

NORMANTON TOWN COUNCIL



MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL

Tuesday 11th April 2023 at 6.30pm at Normanton Town Hall

Present:

- Councillor C Appleyard
- Councillor D Appleyard
- Councillor E Blezard
- Councillor A Bones
- Councillor G Cheesbrough
- Councillor S Hudson
- Councillor M Jennings
- Councillor H Jones
- Councillor F Marchant – Mayor of Normanton
- Councillor B Mayne
- Councillor P Mayne
- Councillor J Medford – Deputy Mayor of Normanton
- Councillor J Pritchard
- Councillor A Samuels
- Councillor R Seal
- Councillor D South
- Councillor K Wilson, JP

Also Present:

- Donna Johnston – Town Clerk
- Andrew Langhan – FCC Environment (Welbeck)

Two Members of the public

Absent:

- Councillor P Marchant
- Councillor T Morgan
- Councillor P Sampson
- Councillor A Wood
- Councillor W Wood

149. Prayers

The Mayors Chaplain led the Council in prayers.

150. Apologies for Absence

RESOLVED that apologies were received on behalf of Councillor P Marchant, Councillor T Morgan, Councillor P Sampson, Councillor A Wood and Councillor W Wood.

151. Declarations of Interest

Members were reminded of the requirement to declare an interest in any item on the agenda in which they had an interest.

There were no declarations made.

152. Members of the Public

There were two members of the public present.

Resident 1 asked two questions:

- Were there any updates from the Police on the recent crime wave – the Town Clerk offered to send out a copy of the notes of the most recent PACT meeting.
- Was the Town Council aware of the extension to the licence at Welbeck – The Town Clerk confirmed that the Town Council were aware, and it was for discussion later on the agenda.

Resident 2 did not ask any questions but made reference to his disappointment at the operational history of the Welbeck site and the recent application to extend the licence.

153. Guest Speaker

The Mayor welcomed Andrew Langhan of FCC Environment to provide a report on the operation of Welbeck Landfill Site.

Andrew explained that there was a scoping application regarding an extension of the licence.

The landfill site had not been filled as quickly as forecasted due to changes in recycling and disposal of waste around the district. It was proposed to extend landfill operations by two years to 31st December 2025 and restoration by an additional year to 31st December 2026.

Members asked a series of questions to get a better understanding of the operation of the site.

- Soil is imported from all over the country and locations are recorded and provided to the Environment Agency.
- The Environment Agency visit the site regularly to check compliance documents and soil analysis.

- Soil is tested before transport and again on arrival.
- A document was circulated on the process for decontamination.
- The soil is treated and analysed before being moved to the site.
- There are regular meetings with WMDC regarding the handover of the site which will be phased to enable public access.
- It is intended to complete the landfill operations within two years.
- The soil is at least 700mm below the surface and is not used as topsoil.
- If the application to extend isn't approved, they will need to continue with the restoration as planned but the levels won't be where they were originally intended.
- It is unclear if there will be enough waste to fill the site.
- They are happy to handle large inputs of waste as the staff are there anyway regardless of the levels of waste being accepted.
- Waste currently being accepted is industrial and commercial with some domestic waste, particularly if domestic sites are offline for any reason.
- The people of Normanton and Altofts have benefitted from Landfill Tax Credits which have supported local community groups and projects.

Members thanked Andrew for his attendance.

RESOLVED that a letter be sent to WMDC to request an update on the financial arrangements for Welbeck including income and rent.

154. Minutes

Meeting of Council

RESOLVED that the minutes of a meeting of Normanton Town Council held on Tuesday 14th March 2023 (Minute Numbers 127-148; Pages 51-59) be received and the contents contained therein be approved.

155. Notes of External Meetings

Annual Town Meeting

RESOLVED that the Minutes of the Annual Town Meeting held on Tuesday 21st March 2023 be received.

156. Notes of meeting with B&M

RESOLVED that the notes of a meeting with B&M on Friday 24th March 2023 be received.

157. Correspondence

RESOLVED that a letter from Yvette Cooper, MP, in relation to business burglaries be received.

158. Clarke Telecom – Telephone Mast

Members considered the telephone mast proposal at Beckbridge Road. It was noted that the site was closer to an industrial area than previous proposals, which was felt to be more appropriate. However, members asked if the mast could be moved slightly closer to the industrial estate, and if the cabinets could be disguised to blend in better with the surroundings.

159. External Organisations

There were no reports from external organisations.

160. Outside Bodies

Freeston Foundation – A sub-Committee had been formed to expand funding opportunities for ex pupils. Work was continuing with the plan for social housing at Pingle Field.

RESOLVED that the report be received.

161. Appointment of Mayor Elect

RESOLVED that Councillor Carol Appleyard be appointed as Mayor Elect for the 2023-24 municipal year, subject to confirmation at the Annual Meeting of Council.

162. Appointment of Deputy Mayor Elect

RESOLVED that Councillor Alison Bones be appointed as Deputy Mayor Elect for the 2023-24 municipal year, subject to confirmation at the Annual Meeting of Council.

163. Financial Matters

RESOLVED that a list of invoices due for payment in April 2023 totalling £11,689.50 be approved.

A copy of the list of accounts for payment can be found at appendix 1.

RESOLVED that the list of payments made under the Clerks Authority in February 2023 totalling £11,239.17 be approved.

A copy of the list of payments made under Clerk's authority can be found at appendix 2.

RESOLVED that the Bank Reconciliation for February 2023 showing a cash balance of £248,405 be received.

164. Planning

RESOLVED that the following planning applications be received, and a comment be submitted in relation to 23/00281/EIASC – Welbeck Landfill Site.

| APP NO | ADDRESS | PROPOSAL |
|--------------|---|---|
| 23/00215/FUL | 85 Beckbridge Way Normanton WF6 2SU | <u>Single storey extension to rear</u> |
| 23/00270/FUL | 25 Snyderdale Road Normanton WF6 1NT | <u>Raised landing and decking area to rear of dwelling</u> |
| 23/00322/FUL | Land Off Station Road Normanton WF6 2NB | <u>Residential development (up to 408 dwellings) and associated works including demolition of existing farmhouse and associated buildings</u> |
| 23/00341/FUL | 18 Croft Avenue Altofts Normanton WF6 2JW | <u>Creation of bay window to front and external wall insulation with render finish to all elevations.</u> |
| 23/00372/TCA | 133 High Street Normanton WF6 1NW | <u>Thinning of upper branches of 1 Silver Birch tree.</u> |
| 23/00390/FUL | Land Adj 14 Snyderdale Avenue Normanton WF6 1SS | <u>Proposed Residential Development (1no. dwelling) on land adjacent to 14 Snyderdale Avenue Normanton</u> |
| 23/00460/GPD | 20 Martin Frobisher Drive Normanton WF6 2PZ | <u>Proposed single storey rear extension with maximum projection of 6m, maximum height of 3.87m and maximum height of eaves 2.85m</u> |

| | | |
|----------------|---|---|
| 23/00281/EIASC | Welbeck Landfill Site Boundary Lane Normanton WF6 2JA | <u>EIA Scoping opinion : Extend the life of landfill operations and final restoration by variation of condition 1 to extend the period of waste importation by 2 years to 31 December 2025; and final restoration by 1 year to 31 December 2026 to deliver the previously consented scheme.</u> |
| 23/00482/FUL | 139 Castleford Road Normanton WF6 2EL | <u>Single storey extension to rear and conversion of existing outbuilding to ensuite.</u> |
| 23/00239/FUL | 20 Altofts Lodge Drive Normanton WF6 2LB | <u>Part two storey, part single storey extension to rear</u> |
| 19/02660/S7301 | 201 Wakefield Road Normanton WF6 1BP | <u>Variation of Condition 2 (approved plans) of application 19/02660/FUL dated 08/10/2020 [which granted full planning permission for the demolition of outbuilding and erection of 2no. Three bedroom semi- detached two storey dwellings and associated works] to alter design and positioning of dwellings</u> |
| 23/00582/CPL | 19 Station Road Normanton WF6 2NE | <u>Loft conversion with the installation of roof lights to front and rear.</u> |

23/00281/EIASC – Welbeck Landfill Site

Members of Normanton Town Council are extremely disappointed that this application has come forward at this time. There is an expectation within the community that this landfill site is nearing the end of its operations and the restoration could begin in a few months. If WMDC were minded to approve this application, the Town Council would insist that this is the final extension and that no further applications should be considered.

165. Presentation of Certificates

The Mayor presented certificates of service to all Councillors present and thanked them for their service and dedication over the last four years.

In the absence of any further business, the Mayor thanked everyone for their attendance and closed the meeting.

NORMANTON TOWN COUNCIL
PAYMENTS (AWAITING AUTHORISATION) LIST

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|---------|------------------------|------------|--------|-----------------------------|-----------|--------------------------------|---|----------|-----------|----------|-----------|
| 4 | Memberships | 14/04/2023 | | Unity Trust Current Account | | YLCA Membership | Yorkshire Local Councils Assoc | E | 2,030.00 | | 2,030.00 |
| 1 | Hanging Baskets | 14/04/2023 | | Unity Trust Current Account | | Hanging Baskets - Summer 20 | First Impressions | S | 5,972.58 | 1,194.52 | 7,167.10 |
| 2 | Newland Lane Allotment | 14/04/2023 | | Unity Trust Current Account | | Newland Lane - Maintenance Fee | Newland Lane Allotment | E | 50.00 | | 50.00 |
| 6 | Waste Removal | 14/04/2023 | | Unity Trust Current Account | | Recycling Bin - NTH | Wakefield Metropolitan District Council | | 78.00 | | 78.00 |
| 7 | IT Equipment | 14/04/2023 | | Unity Trust Current Account | | Computers | Pro Logic Computers (UK) Ltd | S | 1,500.00 | 300.00 | 1,800.00 |
| 9 | Printing | 14/04/2023 | | Unity Trust Current Account | | Printing | Advertiser Office Printers | S | 50.00 | 10.00 | 60.00 |
| 8 | Waste Removal | 14/04/2023 | | Unity Trust Current Account | | Wheelie Bin - CC | Wakefield Metropolitan District Council | | 504.40 | | 504.40 |
| Total | | | | | | | | | 10,184.98 | 1,504.52 | 11,689.50 |

APPENDIX 2**PAYMENTS MADE UNDER CLERKS AUTHORITY****February 2023**

| CARD PAYMENTS | | | |
|----------------------|--------------------|---------------|-------------------------|
| DATE | PAYEE | AMOUNT | PURPOSE |
| 01.02.23 | We Print Gifts Ltd | £52.50 | ID Badges |
| 06.02.23 | Asda | £9.15 | Warm Space Refreshments |
| 09.02.23 | Nisbets | £117.57 | Toasters |
| | | £179.22 | |

| PETTY CASH | | | |
|-------------------|-----------|--------|-------------------------|
| 13.02.23 | Farmfoods | £12.32 | Warm Space Refreshments |
| 20.02.23 | Asda | £1.69 | Warm Space Refreshments |
| 22.02.23 | Morrisons | £21.89 | Easter Eggs |
| 27.02.23 | Asda | £48.00 | Easter Eggs |
| 27.02.23 | Asda | £4.94 | Warm Space Refreshments |
| | | £88.84 | |

| INVOICES | | | |
|-----------------|-----------|------------|-----------------------|
| 13.02.23 | Ikea | £113.00 | Coat Racks |
| 28.02.23 | Employees | £6,938.13 | Salaries / Wages |
| 28.02.23 | WYPF | £1,871.72 | Pension Contributions |
| 28.02.23 | HMRC | £2,048.26 | PAYE/NIC |
| | | £10,971.11 | |

GRAND TOTAL**£11,239.17**