

NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO

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The Town Hall
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To all members of Normanton Town Council
Our ref: DJ/hs
Date: 9th November 2023
Please Reply to: Donna

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING OF NORMANTON TOWN COUNCIL** which is to be held on **Tuesday 14th November 2023** at **Normanton Town Hall, High Street, Normanton, WF6 2DZ** at **6.30pm**.

Please ensure that you arrive 15 minutes prior to the meeting to ensure that you are seated for the start of the meeting.

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

Yours sincerely

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO.

Please note:

- A seating plan has been implemented so please do not move seats.
- Drinking water will be available in the Council Chamber.
- Hot drinks are available in the Councillors meeting room – please help yourselves. Hot drinks may be brought into the Council Chamber.
- Please raise your hand when you wish to speak, and the Mayor will indicate when it is your turn.
- Please address the Mayor when speaking.
- Please put all mobile devices on silent during the meeting.
- Mobile devices should not be used during the meeting, other than to read the agenda.

Meeting of Normanton Town Council

Tuesday 14th November 2023 at 6.30pm at Normanton Town Hall

AGENDA

096.	Prayers The Mayors Chaplain will lead the Council in prayers.	
097.	Mayors Announcements To receive any announcements that the Mayor may wish to make.	
098.	Apologies for Absence To receive apologies for absence.	
099.	Declarations of Interest To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.	
100.	Members of the Public To receive questions and comments from members of the public. Please refer to the rules for public session.	
101.	Minutes of Meetings Council To receive and sign the minutes of a meeting of Normanton Town Council held on Tuesday 10 th October 2023 (Minute Numbers 81-95; Pages 40-44). Property Committee To receive the minutes of a meeting of the Property Committee held on Monday 23 rd October 2023 (Minute Numbers 009-017; Pages 4-6). Finance Committee To receive the minutes of a meeting of the Finance Committee held on Tuesday 24 th October 2023 (Minute Numbers 014-027; Pages 4-6).	ENC A ENC B ENC C

	<p>Events Committee To receive the minutes of a meeting of the Events Committee held on Monday 6th November (Minute Numbers 019-028; Pages 17-21).</p> <p>Staffing Committee To receive the minutes of a meeting of the Staffing Committee held on Tuesday 7th November 2023 (Minute Numbers 025-35; Pages 8-11).</p> <p>Allotments Committee To receive the minutes of a meeting of the Allotments Committee held on Wednesday 8th November 2023 (Minute Numbers 022-33; Pages 14-20).</p>	<p>ENC D</p> <p>ENC E</p> <p>ENC F</p>
102.	<p>Reports from District Councillors To receive verbal reports from District Councillors on matters impacting on Normanton and Altofts.</p>	
103.	<p>Town Clerk's Report To receive a report from the Town Clerk on any ongoing matters.</p>	
104.	<p>Shop Radio Scheme To consider a report on the Police Shop Radio Scheme and the possible location for a hub and antenna.</p>	ENC G
105.	<p>Proposed Traffic Calming Scheme – Wakefield Road To consider the proposed traffic calming measures on Wakefield Road and provide feedback to the District Councillors.</p>	ENC H
106.	<p>Electric Vehicle Charging Infrastructure To consider potential locations for EV charging infrastructure.</p>	ENC I
107.	<p>Welbeck Compliance Assessment Report To consider a report from the Environment Agency on a recent compliance inspection.</p>	ENC J
108.	<p>Climate Change and Ecology Bill To consider a motion to support the Climate Change and Ecology Bill from Zero Hour.</p>	ENC K

109.	Royal Garden Party To consider nominating a Town Councillor to the YLCA Royal Garden Party draw.	ENC L
110.	Alteration of Published Council Meeting Dates To consider altering the previously agreed Council meeting date for February 2024.	ENC M
111.	Councillors Attendance To receive the report on Councillors attendance for 2022-23.	ENC N
112.	External Organisations To receive updates from members who attend external organisations.	
113.	Outside Bodies To receive updates from Council representatives on Outside Bodies.	
114.	Financial Matters To consider the list of invoices due for payment in November 2023. To receive the list of payments made under the Clerks Authority in September 2023. To receive the Bank Reconciliation for September 2023.	To Follow ENC O ENC P
115.	Local Government Pay Award 2023-24 To note the agreement of the national pay award for all staff on NJC contracts of employment. This pay award is effective from 1st April 2023 and will be paid in the November payroll.	ENC Q
116.	Banking Hub To consider a report on the procedure for the provision of a Banking Hub in Normanton and the banking resources currently available.	ENC R
117.	Planning To consider the planning applications on the previously circulated validated lists.	

	<u>057 - Validated Applications - 11.10.2023.pdf</u> <u>059 - Validated Applications - 17.10.2023.pdf</u> <u>061 - Validated Applications - 24.10.2023.pdf</u> <u>063 - Validated Applications - 30th October 2023.pdf</u> <u>065 - Validated Applications - 6th November 2023.pdf</u> <p>The planning lists have been circulated by email or post upon receipt from Wakefield Council. The link above is a SharePoint link which can be accessed using your Normanton Town Council email address and password.</p>	
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