

# NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC  
Town Clerk & RFO

T: 01924 893794  
F: 01924 897515



The Town Hall  
High Street  
Normanton  
West Yorkshire  
WF6 2DZ

E: [enquiries@normantontowncouncil.co.uk](mailto:enquiries@normantontowncouncil.co.uk)

W: [normantontowncouncil.co.uk](http://normantontowncouncil.co.uk)

## PUBLIC NOTICE OF MEETING

A **FINANCE COMMITTEE MEETING** is to be held on **Wednesday 27<sup>th</sup> January 2021** at **10.00am**.

In accordance with the Local Authority and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting is being conducted remotely via the Zoom video conferencing platform.

To join the meeting please use this link:

<https://zoom.us/j/93363492347?pwd=KzBnYWM3eHA3OWJDSXNxdVFhckJDdz09>

Or log in to the Zoom App:

Meeting ID: 933 6349 2347

Password: 457417

You can telephone into the meeting on the following number and the log in details above:

0131 460 1196 (call charges may apply – you should check with your provider)

Yours sincerely

Mrs Donna Johnston FdA, FSLCC  
Town Clerk & RFO.

## **AGENDA**

- 1. Apologies for Absence**  
To receive apologies for absence.
- 2. Members Declarations of Interest**  
To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.
- 3. Minutes** **ENC A**  
To receive and sign the minutes of a meeting of the Finance Committee held on Friday 30<sup>th</sup> October 2020 (Minute Numbers 1-10; Page Numbers 1-3) and approve the contents contained therein.
- 4. Minutes of the Public Relations Sub-Committee** **ENC B**  
To receive and sign the minutes of a meeting of the Public Relations Sub-Committee held on Wednesday 11<sup>th</sup> October 2017 (Minute Numbers 7-14; Page Numbers 4-5) and approve the contents contained therein.
- 5. Budget 2020-21** **ENC C**  
To review the budget to Month 9 of the 2020-21 financial year.
- 6. Small Grants** **ENC D**  
To consider applications for funding from the Small Grants Scheme.
- 7. Community Infrastructure Levy** **ENC E**  
To receive a report on the Community Infrastructure Levy received to date.
- 8. Hanging Baskets and Floral Displays – Summer 2021** **ENC F**  
To consider the quote for Hanging Baskets and floral displays for Summer 2021.
- 9. ELAS – Payroll, HR and Health & Safety Support** **ENC G**  
To review the contracts for Payroll, HR and Health and Safety Support.
- 10. Water Provider**  
To consider switching to a more competitive water provider for the allotments and Community Centre.

- 11. Insurance**  
To consider quotes for Insurance renewal due on 1<sup>st</sup> April 2021.
- 12. Card Facility** **ENC H**  
To consider the renewal of the Card payment facility.
- 13. Financial Services Compensation Scheme – Spreading Risk** **ENC I**  
To consider the information from the auditor on the FSCS cover and spreading the risk on the Town Council's bank accounts.
- 14. Draft Budget 2021-22** **ENC J**  
To consider the draft budget for 2021-22.
- 15. Precept 2021-22** **ENC K**  
To consider the Precept for 2021-22.