.55

										£35.55
170	Water	18/06/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£35.02	£0.00	£35.02
										£35.02
172	HR & HS A	19/06/2026	Unity Current	DD	HR & H&S Advice	Peninsula	S	£263.07	£52.61	£315.68
										£315.68
173	Telephone	23/06/2026	Unity Current	DD	Telephone Bill - Town Hall	DRDCommunications	S	£45.88	£9.18	£55.06
										£55.06
174	Salaries & '	25/06/2026	Unity Current	ONLINE	Salaries & Wages	Employees	X	£9,548.30	£0.00	£9,548.30
										£9,548.30
175	Payroll Fee	26/06/2026	Unity Current	DD	Payroll Services	Peninsula	S	£18.00	£3.60	£21.60
										£21.60
176	Fire Alarm :	26/06/2026	Unity Current	DD	Emergency Lighting Maintenance	Chubb Fire & Security	S	£416.36	£83.27	£499.63
										£499.63
177	Fire Alarm :	26/06/2026	Unity Current	DD	Fire Alarm Maintenance	Chubb Fire & Security	S	£281.02	£56.20	£337.22
										£337.22
178	Salaries & '	26/06/2026	Unity Current	ONLINE	Pension	West Yorkshire Pension Fi	X	£715.82	£0.00	£715.82
178	Pension	26/06/2026	Unity Current	ONLINE	Pension	West Yorkshire Pension Fi	X	£1,735.99	£0.00	£1,735.99
										£2,451.81
181	Catering &	26/06/2026	Unity Current	ONLINE	Civic Sunday Catering	STW Catering	Z	£630.00	£0.00	£630.00
										£630.00
180	Events Insr	26/06/2026	Unity Current	ONLINE	Event Insurance	Gallagher Insurance	Z	£1,360.11	£0.00	£1,360.11
										£1,360.11
182	IT Support	29/06/2026	Unity Current	DD	IT Support	Pro Logic Computers (UK)	S	£394.96	£78.99	£473.95
										£473.95
183	Telephone	29/06/2026	Unity Current	DD	Telephone & Broadband	CloudClevr Ltd	S	£93.82	£18.76	£112.58
										£112.58
184	Bank Charç	29/06/2026	Square	DD	Card Processing Fees	Square	Z	£3.35	£0.00	£3.35
										£3.35
179	Salaries & '	30/06/2026	Unity Current	DD	PAYE / NIC	HMRC	X	£1,484.07	£0.00	£1,484.07
179	Salaries & '	30/06/2026	Unity Current	DD	PAYE / NIC	HMRC	X	£468.31	£0.00	£468.31
179	National Ins	30/06/2026	Unity Current	DD	PAYE / NIC	HMRC	X	£1,381.71	£0.00	£1,381.71
										£3,334.09
185	Bank Charç	30/06/2026	Unity Current	DD	Bank Charges	Unity Trust Bank	Z	£17.90	£0.00	£17.90
										£17.90
186	Bank Charç	30/06/2026	Unity Current	DD	Bank Charges	Unity Trust Bank	Z	£14.50	£0.00	£14.50
										£14.50
								£34,067.42	£1,264.69	£35,332.11

NORMANTON TOWN COUNCIL
 Tuesday, 8th September 2026
TRANSACTION LIST - JULY 2026

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Voucher	Code	Date	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
187	IT Software	01/07/2026	Unity Current	DD	Civic.ly Subscription	Starboard Systems Ltd	S	£131.00	£26.20	£157.20
										£157.20
188	Website Hosting	02/07/2026	Unity Current	SO	Website Hosting & Maintenance	Multi-Web-Services Ltd	S	£127.45	£25.49	£152.94
										£152.94
189	Bank Charges & Card Fees	02/07/2026	Square	DD	Card Processing Fees	Square	Z	£2.83	£0.00	£2.83
										£2.83
190	Website Hosting	03/07/2026	Unity Current	DD	Website Hosting & Maintenance	Multi-Web-Services Ltd	S	£127.45	£25.49	£152.94
										£152.94
191	Entertainment	09/07/2026	Unity Current	ONLINE	Party @ Haw Hill Park Performers	Aston Management	S	£550.00	£110.00	£660.00
191	Entertainment	09/07/2026	Unity Current	ONLINE	Party @ Haw Hill Park Performers	Aston Management	S	£650.00	£130.00	£780.00
191	Entertainment	09/07/2026	Unity Current	ONLINE	Party @ Haw Hill Park Performers	Aston Management	S	£1,000.00	£200.00	£1,200.00
										£2,640.00
192	Hygiene Services	10/07/2026	Unity Current	DD	Hygiene Services	Cathedral Leasing Ltd	S	£468.00	£93.60	£561.60
										£561.60
195	Pre-Payments	14/07/2026	Unity Current	ONLINE	Performers P@HHP 2027	Aston Management	S	£160.00	£32.00	£192.00
195	Pre-Payments	14/07/2026	Unity Current	ONLINE	Performers P@HHP 2027	Aston Management	S	£200.00	£40.00	£240.00
195	Pre-Payments	14/07/2026	Unity Current	ONLINE	Performers P@HHP 2027	Aston Management	S	£150.00	£30.00	£180.00
195	Pre-Payments	14/07/2026	Unity Current	ONLINE	Performers P@HHP 2027	Aston Management	S	£120.00	£24.00	£144.00
										£756.00
193	Toilet Hire	14/07/2026	Unity Current	ONLINE	Toilet Hire	G&S Toilet Hire Ltd	S	£1,975.00	£395.00	£2,370.00
										£2,370.00
194	Sponsorship Plaques	14/07/2026	Unity Current	ONLINE	Hanging Basket Plaques	Express Signs Ltd	S	£21.95	£4.39	£26.34
										£26.34
195	Pre-Payments	14/07/2026	Unity Current	ONLINE	Performers P@HHP 2027	Aston Management	S	£340.00	£68.00	£408.00
										£408.00
201	Repairs & Maintenance	14/07/2026	Unity Current	ONLINE	Gate Repairs	Fabgates	Z	£75.00	£0.00	£75.00
										£75.00
196	Repairs & Maintenance	14/07/2026	Unity Current	ONLINE	Tap Repair	Expert Water Services	S	£75.00	£15.00	£90.00
										£90.00
199	Stationery & Office Equipment	14/07/2026	Unity Current	ONLINE	Noticeboards	Heatons Group	S	£93.10	£18.62	£111.72
										£111.72
198	Advertising	14/07/2026	Unity Current	ONLINE	Advertiser	Normanton & District Advertiser	S	£480.00	£96.00	£576.00
										£576.00
197	Sponsorship Plaques	14/07/2026	Unity Current	ONLINE	Hanging Basket Plaques	Express Signs Ltd	S	£38.90	£7.78	£46.68
										£46.68
202	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities (Credit Note)	Wakefield Council	S	-£261.71	-£52.34	-£314.05
202	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities (Credit Note)	Wakefield Council	Z	-£35.10	£0.00	-£35.10
										-£349.15
203	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities (Credit Note)	Wakefield Council	S	-£328.01	-£65.60	-£393.61
203	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities (Credit Note)	Wakefield Council	Z	-£21.22	£0.00	-£21.22
										-£414.83
204	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities (Credit Note)	Wakefield Council	S	-£338.84	-£67.77	-£406.61
204	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities (Credit Note)	Wakefield Council	Z	-£100.81	£0.00	-£100.81
										-£507.42
205	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities (Credit Note)	Wakefield Council	S	-£466.58	-£93.32	-£559.90
205	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities (Credit Note)	Wakefield Council	S	-£871.68	-£174.34	-£1,046.02
										-£1,605.92
206	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities	Wakefield Council	Z	£623.71	£0.00	£623.71
										£623.71
200	Repairs & Maintenance	14/07/2026	Unity Current	ONLINE	Toilet Repairs	Expert Water Services	S	£90.00	£18.00	£108.00
										£108.00
209	Stage Hire	14/07/2026	Unity Current	ONLINE	Stage Hire	Limitless Event Production LTD	S	£3,801.00	£760.20	£4,561.20
										£4,561.20
212	Presenter	14/07/2026	Unity Current	ONLINE	Event Hosting	Ian Jefferson Presenting & PA	Z	£425.00	£0.00	£425.00

										£425.00
210	Security	14/07/2026	Unity Current	ONLINE	Event Security	Saxon Security	S	£2,184.00	£436.80	£2,620.80
										£2,620.80
208	Marquee, Table and Chair Hire	14/07/2026	Unity Current	ONLINE	Marquee Hire	James Dabbs & Co	S	£1,990.00	£398.00	£2,388.00
										£2,388.00
211	Mayoral Expenses 26/27	14/07/2026	Unity Current	ONLINE	Mayoral Expenses CA	Mayor of Normanton 26-27	Z	£206.63	£0.00	£206.63
										£206.63
213	Gas & Electricity	14/07/2026	Unity Current	DD	Gas & Electric	Octopus Energy Ltd	L	£131.76	£6.59	£138.35
										£138.35
207	Fire Alarm Service & Maintenance	14/07/2026	Unity Current	DD	Fire Alarm - Call Out	Chubb Fire & Security	S	£297.56	£59.51	£357.07
										£357.07
206	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities	Wakefield Council	S	£14,945.23	£2,989.05	£17,934.28
206	Electricity & Water	14/07/2026	Unity Current	ONLINE	Utilities	Wakefield Council	Z	£588.55	£0.00	£588.55
										£18,522.83
245	Legal & Professional Fees	14/07/2026	Unity Current	CHEQUE	Land Registry Searches	HM Land Registry	Z	£28.00	£0.00	£28.00
										£28.00
214	Water	16/07/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£47.36	£0.00	£47.36
214	Water	16/07/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£59.22	£0.00	£59.22
214	Water	16/07/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£59.23	£0.00	£59.23
214	Water	16/07/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£453.05	£0.00	£453.05
214	Water	16/07/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£171.94	£0.00	£171.94
214	Water	16/07/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£4.56	£0.00	£4.56
214	Water	16/07/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£264.21	£0.00	£264.21
										£1,059.57
220	Staff Training	16/07/2026	Lloyds Card	CARD	ILCA Training	SLCC	S	£140.00	£28.00	£168.00
										£168.00
226	Staff Training	16/07/2026	Lloyds Card	CARD	Allotment Training	SLCC	S	£117.00	£23.40	£140.40
										£140.40
227	Printing Costs	16/07/2026	Lloyds Card	CARD	ID Badges	We Print Lanyards	S	£19.98	£4.00	£23.98
										£23.98
228	Printing Costs	16/07/2026	Lloyds Card	CARD	Printer Ink	HP Instant Ink	S	£17.49	£3.50	£20.99
										£20.99
224	Printing Costs	16/07/2026	Lloyds Card	CARD	ID Badges	We Print Lanyards	S	£9.99	£2.00	£11.99
										£11.99
225	PPE & Workwear	16/07/2026	Lloyds Card	CARD	Shoe Covers	Amazon EU UK Branch	S	£6.66	£1.33	£7.99
										£7.99
223	Telephone & Broadband	16/07/2026	Lloyds Card	CARD	Mobile Phone Contract	Smarty	S	£4.50	£0.90	£5.40
										£5.40
222	Bank Charges & Card Fees	16/07/2026	Lloyds Card	CARD	Bank Charges	Lloyds Bank	Z	£9.00	£0.00	£9.00
										£9.00
215	Bank Charges & Card Fees	16/07/2026	Unity Current	DD	Bank Charges	Unity Trust Bank	Z	£3.75	£0.00	£3.75
										£3.75
216	Refreshments	16/07/2026	Lloyds Card	CARD	Milk	Asda	Z	£1.65	£0.00	£1.65
										£1.65
221	Refreshments	16/07/2026	Lloyds Card	CARD	Newspapers / Milk	Asda	Z	£1.65	£0.00	£1.65
										£1.65
218	Refreshments	16/07/2026	Lloyds Card	CARD	Milk	Asda	Z	£1.65	£0.00	£1.65
										£1.65
217	Newspapers	16/07/2026	Lloyds Card	CARD	Newspapers	Asda	Z	£4.00	£0.00	£4.00
										£4.00
219	Newspapers	16/07/2026	Lloyds Card	CARD	Newspapers	Asda	Z	£4.00	£0.00	£4.00
										£4.00
221	Newspapers	16/07/2026	Lloyds Card	CARD	Newspapers / Milk	Asda	Z	£4.00	£0.00	£4.00
										£4.00
214	Water	16/07/2026	Unity Current	DD	Water Bill	Everflow Water	Z	£54.98	£0.00	£54.98
										£54.98
230	Events General	16/07/2026	Lloyds Card	CARD	Plot A Route Subscription	Plot A Route	Z	£20.00	£0.00	£20.00
										£20.00
237	Stationery & Office Equipment	16/07/2026	Lloyds Card	CARD	Picture Cord / Velcro Dots	Amazon EU UK Branch	S	£3.32	£0.67	£3.99

237	Stationery & Office Equipment	16/07/2026	Lloyds Card	CARD	Picture Cord / Velcro Dots	Amazon EU UK Branch	S	£7.70	£1.54	£9.24
										£13.23
233	Legal & Professional Fees	16/07/2026	Lloyds Card	CARD	Land Registry Searches	HM Land Registry	Z	£14.00	£0.00	£14.00
										£14.00
229	Telephone & Broadband	16/07/2026	Lloyds Card	CARD	Mobile Sim Contract	Smarty	S	£6.75	£1.35	£8.10
										£8.10
234	Refreshments	16/07/2026	Lloyds Card	CARD	Milk	Asda	Z	£1.65	£0.00	£1.65
										£1.65
232	Newspapers	16/07/2026	Lloyds Card	CARD	Newspapers	Asda	Z	£4.00	£0.00	£4.00
										£4.00
231	Cleaning	16/07/2026	Lloyds Card	CARD	Vacuum Cleaners	Currys Group Ltd	S	£165.83	£33.17	£199.00
231	Cleaning	16/07/2026	Lloyds Card	CARD	Vacuum Cleaners	Currys Group Ltd	S	£166.66	£33.33	£199.99
										£398.99
235	Cleaning	16/07/2026	Lloyds Card	CARD	Henry Vacuum Parts	YK Traders LTD	S	£9.16	£1.83	£10.99
										£10.99
236	Misc	16/07/2026	Lloyds Card	CARD	Wristbands	B&B Wristbands Ltd	S	£5.17	£1.03	£6.20
										£6.20
238	HR & HS Advisory Service	20/07/2026	Unity Current	DD	HR & H&S Advice	Peninsula	S	£263.07	£52.61	£315.68
										£315.68
239	Bank Charges & Card Fees	20/07/2026	Unity Current	DD	Bank Charges	Unity Trust Bank	Z	£2.75	£0.00	£2.75
										£2.75
240	Telephone & Broadband	22/07/2026	Unity Current	DD	Telephone Bill - Town Hall	DRDCommunications	S	£46.03	£9.21	£55.24
										£55.24
246	Bank Charges & Card Fees	22/07/2026	Square	DD	Bank Charges	Square	Z	£2.70	£0.00	£2.70
										£2.70
242	Salaries & Wages	23/07/2026	Unity Current	ONLINE	Salaries & Wages	Employees	X	£10,287.44	£0.00	£10,287.44
										£10,287.44
243	Salaries & Wages	23/07/2026	Unity Current	ONLINE	Pension	West Yorkshire Pension Fund	X	£765.51	£0.00	£765.51
243	Employers Pension	23/07/2026	Unity Current	ONLINE	Pension	West Yorkshire Pension Fund	X	£1,854.04	£0.00	£1,854.04
										£2,619.55
241	Franking Machine Lease	23/07/2026	Unity Current	DD	Franker Lease	Pitney Bowes Ltd	S	£103.77	£20.75	£124.52
										£124.52
247	Bank Charges & Card Fees	23/07/2026	Square	DD	Bank Charges	Square	Z	£0.75	£0.00	£0.75
										£0.75
249	Printing Costs	27/07/2026	Unity Current	DD	Printing	Nuvm Solutions Ltd	S	£16.90	£3.38	£20.28
										£20.28
250	Payroll Fees	27/07/2026	Unity Current	DD	Payroll Services	Peninsula	S	£18.00	£3.60	£21.60
										£21.60
251	IT Support	28/07/2026	Unity Current	DD	IT Support	Pro Logic Computers (UK) Ltd	S	£413.52	£82.70	£496.22
										£496.22
252	Telephone & Broadband	28/07/2026	Unity Current	DD	Telephone & Broadband	CloudClevr Ltd	S	£93.82	£18.76	£112.58
										£112.58
253	Bank Charges & Card Fees	28/07/2026	Square	DD	Card Processing Fees	Square	Z	£15.35	£0.00	£15.35
										£15.35
254	Bank Charges & Card Fees	29/07/2026	Square	DD	Card Processing Fees	Square	Z	£11.24	£0.00	£11.24
										£11.24
255	Bank Charges & Card Fees	30/07/2026	Square	DD	Card Processing Fees	Square	Z	£6.67	£0.00	£6.67
										£6.67
244	Salaries & Wages	31/07/2026	Unity Current	DD	PAYE / NIC	HMRC	X	£1,725.06	£0.00	£1,725.06
244	Salaries & Wages	31/07/2026	Unity Current	DD	PAYE / NIC	HMRC	X	£509.28	£0.00	£509.28
244	Employers National Insurance	31/07/2026	Unity Current	DD	PAYE / NIC	HMRC	X	£1,500.55	£0.00	£1,500.55
										£3,734.89
256	Bank Charges & Card Fees	31/07/2026	Square	DD	Card Processing Fees	Square	Z	£2.25	£0.00	£2.25
										£2.25
257	Bank Charges & Card Fees	31/07/2026	Unity Current	DD	Bank Charges	Unity Trust Bank	Z	£11.35	£0.00	£11.35
										£11.35
Grand total								£49,187.33	£5,883.41	£55,070.74

NORMANTON TOWN COUNCIL
INVOICES FOR PAYMENT - SEPTEMBER 2026

Vouche	Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
333	Plot Clearance	07/09/2026	Unity Current	Asbestos Removal	Foxhall Group Ltd	S	1,225.00	245.00	1,470.00
									1,470.00
332	Entertainment	07/09/2026	Unity Current	Gala Entertainment	Midland Entertainment	S	1,070.00	214.00	1,284.00
332	Entertainment	07/09/2026	Unity Current	Gala Entertainment	Midland Entertainment	S	745.00	149.00	894.00
332	Entertainment	07/09/2026	Unity Current	Gala Entertainment	Midland Entertainment	S	2,200.00	440.00	2,640.00
									4,818.00
328	Toilet Hire	07/09/2026	Unity Current	Toilet Hire	G&S Toilet Hire Ltd	S	1,012.50	202.50	1,215.00
328	Toilet Hire	07/09/2026	Unity Current	Toilet Hire	G&S Toilet Hire Ltd	S	1,012.50	202.50	1,215.00
328	Toilet Hire	07/09/2026	Unity Current	Toilet Hire	G&S Toilet Hire Ltd	S	245.00	49.00	294.00
									2,724.00
330	Gala Programme	07/09/2026	Unity Current	Gala Programmes	Advertiser Office Printers	Z	800.00		800.00
									800.00
337	Events General	07/09/2026	Unity Current	Misc Supplies	Class Office Equipment Ltd	S	12.52	2.50	15.02
									15.02
340	Presenter	07/09/2026	Unity Current	Event Hosting	Ian Jefferson Presenting &	Z	630.00		630.00
									630.00
334	Stationery & Office Equipment	07/09/2026	Unity Current	Paper	Advertiser Office Printers	Z	156.00		156.00
									156.00
337	Stationery & Office Equipment	07/09/2026	Unity Current	Misc Supplies	Class Office Equipment Ltd	S	11.62	2.32	13.94
337	HR & HS Advisory Service	07/09/2026	Unity Current	Misc Supplies	Class Office Equipment Ltd	S	19.35	3.87	23.22
									37.16
336	Audit Fees	07/09/2026	Unity Current	External Audit Fee	PKF Littlejohn LLP	S	1,050.00	210.00	1,260.00
									1,260.00
329	GDPR Compliance	07/09/2026	Unity Current	Shredding	Class Office Equipment Ltd	S	54.95	10.99	65.94
									65.94
335	Advertising	07/09/2026	Unity Current	Advertiser	Normanton & District Adve	S	480.00	96.00	576.00
									576.00
337	Cleaning	07/09/2026	Unity Current	Misc Supplies	Class Office Equipment Ltd	S	35.14	7.03	42.17
337	Cleaning	07/09/2026	Unity Current	Misc Supplies	Class Office Equipment Ltd	S	24.00	4.80	28.80
									70.97
331	Cleaning	07/09/2026	Unity Current	Paper Towels	Heatons Group	S	34.91	6.99	41.90
331	Cleaning	07/09/2026	Unity Current	Paper Towels	Heatons Group	S	69.82	13.96	83.78
									125.68
338	Window Cleaning	07/09/2026	Unity Current	Window Cleaning	Wipe Clean	S	120.00	24.00	144.00
									144.00
Total							11,008.31	1,884.46	12,892.77

Payment 643 – Brig Beetle Club Grant (£400.00)

Payment 643, originally authorised in February 2026, has now been presented for payment. The grant could not be paid directly to the Brig Beetle Club due to a banking issue, so payment has instead been made directly to Poppletons Coach Company, the supplier, in accordance with the approved Small Grant application. As the expenditure was previously authorised, it is shown for information only and is not being presented for approval again.