**MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL**

**Held on Tuesday 4th February 2020 at 6.30pm at Normanton Town Hall**

**Present:** Councillor Mrs C. Appleyard

 Councillor D. Appleyard – Deputy Mayor

 Councillor R. Best

Councillor Mrs E. Blezard

 Councillor J. Farrar – Mayor

 Councillor F.D. Jones

 Councillor Mrs H.W. Jones

 Councillor Mrs F. Marchant

 Councillor Mrs L. Masterman

 Councillor B. Mayne

Councillor Mrs P. Mayne

Councillor Ms J. Medford

Councillor Mrs A. Moran

Councillor Mrs C. Moran, BEM

Councillor A. Wassell

Councillor K. Wilson, JP

Councillor W. Wood

**Public:** There was 1 member of the public present.

**Councillors Absent:** Councillor J. Botterill, Councillor S. Hudson, Councillor R. Seal, Councillor D. South, Councillor Mrs A. Wood

# 136. Mayor’s Welcome and Announcements

The Mayor welcomed everyone to the meeting.

The Mayors Chaplain led the Council in prayers.

RESOLVED that the list of Mayoral engagements for the coming month be received.

# 137. Apologies for Absence

RESOLVED that the following apologies be received:

Councillor S. Hudson and Councillor R. Seal

RESOLVED that the following apologies be received and the reasons approved:

Councillor J. Botterill and Councillor Mrs A. Wood.

# 138. Declarations of Interest

RESOLVED that the following Declarations of Interest be received:

Councillor Mrs E. Blezard

Non-pecuniary interest

Planning

# 139. Members of the Public

There were no members of the public who wished to ask questions.

# 140. Minutes – Council

RESOLVED that the minutes of a meeting of Normanton Town Council held on Tuesday 10th December 2019 (Minute Numbers 113-130; Pages 46-51) be received and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran, BEM / Seconded by Councillor Mrs P. Mayne)

# 141. Minutes – Property Management Committee

RESOLVED that the minutes of a meeting of the Property Management Committee held on Friday 6th December 2019 (Minute Numbers 19-26; Pages 6-8) be received and the contents contained therein be approved.

(Proposed by Councillor B. Mayne / Seconded by Councillor Mrs P. Mayne)

# 142. Minutes – Special Projects Committee

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 22nd January 2020 (Minute Numbers 27-30; Pages 23-27) be received and the contents contained therein be approved.

(Proposed by Councillor Mrs E. Blezard / Seconded by Councillor Mrs C. Moran, BEM)

# 143. Minutes – Staffing Committee

RESOLVED that the minutes of a meeting of the Staffing Committee held on Friday 24th January 2020 (Minute Numbers 31-37; Pages 11-12) be received and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran, BEM / Seconded by Councillor Mrs P. Mayne)

# 144. Minutes - Extraordinary Meeting of Council

RESOLVED that the minutes of an Extraordinary meeting of Normanton Town Council held on Tuesday 28th January 2020 (Minute Numbers 131-135; Pages 52-54) be received and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran, BEM / Seconded by Councillor Mrs H.W. Jones)

# 145. Precept 2020/21

RESOLVED that the Precept for the 2020/2021 financial year be set at £298,700.00.

# 146. Correspondence

There was no correspondence to report.

# 147. External Organisations

There were no reports from external organisations.

# 148. Outside Bodies

Councillor K. Wilson reported that the Freeston Foundation had received Planning Permission for 22 dwellings on land owned by the foundation. This was to be marketed to release funds that can be used to support current and former Freeston students.

# 149. Accounts for Payment

RESOLVED that the list of accounts for payment, payments made under Clerks authority and payments made by card be approved.

ACCOUNTS FOR PAYMENT

5 Towns Dec or WCC Decorating £1,626.81

Blue Logic/BCN Anti-Virus £3.00

Chubb Fire Alarm Service – WCC £132.88

Clean Business Laundry £59.00

Cypress Road Reimbursement of Site Fees £30.00

D3 Office Stationery £163.86

D3 Office Cleaning Materials – WCC £41.90

D3 Office Group Stationery £64.34

Ellins Terrace 1 Reimbursement of Site Fees £45.00

Ellins Terrace 2 Reimbursement of Site Fees £15.00

Gladstone Street Reimbursement of Site Fees £60.00

Heys Buildings Reimbursement of Site Fees £2.00

IT Spectrum Printing Charges £4.25

Mayors Charity Reimburse of income banked £70.00

National Allot Soc Membership £66.00

Newland Lane Reimbursement of Site Fees £9.00

NGC Networks Telephone Maintenance £90.00

Advertiser Advertising £246.42

Advertiser Advertising £144.02

Advertiser Printing - Mayors Charity £42.00

Norwood Street Reimbursement of Site Fees £5.00

RCW Building Sol. Electrical Work – WCC £1,230.00

RCW Building Sol. PAT Testing £248.40

SDM Tree Service Tree Pruning £960.00

SDM Tree Service Tree Removal - NS £1,440.00

SLCC Training £36.00

SLCC Membership Fee £339.00

Tasty Bites Catering - Switch On £138.00

Tasty Bites Catering - Switch On £346.50

WMDC Utilities - Town Hall £2,536.25

WMDC Business Rates £13,803.48

WDH Sink Repair – WCC £119.44

WDH Sink Repair – WCC £55.00

WT Allots Reimbursement of Site Fees £31.50

£24,204.05

PAYMENTS MADE BY CARD

Ebay Mourning Rosettes £40.00

Neopost Franker Credit £300.00

ASDA Mayors Allow – Hamper £6.66

Bargain Buys Mayors Allow – Hamper £6.99

ASDA Mayors Allow – Refreshments £6.95

ASDA Xmas Celeb Prizes £11.00

1 & 1 Internet Domain £11.99

ASDA MnE Gifts £135.00

Neopost Franker Credit £300.00

We Print Gifts Ltd ID Cards £215.64

Amazon Santa Suit £248.42

Amazon Hi Viz Vests (Smiley SID) £43.68

£1,326.33

PAYMENTS MADE UNDER CLERKS AUTHORITY

HMRC PAYE/NIC – November £1,513.55

WYPF Pension Contributions – Nov £1,187.48

Staff & Cllrs Wages & Allowances – Dec £8,149.41

HMRC PAYE/NIC – December £2,266.76

WYPF Pension Contributions – Dec £1,209.35

Staff & Cllrs Wages & Allowances – Jan £5,445.44

£19,771.99

# 150. Planning

RESOLVED that the Planning Applications dated 11th December 2019, 23rd December 2019, 16th January 2020 and 31st January 2020 be received and no objections be raised.

In the absence of any further business, the Mayor thanked everyone for their attendance and closed the meeting.