

Catering Policy for Events 2025

This policy was discussed and approved at the Town Council's Events Committee meeting on **9th December 2024**. It will be reviewed regularly to reflect changes in events.

The Town Council recognises the importance of catering at events to enhance the experience and encourage attendees to stay longer.

We aim to:

- Limit the number and types of catering units based on the event's size and expected attendance.
- Provide a variety of food and drink options while ensuring catering remains financially viable for vendors.

Catering Guidelines by Event

The following table outlines the types and number of catering units allowed at each event:

EVENT	TYPE OF CATERING	QUANTITY
Summer Band Concerts	Haw Hill Park Bowling Club or The Well	1
	Ice-Cream~	1
Party @ Haw Hill Park	Ice-Cream~	2
	Desserts	2
	Ice Bar	1
	Jacket Potato	1
	Burgers/Bacon/Hotdog	2
	Pizza	1
	Bar	2
	Mocktails/Juice	1
	Speciality Coffee	1
	Specialist Catering	1
Gala Day	Ice-Cream~	2
	Desserts	2
	Jacket Potato	1
	Burgers/Bacon/Hotdog*	2
	Speciality Coffee	1
	Ice Bar	1
	Bar	2
	Mocktails/Juice	1
	Pie & Peas	1
	Noodles	1
	Pizza	1
	Specialist Catering	1
	Gala Sunday	Ice-Cream~

	Desserts	1
	Jacket Potato	1
	Burgers/Bacon/Hotdog*	2
	Speciality Coffee	1
	Ice Bar	1
	Bar	2
	Mocktails/Juice Bar	1
	Pie & Peas	1
	Noodles	1
	Pizza	1
	Specialist Catering	1
Halloween	NONE REQUIRED	N/A
Remembrance Sunday	NONE REQUIRED	N/A
Christmas Lights	NONE REQUIRED	N/A
Christmas Party	NONE REQUIRED	N/A
Carol Services	NONE REQUIRED	N/A

Additional Notes

1. Events with Moran's Fairground:

- Catering rights are reserved for fairground vendors under Showman's Guild agreements.
- * Fairground vendors are given first refusal to attend this event with one specified catering unit.

2. Ice Cream at Haw Hill Park:

- ~ A tender through Wakefield MDC determines the primary ice cream vendor, who can bring one unit at no charge.
- Additional units may be booked by the Town Council if required.