**MINUTES OF A MEETING OF THE SPECIAL PROJECTS COMMITTEE**

**Held on Wednesday 23rd November 2016**

**Present:** Councillor Mrs E Blezard

 Councillor Miss J Farrar

 Councillor S Hudson

Councillor FD Jones

 Councillor Mrs P Mayne

 Councillor Mrs A Moran

 Mrs M Vickers

**71. Welcome & Apologies**

The Chairman welcomed everyone to the meeting.

Members’ apologies for their inability to attend were recorded in the apology book.

**72. Declarations of Interest**

Members were reminded of the requirement to declare an interest on any item in which they had an interest.

No declarations were received.

**73. Public Bodies (Admission to Meetings) Act 1960**

There were no items of a confidential nature from which the public and press were required to be excluded.

**74. Events 2017**

Members had been provided with a provisional list of events for
2017 and had a brief discussion on each before making a decision on the schedule.

RESOLVED that:-

1. the report be received;
2. the list of events detailed below be approved for 2017; and
3. each event be discussed in further detail at future meetings.

February/March Children’s Easter Competition

Friday 12th May Mayor Making

Sunday 2nd July Civic Sunday

Sunday 2nd July Summer Band Concert

Saturday 8th July Party @ Haw Hill Park

Friday 8th September Free Special Needs Funfair

Saturday 9th September Gala Day

Sunday 10th September Gala Sunday

Saturday 16th September Horticultural Show

Mon 2nd to Fri 13th October Local Democracy Visits

DATE TO BE CONFIRMED Halloween Event

Sunday 12th November Remembrance Sunday

Friday 24th November Switch On of Christmas Lights

Tuesday 5th December Children’s Christmas Party

Thursday 7th December Joint Schools Carol Service

Thursday 14th December Christmas Celebration

**75. Special Projects Budget**

Members had been provided with written reports detailing the expenditure for each event in 2016 and discussed these in detail. Members were also asked to set their budget for the 2017 events for consideration by the Finance Committee.

RESOLVED that:-

1. the report be received;
2. the following budget proposals be forwarded to the Finance Committee for consideration.

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| --- | --- | --- |
|  |  |  |
|  | **2016** | **2017** |
| Children's Christmas Party | £2,400.00 |  £2,400.00 |
| Christmas Celebration | £100.00 |  £150.00 |
| Christmas Lights | £2,200.00 |  £2,100.00 |
| Commonwealth Day | £100.00 | 0  |
| Family Fun Day | £2,000.00 | 0  |
| Gala | £23,000.00 |  £22,800.00 |
| Halloween | £500.00 |  £970.00 |
| Horticultural Show | £2,400.00 |  £2,400.00 |
| Information Day | £100.00 |  £50.00 |
| Local Democracy Week | £100.00 |  £50.00 |
| Party @ Haw Hill Park | £12,500.00 |  £14,800.00 |
| Remembrance Sunday | £1,635.00 |  £2,000.00 |
| Mayor Making | £2,800.00 |  £2,800.00 |
| Civic Sunday | £1,200.00 |  £1,200.00 |
| Band Concerts | £700.00 |  £900.00 |
| Summer Events | £500.00 |  £500.00 |
| Easter Competition | £260.00 |  £280.00 |
| Other | £240.00 |  0 |
| Legal Fees | £150.00 |  £150.00 |
| Misc | £665.00 |  0 |
| TOTAL | **£53,550.00** |  **£53,550.00** |

**76. Date and Time of Next Meeting**

RESOLVED that the next meeting be held on Wednesday 11th January 2017 at 11.00am.

In the absence of any further business the Chairman thanked everyone for their attendance and closed the meeting.