

NORMANTON TOWN COUNCIL



MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL

Held on Tuesday 12th July 2022 at 6.30pm at All Saints Church

- Present:**
- Councillor G Cheesbrough
 - Councillor J Farrar
 - Councillor M Jennings
 - Councillor H Jones
 - Councillor F Marchant – Mayor of Normanton
 - Councillor P Marchant
 - Councillor B Mayne
 - Councillor P Mayne
 - Councillor R Seal
 - Councillor D South
 - Councillor K Wilson, JP
 - Councillor W Wood
 - D Johnston – Town Clerk & RFO
- Absent:**
- Councillor C Appleyard
 - Councillor D Appleyard
 - Councillor E Blezard
 - Councillor A Bones
 - Councillor J Botterill
 - Councillor S Hudson
 - Councillor J Medford – Deputy Mayor of Normanton
 - Councillor A Moran
 - Councillor A Samuels
 - Councillor A Wood

038. Mayors Announcements

The Mayor thanked the Town Council staff for an excellent Party @ Haw Hill Park which had been a very successful event.

The Mayors Chaplain led the Council in prayers.

039. Apologies for Absence

Apologies for their inability to attend were received from:

Councillor C Appleyard
Councillor D Appleyard
Councillor E Blezard
Councillor S Hudson
Councillor A Moran
Councillor A Samuels
Councillor A Wood

040. Declarations of Interest

Members were reminded to make an appropriate declaration at the meeting in any item in which they had an interest.

There were no declarations made.

041. Members of the Public

There were four members of the public present of which three wished to speak.

One member of the public once again raised concerns about the construction of houses at the former Norman Public House. The resident had previously asked the Council to arrange a Public Inquiry.

The resident was informed that the Town Council cannot hold a Public Inquiry and was provided with information on the procedure for Public Inquiries.

The resident was once again reminded that the construction of houses at the former Norman Public House (Norman Court) was nothing to do with Normanton Town Council and any further queries should be directed to WDH and WMDC.

There were two members of the public present to raise concerns about the Gala Parade and the new start point which didn't include Altofts.

Members of the Council explained the various reasons behind the decision and a good conversation ensued about the organisation of the event and previous history of Councillors and staff being run off the road or having to stand between vehicles and the parade at the start point at Pope Street.

It was agreed that Police support would be the best solution and the Clerk reported on eight years of communications between the Council and the Police regarding the parade.

It was reported that the Police would not take any responsibility for the parade under any circumstances, and payment for Policing was not an option.

It was then reported that discussions had been ongoing with the new Police Sergeant who felt that Policing could be paid for in a similar way to other large-scale events such as local horse racing meetings. Discussions were ongoing to see if this could be implemented for 2023 but it would require a minimum of thirteen months' notice in advance.

Members and the public were disappointed that Policing would have to be paid for but agreed that it was the only way to secure their attendance.

The members of the public were thanked for attending the meeting and discussing their concerns and it was hoped that there was now a better understanding of the issues faced and what the Town Council have done and are still doing to resolve the situation.

042. Guest Speaker – The Big Conversation

Dr Amanda Stocks from Wakefield Council was in attendance to talk about The Big Conversation Project.

Amanda explained that the Big Conversation was a new initiative to discuss what can be done to make Wakefield the best place it can be to live, work and grow.

The intention was to involve people from the beginning by listening to their concerns and priorities to help shape the decision-making process. This in turn would lead to faster and more effective decision making.

Wakefield Council had trained people as volunteer conversationalists who were tasked with speaking to people to find out what they like about where they live and what their aspirations were for the future. They would then feedback on any developing themes.

It was explained that this is not a specific project or a piece of work but how WMDC will work moving forward.

There were 90 volunteer conversationalists, 2 Admin Officers and 2 Trainers to deliver the Big Conversations.

Amanda was thanked for her interesting presentation.

043. Minutes

Meeting of Council

RESOLVED that the minutes of a meeting of Normanton Town Council held on Tuesday 14th June 2022 (Minute Numbers 025-037; Pages 11-15) be received and the contents contained therein be approved.

Staffing Committee

RESOLVED that the minutes of a meeting of the Staffing Committee held on Monday 16th May 2022 (Minute Numbers 1–9; Pages 1-3) be received.

Special Projects Committee

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Tuesday 28th June 2022 (Minute Numbers 1-6; Pages 1-5) be received.

044. Notes - Consultations Working Group

RESOLVED that the notes of a meeting of the Consultations Working Group held on Monday 20th June 2022 which concentrated on the Local Development Plan 2036 – Gypsy and Traveller Sites Pre-Main Modifications document be received.

045. Correspondence

RESOLVED that the following items of correspondence be received:

- i) Letter from Yvette Cooper MP regarding Jubilee events in Normanton and the response provided.
- ii) Email from a resident regarding the Gala Parade.
- iii) Email from a resident regarding the Gala Parade.
- iv) Email from a resident regarding the Gala Parade.
- v) Email from a resident regarding a suggested Mining Museum for Normanton.
- vi) Email from a resident regarding a suggested 'Mining Star' for Normanton.
- vii) Certificate of Grateful Recognition from Bruno Peek, Pageantmaster of the Queen's Platinum Jubilee Beacons.
- viii) Minutes from the Welbeck Liaison meeting.

It was reported that all queries regarding the Gala Parade would be provided with a response following the discussion with members of the public earlier in the meeting.

046. WMDC Community Governance Review

Members considered the second review document which set out the Town Council ward changes proposed for 2023.

Members of the Council had no further comments to make.

047. Reports from District Councillors

Members suggested that Councillor Isabel Owen should be invited to a meeting of the Town Council in order to introduce herself to the members.

Councillor J Farrar (Altofts Ward 3) reported that she had attended the Altofts Gala and thanked the Mayor and Consort for their attendance.

It was reported that works were ongoing with the weight limit signs at Pope Street and that letters had been written to the industrial estate and Google to reduce the number of HGVs using Pope Street.

It was reported that the Children's Overview and Scrutiny Committee had some recent success surrounding affordable school uniforms and from Autumn 2022, uniform should be affordable for all. It was reported that Wakefield Council had made some funds available for support with school uniforms for anyone who qualifies for free school meals or anyone just above that threshold. Applications would need to be made through the child's school and would be subject to limits of £20 for primary schools and £100 for secondary schools. There were also uniform exchanges in the area.

It was pleasing to note that St Wilfrid's had recently removed the logo from their PE kits making them more affordable for parents.

048. External Organisations

It was reported that The Well Project were meeting with other agencies to discuss anti-social behaviour amongst young people.

049. Outside Bodies

It was reported that work was ongoing with the Freeston Foundation to secure the sale of the Pingle Field. This would be to provide 66 affordable homes with a not-for-profit organisation. The proceeds from the sale of the land would be re-invested to provide a 3G pitch

for the community. The proposal would include new footpaths, lighting and improving the road to the school.

050. Financial Matters

RESOLVED that the list of invoices due for payment in July 2022 totalling £131,149.59 be approved.

A copy of the list can be found at appendix 1.

RESOLVED that the list of payments made under the Clerks Authority in June 2022 totalling £15,715.15 be approved.

A copy of the list can be found at appendix 2.

RESOLVED that the Bank Reconciliation for May 2022 showing a cash balance of £619,859 be received.

051. Insurance Rent

RESOLVED that a letter from WMDC / Engie regarding the Insurance Rent for the Town Hall and backdated charges to 2019 be received and that WMDC are asked to provide a copy of the policy.

052. Planning

RESOLVED that the following planning applications be received, and no objections raised.

APP NO	ADDRESS	PROPOSAL
18/02893/S7301	Land Adjacent West Close Station Road Normanton WF6 2NB	Variation of condition 2 (approved plans) and condition 18 (boundary treatment) application Reference Number: 18/02893/FUL Date 06/09/2019 to regularise revised boundary treatment along the north-east boundary adjoining plots 1-5 West Close/Victoria garde
22/01186/FUL	32A Church Road Normanton WF6 2NN	Proposed porch to front, single storey extension to side, dormer to front and alterations to rear bedroom window to form Juliet balcony & doors

22/01244/FUL	4 West Close Normanton WF6 2ND	<u>Proposed step lift and associated building works</u>
22/01278/FUL	18 Station Road Normanton WF6 2NE	<u>Two storey extension to side and attic conversion; proposed basement room</u>
22/01146/FUL	7 Goosehill Lane Warmfield Wakefield West Yorkshire WF6 2JB	<u>Proposed single storey/two storey front extensions</u>
22/01159/FUL	Anglia Metal Good Hope Close Normanton Wakefield WF6 1TR	<u>Change of use from Use Class B2 to B8. Changes to facade and internal office amendments</u>
22/01275/FUL	59 High Green Road Normanton WF6 2LG	<u>First floor extension to rear with dual pitched roof</u>
22/01305/TPO	9 Castleford Road Normanton WF6 2DP	<u>Fell 1 Sycamore Tree Identified Within G2 on the Attached Plan</u>

053. Good Citizen Award

Members discussed an outstanding Good Citizen nomination and felt that the recipient should be invited to a special event to record our appreciation. It was agreed that an event would be held at the Town Hall once completed.

It was also reported that there was a young boy collecting litter at Party @ Haw Hill Park and efforts would be made to find him and make an award.

In the absence of any further business, the Mayor thanked everyone for their attendance and closed the meeting.

APPENDIX 1

Date: 01/08/2022

Normanton Town Council

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Time: 15:54

Cashbook 5

User: DMJ

Unity Trust

For Month No: 4

Payments for Month 4

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
14/07/2022	G & S Toilet Hire	SI-19258	2,124.00	2,124.00		500			Toilet Hire - P@HHP
14/07/2022	Woodside Consulting Engineers	INV-0322	360.00	360.00		500			Structural Engineer Additional
14/07/2022	5 Towns Decorating Ltd	110722	1,641.00	1,641.00		500			Decorating - Stairs & Landing
14/07/2022	Ian Jefferson Presenting & PA	11072022	350.00	350.00		500			Presenting P@HHP
14/07/2022	WH Joinery	140722	250.00	250.00		500			Joinery
14/07/2022	Pitney Bowes Purchase Power	BJ159530	557.35	557.35		500			Franker Credit
14/07/2022	Dhand Construction	INV-0608	36,399.80	36,399.80		500			Refurb - Valuation 5
14/07/2022	Wakefield Metropolitan Distric	1770856476	107.56	107.56		500			Alarm Repairs
14/07/2022	Talking Newspaper	120722	110.10	110.10		500			Transfer of Funds
14/07/2022	Mayors Charity Fund	12072022	115.00	115.00		500			Transfer of Funds
14/07/2022	Advertiser Office Printers Lim	SI236	48.00	48.00		500			Stationery
14/07/2022	Advertiser Office Printers Lim	SI246	123.60	123.60		500			Printing
14/07/2022	RCW Building Solutions Ltd	10266	750.00	750.00		500			Remove Damaged Fence
14/07/2022	Wakefield Metropolitan Distric	1313959673	476.09	476.09		500			Grounds Maint - Potts Terrace
14/07/2022	DMS Architecture Ltd	02455	1,038.16	1,038.16		500			Architects Fees
14/07/2022	Enviratass Asbestos Surveyors	030896	80.00	80.00		500			Asbestos Testing
14/07/2022	Woodside Consulting Engineers	INV 0316	2,100.00	2,100.00		500			Structural Engineer Fees
21/07/2022	Dhand Construction	INV 0609	87,518.93	87,518.93		500			Refurb - Valuation 6
Total Payments for Month			134,149.59	134,149.59	0.00			0.00	
Cashbook Totals			134,149.59	134,149.59	0.00			0.00	

APPENDIX 2

**NORMANTON TOWN COUNCIL
ORDINARY MEETING OF COUNCIL**

Tuesday 12th July 2022

PAYMENTS MADE UNDER CLERKS AUTHORITY

DATE	PAYEE	PURPOSE	NET £	VAT £	TOTAL £	REASON
20.06.22	The Grange B&B	Changing Facilities P@HHP	187.50	0.00	187.50	Payment due before next meeting
20.06.22	DC Contracts	Blinds for Offices	1230.00	246.00	1476.00	Payment due before next meeting
20.06.22	Yorkshire Removals	Storage Fees	325.50	46.50	372.00	Payment due before next meeting
27.06.22	5 Towns Decorating	Town Hall Decorating	2603.85	0.00	2603.85	Payment due before next meeting
27.06.22	Employees	Wages	6977.83	£0.00	6977.83	Contractual
30.06.22	HMRC	PAYE/NIC	2413.64	£0.00	2413.64	Payment due before next meeting
30.06.22	WYPF	Pension	1684.33	£0.00	1684.33	Payment due before next meeting
			£15422.65	£292.50	£15715.15	