

NORMANTON TOWN COUNCIL



MINUTES OF THE ALLOTMENTS COMMITTEE

Wednesday 20th December 2023 at Normanton Town Hall

Present: Councillor B Mayne
Councillor P Mayne – Chairman
Councillor T Morgan
Councillor M Rowley
Councillor A Samuels – Vice-Chairman
Councillor R Seal

Absent: Councillor E Blezard
Councillor P Marchant
Councillor M Jennings
Councillor C Parsons

034. Apologies for Absence

RESOLVED that apologies be received on behalf of Councillor E Blezard and Councillor P Marchant.

035. Declarations of Interest

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest.

No declarations were made.

036. Minutes

RESOLVED that the minutes of a meeting of the Allotments Committee held on Wednesday 8th November 2023 (Minute Numbers 022-033; Pages 14-20) be received as a true record.

The minutes were signed by the Chairman.

**037. Site Updates
Cypress Road**

- Trees along boundary near gate are causing issues opening the gate. Quotes are still to be obtained.

A handwritten signature in black ink, appearing to read 'P Mayne', is written over a horizontal line.

Vacancies 0
Waiting List 19

Edward Street

Vacancies 0
Waiting List 0

Ellins Terrace 1

- Quotes for treatment of Japanese Knotweed still to be obtained.

Vacancies 10 (Plots 11, 12, 21, 28, 29, 30, 31, 39, 40, E)
Waiting List 13

Ellins Terrace 2

Vacancies 3 (Plots 54, 73, 74)
Waiting List 14

Gilcar Street

Vacancies 0
Waiting List 7

Gladstone Street

- Quote still required for tree at entrance to be removed and tree at rear of plot 61 to be crown lifted.

Vacancies 0
Waiting List 24

Heys Buildings

- Complaint received about the overgrown plots backing on to Armstrong Close.

Vacancies 0
Waiting List 28

Newland Lane

- Japanese Knotweed coming from Railway Land – No response to letter.

Vacancies 4 (Plots 10, 14, 16, 40)
Waiting List 20

Norwood Street

- Bindweed growing over the fence had been treated.
- Tenants piling materials against the fence – letter to be sent.
- Fencepost in need of repair – Quote still to be obtained.

Vacancies 1 (plot 22 – NTC to allocate)

Waiting List 13

Station Road

- No update

The Grove

Vacancies 1 (Plot 2 – NTC to allocate)

Waiting List 7

Wentworth Terrace

- Weeds overgrowing into residents' garden – plot to be re-inspected.

Vacancies 5 (Plots 14, 26, 37, 39, 69)

Waiting List 23

Overall

There are a total of 98 applications awaiting allocation.

There are 25 plots currently vacant.

038. Requests from Tenants

A series of structure applications from tenants were considered.

ET2-67 - Shed and Polytunnel

Approved subject to maximum sizes as set out in the Allotments Policy once confirmation of materials is received.

ET2-86 - Shed, Greenhouse, Polytunnel and Fence

Further information requested from the tenant regarding the number of structures requested, dimensions and materials.

039. Complaints

A complaint had been received regarding Edward Street. It was reported that the access track had been blocked by cars from a nearby house, fence posts had been knocked down and rubbish had been dumped.

it was agreed that a letter be sent to the nearby house asking them to cease the actions referred to.

040. Allotments Budget

RESOLVED that the allotments budget up to the end of October 2023 be received showing expenditure of £7,319.56 and income of £8,474.94.

In the absence of any further business, the Chairman thanked everyone for their attendance and closed the meeting.