

**NORMANTON TOWN COUNCIL**  
**MINUTES OF AN EXTRA ORDINARY MEETING OF NORMANTON**  
**TOWN COUNCIL**

**Held on Tuesday 7<sup>th</sup> December 2021 at 6.30pm at Normanton Town Hall**

Present: Councillor E Blezard  
Councillor G Cheesbrough  
Councillor J Farrar  
Councillor S Hudson  
Councillor F Marchant – Deputy Mayor  
Councillor P Marchant  
Councillor B Mayne  
Councillor P Mayne  
Councillor J Medford  
Councillor W Wood  
D Johnston – Town Clerk & RFO

Absent: Councillor C Appleyard  
Councillor D Appleyard - Mayor  
Councillor R Best  
Councillor A Bones  
Councillor J Botterill  
Councillor H Jones  
Councillor A Moran  
Councillor R Seal  
Councillor D South  
Councillor K Wilson, JP  
Councillor A Wood

**121. Apologies for Absence**

In the absence of the Mayor, the Deputy Mayor welcomed everyone to the meeting.

Apologies were received on behalf of Councillor A Moran, and Councillor R Seal.

RESOLVED that apologies be received, and reasons approved on behalf of Councillor C Appleyard, Councillor D Appleyard – Mayor, Councillor R Best, Councillor A Bones, Councillor J Botterill, Councillor H Jones, Councillor K Wilson, JP, and Councillor A Wood.

**122. Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest, in accordance with the Code of Conduct.

There were no declarations made.

**123. Minutes – Property Management Committee**

RESOLVED that the minutes of a meeting of the Property Management Committee held on Thursday 2<sup>nd</sup> December 2021 (Minute Numbers 21-26; Pages 10-11) be received and the contents contained therein be approved.

**124. Town Hall Refurbishment – Update on progress so far**

A written report was circulated which set out the progress to date with the Town Hall refurbishment project.

The main aim of the project was to improve accessibility to the building by providing ramped access, automatic doors, accessible toilets on the ground and first floor and a lift providing access to each floor.

The secondary aim of the project was to improve efficiency of the heating system and remove the reliance on gas powered heating. This would be achieved by replacing windows and installing a new heating and cooling system.

Finally, a number of new community rooms would be created, and the Council intended to provide free access to the public and local organisations.

The initial draft budget of £463,021.44 was set out.

Funding from various sources totalling £468,720.00 was set out.

RESOLVED that the report be received and the initial draft budget of £463,021.44 was approved.

**125. Town Hall Refurbishment – Appointment of Contractor**

RESOLVED that the contract for the refurbishment of Normanton Town Hall be awarded to Dhand Construction at a contract value of £373,821.44. (subject to receipt of Landlords Consent from WMDC)

**126. Town Hall Refurbishment – Appointment of Decorator**

RESOLVED that the contract for decorating be awarded to 5 Towns Decorating at a contract value of £18,527.69 (plus cost of wallpaper). (subject to receipt of Landlords Consent from WMDC)

In the absence of any further business, the Deputy Mayor thanked everyone for their attendance and closed the meeting.