

MINUTES OF A MEETING OF THE PROPERTY MANAGEMENT COMMITTEE
Held on Thursday 17th December 2020 at 11:00am

In accordance with the Local Authority and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting was conducted remotely, via the Zoom video conferencing platform.

Present: Councillor Mrs E. Blezard – Vice-Chairman
Councillor Mrs H.W. Jones
Councillor B. Mayne – Chairman
Councillor Mrs P. Mayne
Councillor K. Wilson, JP

Also Present: Councillor A. Bones

Absent: Councillor Ms J. Medford and Councillor Mrs A. Moran

7. Welcome and Apologies

The Chairman welcomed everyone to the meeting.

Apologies were received and reasons approved on behalf of Councillor Mrs A. Moran.

8. Members Declarations of Interest

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest.

There were no declarations made.

9. Minutes – Property Management Committee

RESOLVED that the minutes of a meeting of the Property Management Committee held on Wednesday 14th October 2020 (Minute Numbers 1-6; Pages 1-3) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs E. Blezard / Seconded by Councillor K. Wilson, JP)

10. Minutes – Town Hall Sub-Committee

RESOLVED that the minutes of the final meeting of the Town Hall Sub-Committee held on 5th April 2019 (Minute Numbers 5-13; Pages 3-4) be received as a true record.

(Proposed by Councillor Mrs E. Blezard / Seconded by Councillor Mrs P. Mayne)

11. Woodhouse Heating Controls

RESOLVED that the quote for the installation of intelligent heating controls from RCW Building Maintenance at a cost of £350.00 be approved.

12. Tree Management Policy

RESOLVED that the tree management Policy be approved and further works be undertaken on mapping of all trees under the Town Council's ownership.

13. Legionella Risk Assessment

RESOLVED that the Legionella Risk Assessment provided by Expert Water Services be received and noted.

14. Mobility Scooter Policy

RESOLVED that the Mobility Scooter Policy be reviewed and approved.

In the absence of any further business, the Chairman thanked everyone for their attendance and closed the meeting.