

NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO

T: 01924 893794

E: enquiries@normantontowncouncil.co.uk



The Town Hall
High Street
Normanton
West Yorkshire
WF6 2DZ

W: normantontowncouncil.co.uk

To all members of Normanton Town
Council

Our ref: DJ/hs
Date: 08 March 2023
Please Reply to: Donna

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING OF NORMANTON TOWN COUNCIL** which is to be held on **Tuesday 14th March 2023** at **Normanton Town Hall, High Street, Normanton, WF6 2DZ** at **6.30pm**.

Please ensure that you arrive 15 minutes prior to the meeting to ensure that you are seated for the start of the meeting.

**IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES
AND REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.**

Yours sincerely

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO.

MEETING OF NORMANTON TOWN COUNCIL

Tuesday 14th March 2023 at 6.30pm at Normanton Town Hall

AGENDA

127.	Mayors Announcements To receive any announcements that the Mayor may wish to make (for information only). The Mayors Chaplain will lead the Council in prayers.	
128.	Apologies for Absence To receive apologies for absence.	
129.	Declarations of Interest To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.	
130.	Members of the Public The Mayor will explain the rules for public participation, a copy of which will be circulated to all members of the public present. To receive questions and comments from members of the public. It should be noted that the Council is not required to provide an answer to questions raised at the meeting and responses may be communicated in writing at a later stage. Session limited to a maximum of 3 minutes per person and 15 minutes overall.	
131.	Minutes Meeting of Council To receive and sign the minutes of a meeting of Normanton Town Council held on Tuesday 14 th February 2023 (Minute Numbers 107-126; Pages 43-50) and approve the contents contained therein.	ENC A

	Meeting of the Property Management Committee To receive the minutes of a meeting of the Property Management Committee held on Tuesday 7 th March 2023 (Minute Numbers 1-9; Pages 1-4) and approve the contents contained therein.	ENC B
132.	Notes of Working Groups Consultation Working Group To receive the notes of the Consultation Working Group held on Tuesday 7 th March 2023 relating to a proposed new radio base station in Normanton.	ENC C
133.	Correspondence To receive any correspondence - for information only (unless otherwise stated). <ul style="list-style-type: none"> • Update on the Well Shop from Cllr D Dagger, Cllr D Jeffery and Michelle Newton. • Taylor Wimpey Consultation Feedback 	ENC D ENC E
134.	Update from the Police To receive an update from the local Police on the recent spate of burglaries in Normanton and Altofts.	
135.	The Well Project – Food Bank To receive an update on the use of the Well Project Food Bank and food donations.	ENC F
136.	Reports from District Councillors To receive verbal reports from District Councillors on matters impacting on Normanton and Altofts.	
137.	Amendments to Committees To consider a request from Councillor W Wood to remove him from the Special Projects Committee and Stanley Ferry Community Liaison Group. To consider if alternative appointments will be made or the positions left vacant until after the Annual Meeting of Council.	
138.	External Organisations To receive updates from members who attend external organisations.	

	(This includes groups Councillors attend in a personal capacity)	
139.	Outside Bodies To receive updates from Council representatives on Outside Bodies. <ul style="list-style-type: none"> • Welbeck Liaison – Operations report March 2023 (This includes groups that Councillors are appointed to by the Council at the annual meeting)	ENC G
140.	Financial Matters To consider the list of invoices due for payment in March 2023. To receive the list of payments made under the Clerks Authority in January 2023. To receive the Bank Reconciliation for January 2023.	To follow ENC H ENC I
141.	Small Grant Applications To consider small grant applications from three organisations.	ENC J
142.	Planning To consider the planning applications in the enclosed schedules.	ENC K
143.	Consultation – Telephone Masts To consider any comments made by residents before agreeing the Town Council's response to the Telephone mast consultations at High Street and Snyderdale Road.	
144.	Town Hall To receive a verbal update on the position with the main contractor for the Town Hall refurbishment.	
145.	Quantity Surveyor / Project Manager To consider a quote for additional works carried out and anticipated on behalf of the Quantity Surveyor / Project Manager for the work on the Town Hall refurbishment.	

146.	M&E Consultant To consider a quote for additional work to be carried out by the M&E Consultant for the work on the Town Hall refurbishment.	
147.	Air Con and M&E Inspections To approve the quotes for inspections and reports on the Air Conditioning, Mechanical and Electrical works on the Town Hall refurbishment.	
148.	Coronavirus – Emergency Delegated Powers To consider the formal removal of the emergency powers delegated to the Town Clerk in March 2020 for the duration of the Coronavirus crisis.	ENC L