

MINUTES OF A MEETING OF THE SPECIAL PROJECTS COMMITTEE
held on Wednesday 4th August 2021 at 11:00am at Normanton Town Hall

Present Councillor C. Appleyard
Councillor D. Appleyard
Councillor E. Blezard – Chairman
Councillor H.W. Jones – Vice-Chairman
Councillor P. Mayne
Councillor K. Wilson, JP

Absent Councillor R. Best
Councillor S. Hudson
Councillor F. Marchant
Councillor P. Marchant
Councillor A. Moran
Councillor A. Wood
Councillor B. Wood

1. Apologies for Absence

The Chairman welcomed everyone to the meeting. Apologies were submitted and reasons approved on behalf of Councillors R. Best, S. Hudson, F. Marchant, P. Marchant, A. Moran, A. Wood, and B. Wood.

2. Declarations of Interest

There were no declarations of interest received.

3. Minutes

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 17th March 2021 (Minute Numbers 7-10; Pages 6-8) be received and the contents contained therein be approved.

4. Events in 2021

The Town Clerk circulated a written report on each of the Town Council's upcoming events which included budget comparisons and details of expenditure incurred.

RESOLVED that the report be received and that:

- There will be no Gala Day Bowls in 2021.
- The Gala Programme will be a reduced 16-page booklet available at the end of August.

- Gala marquees, tables and chairs will be hired from James Dabbs at a cost of £1,520.25.
- Invitations to civic guests for all events will be limited to the Wakefield area only.
- Refreshments at the Gala and Flower Show for civic guests will be upon completion of a booking form and will be served as afternoon tea in a box. Teas and Coffees will also be served by an outside caterer.
- The Gala fireworks budget will be increased to £5,500.00 and will include additional fireworks in the finale and 4DMX Flame units.
- There will be no fundraising stalls at the Flower Show.
- The request from BEAM for a consultation and activity session in the car park at the Flower Show be approved.
- There will be no Mayors Bowling Match for 2021.
- The Halloween event be moved to Haw Hill Park and will feature a dance display, Halloween trail and fancy-dress competition.
- Consideration will be given to relocating elements of the Remembrance Sunday and Christmas Lights that would normally be held at the Town Hall.
- Traffic Management for Remembrance Sunday be booked with Think TM at a cost of £760.00.
- Schools Christmas events will be discussed with headteachers when they return from the summer holidays.
- The Christmas Celebration would be discussed with other organisations after the Gala.

In the absence of any further business, the Chairman thanked everyone for their attendance and closed the meeting.