**MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL**

**Held on Tuesday 14th November 2017 at 6.30pm at Normanton Town Hall**

Present: Councillor D. Appleyard

 Councillor Miss J. Botterill

 Councillor Miss J. Farrar

 Councillor J. Hepworth

 Councillor S. Hudson – Mayor

 Councillor F.D. Jones – Deputy Mayor

 Councillor Mrs H.W. Jones

 Councillor B. Mayne

 Councillor Mrs P. Mayne

 Councillor Mrs A. Moran

 Councillor Mrs C. Moran, BEM

 Councillor Mrs M. Vickers

 Councillor A. Wassell

 Councillor K. Wilson, JP

 Councillor Mrs A. Wood

Public: Shirley Gavin

 Raymond Gavin

**108. Welcome & Apologies**

The Mayor welcomed everyone to the meeting.

Members apologies for their inability to attend were recorded in the apology book.

**109. Mayors Announcements**

The Mayor reported that he would be attending the following engagements over the coming month:

Mayor

18th November Retirement Presentation at Baldwyn Photographers

24th November Normanton’s Christmas Lights Switch On

25th November The 4th Annual Butterfly Ball in aid of the Samantha Sykes Foundation Trust

26th November The Annual Founders Lunch for the Dr Jackson Cancer Fund

1st December Christmas Lights Switch On at Goole

5th December Normanton’s Children’s Christmas Parties

6th December Mayor of Normanton’s Christmas Coffee Morning

7th December Normanton’s Joint Schools Carol Service

7th December Normanton Musical Theatre Society’s Annual Pantomime

14th December Normanton’s Christmas Celebration

Deputy Mayor

22nd November Christmas Lights Switch On at South Elmsall

30th November Brass Band Concert at Hemsworth

8th December Martin Frobisher Infant School’s Christingle Service

9th December Haven Lodge Care Home’s Christmas Fayre

9th December Rotary Club of Normanton’s Grand Charity Concert

10th December The Prince of Wales Hospice’s Light Up A Life Remembrance Service

The Mayors Chaplin led the Council in prayers.

**110. Members Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest in accordance with the code of conduct.

The following declarations were made:

Councillor J. Hepworth

Non-pecuniary Interest - Planning

Member of the WMDC Planning Committee

Councillor A. Wassell

Non-pecuniary Interest - Planning

Member of the WMDC Planning Committee

**111. Public Bodies (Admission to Meetings) Act 1960**

There were no items of a confidential nature from which the public and press were required to be excluded.

**112. Members of the Public**

 Shirley Gavin raised concern about the public toilets and requested an update. It was reported that a survey was being carried out by the Town Council and a further report would be brought to the next committee meeting.

**113. Virgin Media**

 Richard Hall thanked members for the invitation to attend and reported that Virgin Media would be installing cable into the footpaths to provide faster broadband and TV services. This programme of works would be privately funded and provides an opportunity for residents to subscribe to their services.

 There would be some disruption to the footpaths during this time but the operatives would clean up as they went. They will have road sweepers and jet-washers deployed to clean up after themselves. Driveways could be accessible at any time and operatives could plate over the dig to make sure people can get access when needed.

 The Virgin service would offer speeds of up to 300mbps.

 It was proposed that the work would commence in early 2018 for 3 to 4 months.

 Richard agreed to let the Town Clerk have a copy of the plan for the work indicating which sections would be dug up at what stage.

 The Mayor thanked Richard for his presentation.

**114. Minutes – Council Meeting**

RESOLVED that the minutes of a meeting of Normanton Town Council held on Tuesday 10th October 2017 (Minute Numbers 90-107 ; Pages 24-32) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs P. Mayne / Seconded by Councillor Mrs A. Moran)

**115. Minutes – Public Relations Committee**

 RESOLVED that the minutes of a meeting of the Public Relations Committee held on Wednesday 11th October 2017 (Minute Numbers 7-14 ; Pages 4-5) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs P. Mayne / Seconded by Councillor Mrs C. Moran, BEM)

**116. Minutes – Town Centre Partnership**

 RESOLVED that the minutes of a meeting of the Town Centre Partnership held on Wednesday 11th October 2017 (Minute Numbers 1-5 ; Pages 1-3) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran, BEM / Seconded by Councillor Mrs H.W. Jones)

**117. Minutes – Planning and Highways Committee**

 RESOLVED that the minutes of a meeting of the Planning and Highways Committee held on Wednesday 18th October 2017 (Minute Numbers 10-18 ; Pages 5-10) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs P. Mayne / Seconded by Councillor Mrs A. Moran)

**118. Correspondence**

 To discuss any correspondence received since the last meeting.

 Morgan Stringer – Spatial Policy

 RESOLVED that an update on CIL spending priorities be received.

 Zurich – Training Session

RESOLVED that two spaces be booked on the Zurich Risk Assessments Training for the Town Clerk and Administration Manager.

**119. HS2**

RESOLVED that the responses to questions raised with HS2 be received and that a further meeting be held in February to discuss any matters arising.

**120. Local Plan 2036**

The Local Plan Early Engagement Document was circulated and no comments were received. Members were asked to forward their comments to the Town Clerk prior to the closing date on 6th December 2017.

**121. Reports from External Organisations**

The following minutes of Outside Organisations were circulated:

1. Normanton Talking Newspaper - 17th October 2017

1. Meet ‘N’ Eats Diner - 13th September 2017

Councillor A. Wassell thanked the Town Council on behalf of The Well Project for their continued support with the facility for Meet ‘N’ Eats and the Youth Club. It was reported that there were 52 children at the Youth Club and some of them had attended Dementia Friends training.

RESOLVED that the reports from external organisations be received.

**122. Reports from Town Council Representatives on Outside Bodies**

Councillor K. Wilson, JP, reported that there had been a public meeting regarding the WCAT crisis and these issues had been raised with the Freeston Foundation. It was felt that the Freeston name was a name with a great deal of respect in Normanton and discussions would be ongoing with OGAT if they are selected as the new sponsor. The Foundation had recently met with the new head teacher to look at grants to provide revision guides for students. The Foundation would continue to support the school, whichever trust was in place.

Councillor Mrs C. Moran, BEM expressed concern at the lack of parents at the public meeting. It was reported that the Normanton public meeting had the best parent attendance so far.

Councillor Miss J. Farrar expressed concern that parents don’t understand what is going on. There has been no other information on potential trust options. OGAT does look good on paper but there are concerns about various aspects of their policies which may have a detrimental impact on students and families locally. There had been no consultation with the current year 6 parents who have selected their chosen High School based on incorrect information.

Councillor Miss J. Botterill reported that she understood that there were 2 potential sponsors for Freeston and that Yvette Cooper would be meeting the Secretary of State on 21st November to raise concerns.

**123. Accounts for Payment**

RESOLVED that the list of accounts for payment totalling £12,183.67 and the list of card payments totalling £1,013.09 be approved.

**124. Planning**

Members discussed the triple handling of the planning applications and looked at ways to streamline the administrative role and duplication of work.

RESOLVED that planning applications would be circulated on a weekly basis and be brought to Council each month as normal and that the Planning remit would be removed from the Planning, Highways, Streetlighting and Environment Committee.

In the absence of any further business, the Mayor thanked everyone for their attendance and closed the meeting.