

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

NORMANTON TOWN COUNCIL

County area (local councils and parish meetings only):

YORKSHIRE

Financial year ending 31 March 2023

Prepared by (Name and Role):

DONNA JOHNSTON - TOWN CLERK & RFO

Date:

25.05.23

Balance per bank statements as at 31/3/23:

	£	£
Barclays Current Account	101.09	
Barclays Savings Account	0.01	
Unity Trust Current Account	103,772.29	
Unity Trust Savings Account	96,831.08	
Lloyds Multi Pay	-	
		200,704.47

Petty cash float (if applicable)

372.45

Less: any unpresented cheques as at 31/3/23
(normally only current account)

Cheque number

Lloyds	1	(443.40)	
Lloyds	2	(250.00)	
Lloyds	3	(41.08)	
Lloyds	4	(5.00)	
Lloyds	5	(3.00)	
			(742.48)

Add: any un-banked cash as at 31/3/23

Cash receipts to 31.03.23 not yet banked

Card receipts 31.03.23

1,023.87

44.85

1,068.72

Net balances as at 31/3/23 (Box 8)

201,403.16