

# NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC  
**Town Clerk & RFO**

T: 01924 893794



The Town Hall  
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To members of the Special Projects Committee	Our ref: DJ/hs
	Date: 22 November 2022
	Please Reply to: Donna

Dear Councillor,

You are hereby summoned to attend a meeting of the **SPECIAL PROJECTS COMMITTEE** to be held on **WEDNESDAY 30<sup>th</sup> November** at **6.00pm** at **Normanton Town Hall, High Street, Normanton, WF6 2DZ.**

If you are unable to attend, please submit your apologies, with reasons, to the Town Clerk before the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Donna Johnston', followed by a small dot.

Mrs Donna Johnston FdA, FSLCC  
Town Clerk & RFO.

## SPECIAL PROJECTS COMMITTEE

Wednesday 30<sup>th</sup> November

### AGENDA

<b>007.</b>	<b>Apologies for Absence</b> To receive apologies for absence.	
<b>008.</b>	<b>Declarations of Interest</b> Members are reminded of the requirement to make an appropriate declaration at the meeting on any item(s) in which they have an interest, in accordance with the Code of Conduct.	
<b>009.</b>	<b>Minutes</b> To receive and sign the minutes of a meeting of the Special Projects Committee held on Tuesday 28 <sup>th</sup> June 2022 (Minute Numbers 001-006; Pages 1-5) and approve the contents contained therein.	<b>ENC A</b>
<b>010.</b>	<b>Review of Events</b> To review recent events including: <ul style="list-style-type: none"><li>i) Arrangements following the death of the Queen</li><li>ii) Rescheduled Gala</li><li>iii) Halloween in Normanton</li><li>iv) Remembrance Sunday</li></ul>	
<b>011.</b>	<b>Update on Events in 2022</b> To receive a verbal update on events remaining for 2022.	
<b>012.</b>	<b>Revised Events in 2023</b> To agree the revised key dates and formats for the regular calendar of events in 2023.	<b>ENC B</b>
<b>013.</b>	<b>Coronation</b> To discuss ideas to celebrate the Coronation of King Charles III.	
<b>014.</b>	<b>Budget</b> To agree the events budgets which will be referred to the Finance Committee.	<b>ENC C</b>