# NORMANTON TOWN COUNCIL



# MINUTES OF THE ALLOTMENTS COMMITTEE

Wednesday 20th December 2023 at Normanton Town Hall

Present:

Councillor B Mayne

Councillor P Mayne – Chairman

Councillor T Morgan Councillor M Rowley

Councillor A Samuels - Vice-Chairman

Councillor R Seal

Absent:

Councillor E Blezard

Councillor P Marchant Councillor M Jennings Councillor C Parsons

# 034. Apologies for Absence

RESOLVED that apologies be received on behalf of Councillor E Blezard and Councillor P Marchant.

#### 035. Declarations of Interest

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest.

No declarations were made.

# 036. Minutes

RESOLVED that the minutes of a meeting of the Allotments Committee held on Wednesday 8<sup>th</sup> November 2023 (Minute Numbers 022-033; Pages 14-20) be received as a true record.

The minutes were signed by the Chairman.

# 037. Site Updates

# **Cypress Road**

 Trees along boundary near gate are causing issues opening the gate. Quotes are still to be obtained.

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Vacancies 0 Waiting List 19

### **Edward Street**

Vacancies 0
Waiting List 0

### Ellins Terrace 1

• Quotes for treatment of Japanese Knotweed still to be obtained.

Vacancies 10 (Plots 11, 12, 21, 28, 29, 30, 31, 39, 40, E) Waiting List 13

# **Ellins Terrace 2**

Vacancies 3 (Plots 54, 73, 74) Waiting List 14

### **Gilcar Street**

Vacancies 0
Waiting List 7

### **Gladstone Street**

• Quote still required for tree at entrance to be removed and tree at rear of plot 61 to be crown lifted.

Vacancies 0
Waiting List 24

# **Heys Buildings**

 Complaint received about the overgrown plots backing on to Armstrong Close.

Vacancies 0 Waiting List 28

### **Newland Lane**

 Japanese Knotweed coming from Railway Land — No response to letter.

Vacancies 4 (Plots 10, 14, 16, 40) Waiting List 20

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### **Norwood Street**

- · Bindweed growing over the fence had been treated.
- Tenants piling materials against the fence letter to be sent.
- Fencepost in need of repair Quote still to be obtained.

Vacancies 1 (plot 22 – NTC to allocate) Waiting List 13

# **Station Road**

No update

### The Grove

Vacancies 1 (Plot 2 – NTC to allocate) Waiting List 7

#### Wentworth Terrace

 Weeds overgrowing into residents' garden – plot to be reinspected.

Vacancies 5 (Plots 14, 26, 37, 39, 69) Waiting List 23

#### Overall

There are a total of 98 applications awaiting allocation. There are 25 plots currently vacant.

# 038. Requests from Tenants

A series of structure applications from tenants were considered.

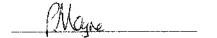
ET2-67 - Shed and Polytunnel

Approved subject to maximum sizes as set out in the Allotments Policy once confirmation of materials is received.

ET2-86 - Shed, Greenhouse, Polytunnel and Fence Further information requested from the tenant regarding the number of structures requested, dimensions and materials.

### 039. Complaints

A complaint had been received regarding Edward Street. It was reported that the access track had been blocked by cars from a nearby house, fence posts had been knocked down and rubbish had been dumped.



It was agreed that a letter be sent to the nearby house asking them to cease the actions referred to.

# 040. Allotments Budget

RESOLVED that the allotments budget up to the end of October 2023 be received showing expenditure of £7,319.56 and income of £8,474.94.

In the absence of any further business, the Chairman thanked everyone for their attendance and closed the meeting.

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