

# NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC  
**Town Clerk & RFO**

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## PUBLIC NOTICE OF MEETING

An **EXTRA ORDINARY PROPERTY MANAGEMENT COMMITTEE MEETING**  
is to be held on **Thursday 25<sup>th</sup> March 2021 at 6.00pm.**

In accordance with the Local Authority and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting is being conducted remotely via the Zoom video conferencing platform.

To join the meeting please use this link:

<https://zoom.us/j/92723329315?pwd=NmlwUkJTVEpNVmhpNzd2VzU4UjcrZz09>

Or log in to the Zoom App:

Meeting ID: 927 2332 9315

Password: 737699

You can telephone into the meeting on the following number and the log in details above:

0131 460 1196 (call charges may apply – you should check with your provider)

Yours sincerely

Mrs Donna Johnston FdA, FSLCC  
Town Clerk & RFO.

## **AGENDA**

**1. Apologies for Absence**

To receive apologies and approve reasons for absence.

**2. Declarations of Interest**

Members are reminded of the requirement to make an appropriate declaration at the meeting on any item in which they have an interest.

**3. Minutes**

**ENC A**

To receive and sign the minutes of a meeting of the Property Management Committee held on Thursday 11<sup>th</sup> March 2021 (Minute Numbers 15-20; Pages 6-8) and approve the contents contained therein.

**4. Town Hall – Mechanical and Electrical Consultant**

**ENC B**

To consider and appoint a Mechanical and Electrical Consultant for the Town Hall Refurbishment project.