

NORMANTON TOWN COUNCIL



MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL

Held on Tuesday 10th December 2024 at 6.30pm at Normanton Town Hall

Present: Councillor E Blezard
Councillor T Goodwin
Councillor S Hudson
Councillor M Jennings
Councillor H Jones
Councillor M King
Councillor L Masterman
Councillor B Mayne
Councillor P Mayne
Councillor J Medford
Councillor T Morgan – Deputy Mayor
Councillor J Pritchard
Councillor A Samuels
Councillor R Seal
Councillor D South
Councillor K Wilson, JP

Donna Johnston – Town Clerk & RFO
Reverend Alan Murray – Mayors Chaplain

One member of the public

Absent: Councillor C Appleyard
Councillor A Bones
Councillor F Marchant
Councillor P Marchant
Councillor C Parsons
Councillor P Sampson

In the absence of the Mayor, the Deputy Mayor chaired the meeting.

135. Prayers.

The Mayors Chaplain led the Council in prayers.

136. To receive announcements from the Mayor.

There were no announcements from the Mayor, but members referenced the Christmas Coffee morning that had been held earlier in the day and thanked those who supported the event.

137. To receive apologies for absence.

RESOLVED: that apologies for their inability to attend be submitted on behalf of Councillors C Appleyard, A Bones, F Marchant, and P Sampson.

138. To receive members declarations of interest.

RESOLVED: that the following declaration of interest be recorded.

Councillor M Jennings

Pecuniary Interest

Item 148 – Invoices for payment

Councillor M Jennings' expenses were listed for payment.

139. To receive questions and comments from members of the public.

One member of the public was in attendance who wished to speak on the matter of the Welbeck Landfill Site. The member of the public indicated that three minutes would not be sufficient.

RESOLVED: that Standing Orders be suspended to enable the member of public to speak for up to five minutes.

The member of the public congratulated Councillor Jennings on his efforts on behalf of the Town Council. They then went on to speak about various issues relating to the Welbeck landfill site.

The member of the public continued to speak after the five minutes had expired and refused to stop speaking at the request of the Deputy Mayor in accordance with Standing Order 2a.

RESOLVED: that the member of the public be no longer heard in accordance with Standing Order 2b.

140. To receive and sign the minutes of a meeting of Normanton Town Council.

RESOLVED: that the minutes of a meeting of Normanton Town Council held on Tuesday 12th November 2024 (Minute Numbers 115-134; Pages 34-39) be received as a true record and signed by the Deputy Mayor.

141. To receive the minutes of the Allotments Committee.

RESOLVED: that the minutes of the Allotments Committee held on Wednesday 6th November 2024 (Minute Numbers 052-58; Pages 24-25) be received.

142. To receive the minutes of the Allotments Committee.

RESOLVED: that the minutes of the Allotments Committee held on Wednesday 20th November 2024 (Minute Numbers 059-082; Pages 26-32) be received.

143. To receive the notes of the Allotments Liaison Group.

RESOLVED: that the notes of the Allotments Liaison Group held on Wednesday 13th November 2024 be received.

144. To receive reports from District Councillors.

Councillor J Medford for the Normanton Ward reported on the following matters:

- Cars using the High Street – Bollards estimated in Spring 2025.
- Dog fouling on the increase.
- Issues with school bus services being reduced.
- ASB at shared occupation houses.
- Objection for the planning application at Buckthorne Road.
- Consultation on 20mph speed limit at Benson Lane – results awaited.

Councillor J Pritchard for the Altofts Ward reported on the following issues:

- Footpath at Station Lane blocked and left dirty by builders - dealt with.

RESOLVED: that the reports be received.

145. To receive a report from the Town Clerk.

The Town Clerk reported on the following matters:

- Children's Christmas Party – Thank you to everyone who attended.
- Christmas Celebration on Thursday 12th December – everyone welcome.
- The office will close on Friday 20th December and will re-open on Monday 6th January 2025.

RESOLVED: that the report be received.

146. To receive updates from members who attend external organisations.

There were no updates from members who attend external organisations.

147. To receive updates from Council representatives on Outside Bodies.

Freeston Foundation – it was reported that much of the government funding for social housing projects was being allocated to projects which already have planning permission in place. Work is ongoing to get the project moving.

RESOLVED: that the report be received.

148. To consider the list of invoices due for payment in December 2024.

RESOLVED: that the list of invoices for payment totalling £11,533.85 (including VAT of £1,693.52) be approved.

A copy of the list of invoices due for payment can be found at Appendix 1.

149. To receive the list of payments made in November.

RESOLVED: That the list of payments made in November totalling £25,029.82 (including VAT of £628.67) be received.

A copy of the list of payments made in November can be found at Appendix 2.

150. To receive the Bank Reconciliation for October 2024.

RESOLVED: that the bank reconciliation for 31st October 2024 showing a cash balance of £382,819.07 be received.

151. To consider the planning applications from Wakefield Council.

RESOLVED: that the following planning lists be received.

[080 - Validated Applications - 19.11.2024.pdf](#)

[082 - Validated Applications - 25.11.2024.pdf](#)

[084 - Validated Applications - 03.12.2024pdf.pdf](#)

[086 - Validated Applications - 09.12.2024.pdf](#)

RESOLVED: that an objection be submitted in relation to the following application.

24/02022FUL

Land at Buckthorne Road

Erection of 141 dwellings

The objection would be on the following grounds:

Flooding, impact on residents, previous planning enforcement issues at that location, infrastructure and environment.

RESOLVED: that the Town Clerk be delegated authority to draw up the objection in consultation with members via email.

Telephone Mast at Birkwood Road

RESOLVED: that a comment be submitted to the applicant requesting that the infrastructure be painted green to blend in with the rural setting.

In the absence of any further business, the Deputy Mayor thanked everyone for their attendance and closed the meeting.

APPENDIX 1

Invoices for Payment
December 2024

Voucher No	Date	Net	VAT	Total	Description	Supplier	Invoice Date	Bank
484	10.12.2024	£1,396.81	£279.37	£1,676.18	Music Licence	PPL PRS Ltd	18.11.2024	Unity Current
483	10.12.2024	£345.00	£69.00	£414.00	Band Deposit 2025	Back Chat Brass	15.11.2024	Unity Current
482	10.12.2024	£650.00	£130.00	£780.00	Christmas Character Walkabouts	Midland Entertainment	22.11.2024	Unity Current
481	10.12.2024	£850.00	£170.00	£1,020.00	Air Conditioning Service	Knight Engineers Ltd	21.11.2024	Unity Current
480	10.12.2024	£60.27	£0.00	£60.27	Councillor Expenses	Councillor Mark Jennings	10.12.2024	Unity Current
479	10.12.2024	£97.98	£19.60	£117.58	Step Stool	D3 Office Group	18.11.2024	Unity Current
478	10.12.2024	£480.00	£96.00	£576.00	Advertising	Advertiser Office Printers	02.12.2024	Unity Current
477	10.12.2024	£65.00	£13.00	£78.00	Auto Door Service	Access Solutions Northern Ltd	29.11.2024	Unity Current
476	10.12.2024	£45.00	£9.00	£54.00	Coffee Morning Banner	Advertiser Office Printers	03.12.2024	Unity Current
475	10.12.2024	£2,000.00	£400.00	£2,400.00	Boiler Installation	CM Gas & Service	04.12.2024	Unity Current
474	10.12.2024	£872.52	£0.00	£872.52	Gala Policing	West Yorkshire Police	02.12.2024	Unity Current
473	10.12.2024	£2,291.00	£458.20	£2,749.20	CCTV System	Calder Security	04.12.2024	Unity Current
472	10.12.2024	£400.00	£0.00	£400.00	Switch On Catering	STW Catering	29.11.2024	Unity Current
471	10.12.2024	£246.75	£49.35	£296.10	Past Mayors Badge	Michaels Civic Robes	19.11.2024	Unity Current
470	10.12.2024	£40.00	£0.00	£40.00	Mayors Expenses	Mayor of Normanton 2024-25	10.12.2024	Unity Current
		9840.33	£1,693.52	£11,533.85				

APPENDIX 2

**List of Payments Between Meetings
November 2024**

Voucher No	Date	Net	VAT	Total	Description	Supplier	Invoice Date	Bank
425	14.11.2024	£187.71	£9.39	£197.10	Utilities	Octopus Energy Ltd	06.11.2024	Unity Current
426	15.11.2024	£514.25	£0.00	£514.25	Franker Credit	Pitney Bowes - Purchase Power	02.11.2024	Unity Current
427	21.11.2024	£285.77	£57.15	£342.92	HR and H&S Advice	Citation	21.11.2024	Unity Current
428	28.11.2024	£373.51	£74.70	£448.21	IT Support	Pro Logic Computers (UK) Ltd	13.11.2024	Unity Current
429	26.11.2024	£13,134.47	£0.00	£13,134.47	Salaries & Wages	Employees		Unity Current
430	29.11.2024	£2,263.68	£0.00	£2,263.68	Pension	West Yorkshire Pension Fund	29.11.2024	Unity Current
431	30.11.2024	£4,201.12	£0.00	£4,201.12	PAYE / NIC	HMRC	30.11.2024	Unity Current
432	21.11.2024	£46.05	£9.21	£55.26	Telephone Bill - Town Hall	DRDCommunications	01.11.2024	Unity Current
433	18.11.2024	£769.62	£0.00	£769.62	Water Bill	Everflow Water	08.11.2024	Unity Current
434	29.11.2024	£90.65	£18.13	£108.78	Telephone & Broadband	NGC Networks	16.11.2024	Unity Current
435	29.11.2024	£418.00	£83.60	£501.60	Photocopier Lease	Siemens Financial Services	29.10.2024	Unity Current
436	04.11.2024	£127.45	£25.49	£152.94	Website Hosting	Multi-Web-Services Ltd	02.11.2024	Unity Current
437	01.11.2024	£1.00	£0.00	£1.00	Rent of Land - WCC	WDH	01.11.2024	Unity Current
438	30.11.2024	£13.50	£0.00	£13.50	Bank Charges	Unity Trust Bank	31.10.2024	Unity Current
439	18.11.2024	£20.00	£4.00	£24.00	Text System Credit	Text Magic	25.10.2024	Lloyds Card
440	18.11.2024	£0.83	£0.16	£0.99	Phone Backup	Apple	02.10.2024	Lloyds Card
441	18.11.2024	£49.45	£9.89	£59.34	Altro Floor mop	Chemiclean	07.10.2024	Lloyds Card
442	18.11.2024	£129.86	£25.97	£155.83	Altro Floor Cleaning Solution	Altro Ltd	07.10.2024	Lloyds Card
443	18.11.2024	£215.83	£43.17	£259.00	Fridge	Currys Group Ltd	07.10.2024	Lloyds Card
444	18.11.2024	£4.50	£0.90	£5.40	Mobile Phone Contract	Smarty	08.11.2024	Lloyds Card
445	18.11.2024	£120.00	£0.00	£120.00	Poppy Wreaths	Poppy Appeal	09.10.2024	Lloyds Card
446	18.11.2024	£24.06	£0.00	£24.06	Remembrance Service Book	Amazon EU UK Branch	10.10.2024	Lloyds Card
447	18.11.2024	£16.99	£0.00	£16.99	Purchase Error	Amazon EU UK Branch		Lloyds Card
448	18.11.2024	£27.54	£0.00	£27.54	PDF Software	PDF Escape	15.10.2024	Lloyds Card
449	18.11.2024	£15.41	£3.08	£18.49	Printer Ink	HP Instant Ink	15.10.2024	Lloyds Card
450	18.11.2024	£97.92	£19.58	£117.50	Halloween Sweets	TESCO	16.10.2024	Lloyds Card
451	18.11.2024	£97.85	£19.56	£117.41	Safety Signage	Value Products Ltd	16.10.2024	Lloyds Card
452	18.11.2024	£6.75	£1.35	£8.10	Data Sim	Smarty	21.10.2024	Lloyds Card
453	18.11.2024	£13.49	£0.00	£13.49	Biscuits for Volunteers	Universal Product Solutions Ltd	24.10.2024	Lloyds Card
454	18.11.2024	£58.30	£11.66	£69.96	Mats for Event	Toolstation	28.10.2024	Lloyds Card
455	18.11.2024	£511.81	£101.89	£613.70	Selection Boxes	Cadbury Gifts Direct	30.10.2024	Lloyds Card
456	18.11.2024	£533.33	£106.67	£640.00	Christmas Books	The Works	30.10.2024	Lloyds Card

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457	18.11.2024	£0.83	£0.16	£0.99	Phone Backup	Apple	02.11.2024	Lloyds Card
458	18.11.2024	£6.00	£0.00	£6.00	Bank Charges	Lloyds Bank	18.11.2024	Lloyds Card
459	01.11.2024	£7.13	£1.43	£8.56	Lightbulbs	Screwfix	01.11.2024	Petty Cash
460	07.11.2024	£3.60	£0.00	£3.60	Newspapers	Asda	07.11.2024	Petty Cash
461	14.11.2024	£3.60	£0.00	£3.60	Newspapers	Asda	14.11.2024	Petty Cash
462	18.11.2024	£0.83	£0.17	£1.00	Bucket	B&Q	18.11.2024	Petty Cash
463	18.11.2024	-£16.99	£0.00	-£16.99	Correction	CORRECTION		Petty Cash
464	21.11.2024	£3.60	£0.00	£3.60	Newspapers	Asda	21.11.2024	Petty Cash
465	25.11.2024	£4.17	£0.83	£5.00	Door Knobs	B&Q	25.11.2024	Petty Cash
466	27.11.2024	£2.63	£0.53	£3.16	Washers	B&Q	27.11.2024	Petty Cash
467	27.11.2024	£1.45	£0.00	£1.45	Milk	Asda	27.11.2024	Petty Cash
468	27.11.2024	£10.00	£0.00	£10.00	Key Deposit Refund	ET1 Tenant	27.11.2024	Petty Cash
469	28.11.2024	£3.60	£0.00	£3.60	Newspapers	Asda	28.11.2024	Petty Cash
		£24,401.15	£628.67	£25,029.82				