

**MINUTES OF A MEETING OF THE PROPERTY MANAGEMENT COMMITTEE**  
**Held on Thursday 25<sup>th</sup> March 2021 at 6:00pm**

In accordance with the Local Authority and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting was conducted remotely, via the Zoom video conferencing platform.

**Present:** Councillor A. Bones  
Councillor Mrs E. Blezard – Vice-Chairman  
Councillor G. Cheesbrough  
Councillor B. Mayne – Chairman  
Councillor Mrs P. Mayne

**Absent:** Councillor Mrs H.W. Jones, Councillor J. Medford,  
Councillor Mrs A. Moran, Councillor K. Wilson, JP

**21. Apologies for Absence**

RESOLVED that apologies be received and reasons approved on behalf of Councillor Mrs H.W. Jones and Councillor Mrs A. Moran.

**22. Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest.

There were no declarations made.

**23. Minutes**

RESOLVED that the minutes of a meeting of the Property Management Committee held on Thursday 11<sup>th</sup> March 2021 (Minute Numbers 15-20; Pages 6-8) be received and the contents contained therein be approved.

(Proposed by Councillor Mrs P. Mayne / Seconded by Councillor A. Bones)

**24. Town Hall – Mechanical and Electrical Consultant**

In accordance with Financial Regulation 11 (h), the Committee considered three quotes for the Mechanical and Electrical Consultant for the Town Hall refurbishment project.

RESOLVED that Tim Shearstone be appointed as the Mechanical and Electrical Consultant at a cost of £5,950.00.

In accordance with Financial Regulation 4.1, this appointment will be referred to Council for ratification at the next meeting on 13<sup>th</sup> April 2021.

In the absence of any further business, the Chairman thanked everyone for their attendance and closed the meeting.