NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC **Town Clerk & RFO**

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To all members of Normanton Town Ou

Council

Our ref: DJ/CH

Date: 8th June 2022

Please Reply to: Donna

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING OF NORMANTON TOWN COUNCIL** which is to be held on **Tuesday 14**th **June 2022** at **All Saints Church, High Street, Normanton, WF6 1NT** at **6.30pm**.

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

Yours sincerely

Mrs Donna Johnston FdA, FSLCC

Town Clerk & RFO.

Meeting of Normanton Town Council
Tuesday 14th June 2022 at 6.30pm at All Saints Church

AGENDA

025.	Mayors Announcements	
	To receive any announcements that the Mayor may wish	
	to make (for information only).	
	The Mayors Chaplain will lead the Council in prayers.	
026.	Apologies for Absence	
	To receive apologies for absence.	
027.	Declarations of Interest	
	To receive any declarations of interest not already	
	declared under the Council's Code of Conduct or	
	members Register of Disclosable Pecuniary Interests.	
028.	Members of the Public	
	To receive questions and comments from members of	
	the public.	
	(Cossion limited to 2 minutes now never and 15 minutes averall)	
029.	(Session limited to 3 minutes per person and 15 minutes overall) Minutes	
029.	Annual Meeting of Council	ENC A
	To receive and sign the minutes of the annual meeting of	LINCA
	Normanton Town Council held on Tuesday 10 th May 2022	
	(Minute Numbers 001-024; Pages 1-10) and approve the	
	contents contained therein.	
	contents contained therein.	
	Finance Committee	ENC B
	To receive the minutes of a meeting of the Finance	
	Committee held on Tuesday 7 th June 2022 (Minute	
	Numbers 001 – 11; Pages 1-3).	
030.	Correspondence	
	To receive any correspondence - for information only	
	(unless otherwise stated).	
	i) Email from District Councillor J Hepworth with	ENC C
	answers to questions raised about traffic	
	assessments for new developments.	
031.	Reports from District Councillors	
	To receive verbal reports from District Councillors on	
	matters impacting on Normanton and Altofts.	

032.	External Organisations	
	To receive updates from members who attend external	
	organisations.	
033.	Outside Bodies	
	To receive updates from Council representatives on	
	Outside Bodies.	
034.	Financial Matters	
	To consider the list of invoices due for payment in June 2022.	To follow
	To receive the list of payments made under the Clerks Authority in May 2022.	ENC D
	To receive the Bank Reconciliation for April 2022.	ENC E
	To receive the report of the internal auditor – 12^{th} May 2022	ENC F
	To review the annual review of Direct Debits	ENC G
035.	Annual Governance and Accountability Return 2021/22	ENC H
	To receive the Annual Internal Audit Report 2021/22.	
	To consider the Annual Governance Statement 2021/22.	
	To approve the Accounting Statements for 2021/22.	
	To approve the period for the exercise of public rights.	
036.	Internal Audit	
	To undertake the Internal Audit Review.	ENC I
	To review the Internal Audit Plan and Terms of Reference	ENC J
	To appoint the Internal Auditor for the 2022/23 financial year.	
037.	Planning	ENC K
	To consider the planning applications in the enclosed schedules.	