

NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO

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To all members of Normanton Town
Council

Our ref: DJ/hs
Date: 27th April 2023
Please Reply to: Donna

Dear Councillor,

You are hereby summoned to attend an **EXTRA ORDINARY MEETING OF NORMANTON TOWN COUNCIL** which is to be held on **Wednesday 3rd May 2023** at **Normanton Town Hall, High Street, Normanton, WF6 2DZ** at **11.00am**.

**IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES
AND REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.**

Yours sincerely

A handwritten signature in black ink, appearing to be 'Donna Johnston', followed by a period.

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO.

Meeting of Normanton Town Council

Wednesday 3rd May 2023 at 11.00am at Normanton Town Hall

AGENDA

166.	Apologies for Absence To receive apologies for absence.	
167.	Declarations of Interest To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.	
168.	Expenditure Requiring Approval by Council – Electrical Work To consider the approval of expenditure above £5,000 in accordance with Financial Regulation 4.1. At a meeting of the Property Committee held on Wednesday 26 th April 2023, Minute Number 16, it was recommended that J&M Electrical be appointed to carry out the outstanding electrical work as part of the Town Hall Refurbishment Project at a cost of £5,074.00. This expenditure is affordable within the project budget. Recommendation: That the Council approves this expenditure.	