

NORMANTON GALA WEEKEND EVENT INFORMATION

Event Name:	NORMANTON GALA
Event Date:	SATURDAY 14 TH & SUNDAY 15 TH SEPTEMBER 2024
Event Location:	HAW HILL PARK, CASTLEFORD ROAD, NORMANTON, WF6 2HG
Set Up Time:	Saturday - 9.30am – 11.30am Sunday - 8.00am – 9.30am
Opening Time:	Saturday - 12.00pm – 5.00pm Sunday - 10.00am – 3.00pm
Leaving Site:	Saturday - 5.00pm – 6.30pm Sunday - 3.30pm – 4.30pm

Evening Trading:

A limited number of stalls, usually catering units, will be permitted to remain on site for the duration of the fireworks display from 8pm until around 9pm.

Stall holders should be aware that they may be required to re-position their stall to better suit the use of the field. All vehicular movement must cease by 7.00pm.

There is no lighting provided for stall holders who stay to trade during the evening.

Please indicate this on your application if you wish to stay for the evening session.

There is no additional charge for evening trading.

Types of Stalls Available:

The following stall types are available at this event:

1. Catering – Food
2. Catering – Alcohol
3. Trade
4. Community Group / Charity / Statutory Organisation
5. Car Boot (Sunday only)

Closing Date:

Friday 16th August 2024.

Catering Restrictions:

Our catering policy sets out the restrictions for caterers at this event:

Gala Day	Ice-Cream~ Desserts Jacket Potato Burgers/Bacon/Hotdog* Speciality Coffee Ice Bar Bar Mocktails/Juice Pie & Peas Noodles Pizza Specialist Catering	TWO TWO ONE TWO ONE ONE TWO ONE ONE ONE ONE ONE
Gala Sunday	Ice-Cream~ Desserts Jacket Potato Burgers/Bacon/Hotdog* Speciality Coffee Ice Bar Bar Mocktails/Juice Bar Pie & Peas Noodles Pizza Specialist Catering	TWO ONE ONE TWO ONE ONE TWO ONE ONE ONE ONE ONE

* Events organised in conjunction with Moran's Fairground have Showman's Guild rights to attend the event. The fairground vendors are given first refusal to attend this event with ONE specified catering unit.

Trading Restrictions:

Due to the size of the event, we will only permit TWO traders selling sweets.

Community groups may sell a small quantity of sweets for their fundraising efforts, but it must not form the main purpose of their stall.

SCHEDULE OF CHARGES

Community Group / Charity / Statutory Organisation

There is no charge for community and charity groups or partner agencies.

Please be aware that we will no longer be providing a table for Community and Charity groups at this event – you will receive the use of a pitch only and should bring your own tables with you on the day.

If you would like us to provide you with a table, we can do so at a cost of £10.00 – this will only be offered on the Saturday and only to Community/Charity groups.

PLEASE ENSURE YOU MENTION IN THE ADDITIONAL INFORMATION SECTION ON THE BOOKING FORM IF YOU WOULD LIKE US TO PROVIDE A TABLE FOR YOUR GROUP ON THE SATURDAY AT A COST £10.00.

Trade

SIZE (Linear meters)	Saturday	Sunday
3m	£65.00	£40.00
6m	£80.00	£50.00
9m	£90.00	£60.00

Catering (Food)

Saturday	Sunday
£150.00	£90.00

Catering (Alcohol)

Saturday	Sunday
£200.00	£120.00

Car Boot

Car boot pitches are £10 and are the width of a standard car – Booking is NOT required for the car boot sale.