

NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO

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To members of the Special Projects
Committee

Our ref: DJ/hs
Date: 7th October 2021
Please Reply to: Donna

Dear Councillor,

You are hereby summoned to attend a meeting of the **SPECIAL PROJECTS COMMITTEE** to be held on **Wednesday 13th October 2021** at **10:00am** in the Conference Room, Normanton Town Hall, High Street, Normanton.

If you are unable to attend, please submit your apologies, with reasons, to the Town Clerk before the meeting.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Donna Johnston', followed by a small dot.

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO.

AGENDA

5.	Apologies for Absence To receive apologies and approve reasons for absence.	
6.	Declarations of Interest Members are reminded of the requirement to make an appropriate declaration at the meeting on any item(s) in which they have an interest, in accordance with the Code of Conduct.	
7.	Minutes To receive and sign the minutes of a meeting of the Special Projects Committee held on Wednesday 4 th August 2021 (Minute Numbers 1-4; Pages 1-2) and approve the contents contained therein.	ENC A
8.	Review of Events To review the following events: Normanton Gala Weekend Normanton Flower & Vegetable Show Talk & Slide Show	ENC B
9.	Events in 2021 To receive an update on events in 2021 and consider quotes for services.	ENC C
10.	Events in 2022 To approve the list of events to be held in 2022.	ENC D