**MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL**

**Held on Tuesday 11th July 2017 at 6:30pm at Normanton Town Hall**

**Present:** Councillor R. Best

Councillor Miss J. Farrar

Councillor J. Hepworth

 Councillor F.D. Jones – Deputy Mayor

 Councillor Mrs L. Masterman

 Councillor B. Mayne

 Councillor Mrs P. Mayne

 Councillor Mrs C. Moran, BEM

 Councillor R. Seal

 Councillor B. Smith

Councillor Mrs M. Vickers

 Councillor A. Wassell

 Councillor K. Wilson, JP

 Councillor A. Wood

**53. Welcome & Apologies**

In the absence of the Mayor, the Deputy Mayor chaired the meeting.

The Deputy Mayor welcomed everyone to the meeting. Members’ apologies for their inability to attend were recorded in the apology book.

**54. Mayors Announcements**

The Deputy Mayor reported on the Mayoral engagements over the coming month:

Mayor

Tuesday 18th July Talking Newspaper Summer Fundraiser

Thursday 27th July Mr & Mrs Gill’s Diamond Anniversary

Deputy Mayor

 Friday 21st July Brass Band Concert South Kirkby

Saturday 22nd July Gala Day South Kirkby

Tuesday 1st August Yorkshire Day Sheffield

Saturday 5th August Summer Fayre Haven Lodge

Care Home

Events Information

18th July Talking Newspaper Summer Fundraising

 23rd July Summer Band Concert

 13th August Shoot the Mayor

The Mayors Chaplain, Reverend Alan Murray, led the Council in prayer.

**55. Members Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest in accordance with the code of conduct.

The following declarations were made:

Councillor J. Hepworth

Non Pecuniary Interest – Planning

Member of the WMDC Planning Committee

Councillor A. Wassell

Non Pecuniary Interest – Planning

Member of the WMDC Planning Committee

**56. Public Bodies (Admission to Meetings) Act 1960**

There were no items of a confidential nature from which the public and press were required to be excluded.

**57. Members of the Public.**

There were no members of the public present who wished to ask questions.

**58. Robin’s Garden**

Sharon Darwell was unable to attend the meeting and this item was therefore deferred.

**59. Minutes of the Council Meeting**

RESOLVED that the minutes of a meeting of the Normanton Town Council held on Tuesday 13th June 2017 (Minute Numbers 28-52; Pages 7-13) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran, BEM / Seconded by Councillor Mrs P. Mayne)

**60. Minutes of the Consultative Group**

RESOLVED that the minutes of a meeting of the Consultative Group held on Wednesday 21st June 2017 (Minute Numbers 1-5; Pages 1-3) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran, BEM / Seconded by Councillor Mrs P. Mayne)

**61. Minutes of the Property Management Committee**

RESOLVED that the minutes of a meeting of the Property Management Committee held on Tuesday 27th June 2017 (Minute Numbers 1-10; Pages 1-6) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran, BEM / Seconded by Councillor B. Smith)

**62. Minutes of the Income and Sponsorship Working Group**

RESOLVED that the minutes of a meeting of the Income and Sponsorship Working Group held on Tuesday 27th June 2017 (Minute Numbers 1-10; Pages 1-3) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor K. Wilson, JP / Seconded by Councillor B. Smith)

**63.** **Minutes of the Finance and General Purposes Committee**

RESOLVED that the minutes of a meeting of the Finance and General Purposes Committee held on Tuesday 4th July 2017 (Minute Numbers 11-16; Pages 5-6) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs P. Mayne / Seconded by Councillor B. Mayne)

**64. Minutes of the Special Projects Committee**

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 5th July 2017 (Minute Numbers 14-26; Pages 6-11) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor B. Smith / Seconded by Councillor Mrs P. Mayne)

Matters arising – Councillor K. Wilson, JP, reported that the Rotary Club will sponsor the 2018 Swimming Gala.

**65. Correspondence**

The following items of correspondence were reported:

1. Greggs – Apology and update following issues with hanging baskets being damaged by delivery drivers - RECEIVED
2. Friends of the Earth – Freedom of information request and response - RECEIVED
3. KOYLI Memorial – Update and photographs - RECEIVED
4. Chris Curry, Streetscene – Update on grass cutting issues at Normanton Cricket Club – RECEIVED
5. James Long, Planning Officer – Update on CIL funding – RECEIVED

**66. Reports from External Organisations**

1. Meet ‘N’ Eats Diner Minutes 07/06/2017 RECEIVED
2. Meet ‘N’ Eats Diner Minutes 27/06/2017 RECEIVED

It was reported that Jenny Farral-Bird was leaving The Well Project and it was agreed that a letter be sent thanking Jenny for her work over her time at The Well Project.

**67. Reports from Outside Bodies**

It was reported that the Freeston meeting was due to be held later that week.

**68. Amendments to Committee Lists**

RESOLVED that Councillor Mrs M. Vickers be appointed to the Income and Sponsorship Working Group.

**69. Normanton Market**

It was reported that an early market engagement exercise was being undertaken for all markets in the district. This included consultation with staff and traders on improvements needed.

It was reported that no decisions had been made about the future of markets.

RESOLVED that the report be received and the contents noted.

**70. Bronte Community Liaison Group**

RESOLVED that the following Councillors be appointed to the Bronte Community Liaison Group:

Councillor B. Mayne

Councillor R. Seal

Councillor A. Wassell (substitute)

**71. Wakefield Local Plan - SCI**

A copy of the Wakefield Local Plan – SCI was circulated with the agenda.

RESOLVED that the report be received and no comments submitted.

**72. Accounts for Payment**

RESOLVED that the list of accounts for payment totalling £22,655.58 be approved.

**73. Planning**

The following Planning Lists were circulated to members:

Validated Applications: Determined Applications:

21st June 2017 12th June 2017

3rd July 2017 23rd June 2017

26th July 2017

RESOLVED that the planning applications be received and no objections be raised.

In the absence of any further business, the Deputy Mayor thanked everyone for their attendance and closed the meeting.