

NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO

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To all members of Normanton Town Council Our ref: DJ/hs
Date: 06 July 2023
Please Reply to: Donna

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING OF NORMANTON TOWN COUNCIL** which is to be held on **Tuesday 11th July 2023** at **Normanton Town Hall, High Street, Normanton, WF6 2DZ** at **6.30pm**.

Please ensure that you arrive 15 minutes prior to the meeting to ensure that you are seated for the start of the meeting.

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

Yours sincerely

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO.

Please note:

- A seating plan has been implemented so please do not move seats.
- Drinking water will be available in the Council Chamber.
- Hot drinks are available in the Councillors meeting room – please help yourselves. Hot drinks may be brought into the Council Chamber.
- Please raise your hand when you wish to speak, and the Mayor will indicate when it is your turn.
- Please address the Mayor when speaking.
- Please put all mobile devices on silent during the meeting.
- Mobile devices should not be used during the meeting, other than to read the agenda.

Meeting of Normanton Town Council
Tuesday 11th July 2023 at 6.30pm at Normanton Town Hall

AGENDA

053.	Prayers The Mayors Chaplain will lead the Council in prayers.	
054.	Mayors Announcements To receive any announcements that the Mayor may wish to make.	
055.	Apologies for Absence To receive apologies for absence.	
056.	Declarations of Interest To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.	
057.	Members of the Public To receive questions and comments from members of the public. Please refer to the rules for public session.	
058.	Minutes of Meetings Council – 13th June 2023 To receive and sign the minutes of the annual meeting of Normanton Town Council held on Tuesday 13 th June 2023 (Minute Numbers 036-052; Pages 014-021). Allotments Committee – 26th June 2023 To receive the minutes of a meeting of the Allotments Committee held on Monday 26 th June 2023 (Minute Numbers 001-010; Pages 001-006).	ENC A ENC B
059.	Requests for Dispensation To consider requests for dispensation from Councillors.	
060.	Town Clerk's Report To receive a report from the Town Clerk on any ongoing matters.	ENC C

061.	Reports from District Councillors To receive verbal reports from District Councillors on matters impacting on Normanton and Altofts.	
062.	External Organisations To receive updates from members who attend external organisations. Notes of PACT Meeting 15.06.23 Report from Welbeck Liaison Committee 08.06.23	ENC D ENC E
063.	Outside Bodies To receive updates from Council representatives on Outside Bodies.	
064.	Vacancy in the Altofts Ward To consider applications and co-opt a councillor to the Altofts Ward.	ENC F
065.	Financial Matters To consider the list of invoices due for payment in July 2023. To receive the list of payments made under the Clerks Authority in June 2023. To receive the Bank Reconciliation for June 2023. To receive an update on receipt of the Precept, CIL and VAT refunds. To receive the report of the Internal Auditor for the final quarter of the 2022/23 financial year.	To Follow ENC G ENC H ENC I ENC J
066.	Planning To consider the planning applications on the previously circulated validated lists.	