

MINUTES OF A MEETING OF THE SPECIAL PROJECTS COMMITTEE

Held on Wednesday 17th March 2021 at 11:00am

In accordance with the Local Authority and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting was conducted remotely, via the Zoom video conferencing platform.

Present: Councillor Mrs C. Appleyard
Councillor D. Appleyard
Councillor S. Hudson (Part of meeting)
Councillor Mrs F. Marchant
Councillor P. Mayne
Councillor K. Wilson, JP
Councillor W. Wood

Absent: Councillor R. Best, Councillor Mrs E. Blezard, Councillor Mr H.W. Jones, Councillor P. Marchant, Councillor Mrs A. Moran, Councillor Mrs A. Wood

7. Apologies for Absence

In the absence of the Chairman and Vice-Chairman, Councillor Mrs P. Mayne chaired the meeting.

Apologies were submitted and reasons approved on behalf of Councillor R. Best, Councillor Mrs E. Blezard, Councillor Mr H.W. Jones, Councillor P. Marchant, Councillor Mrs A. Moran and Councillor Mrs A. Wood.

8. Declarations of Interest

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item(s) in which they have an interest, in accordance with the Code of Conduct.

No declarations were made.

Signed

9. Minutes

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 11th November 2020 (Minute Numbers 1-6; Pages 1-5) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor K. Wilson, JP / Seconded by Councillor Mrs P. Mayne)

10. Events in 2021

A full report was provided on events that are due to take place in 2021.

RESOLVED that the report be received and the contents noted and that:

- i) The Easter colouring competition be rescheduled later in the year with a different theme;
- ii) Mayor Making be put on hold and considered in more detail at the next meeting;
- iii) Civic Sunday be moved to October and held as a Thanksgiving Service;
- iv) The early summer band concert be cancelled;
- v) The late summer band concert be moved to a suitable date in August;
- vi) The toilets for Party @ Haw Hill Park be booked with GS Toilet Hire at a cost of £1,090.00;
- vii) The stage and Sound system for Party @ Haw Hill Park be booked with HG1 at a cost of £3,227.00;
- viii) The presenter for Party @ Haw Hill Park be booked with Ian Jefferson at a cost of £350.00;
- ix) The first aid for Party @ Haw Hill Park be booked with Trinity Medical at a cost of £312.00;
- x) The toilets for the Gala be booked with GS Toilet Hire at a cost of £1,585.00;
- xi) The stage and sound for the Gala be booked with HG1 at a cost of £1,700.00;
- xii) The presenter for the Gala be booked with Ian Jefferson at a cost of £550.00;
- xiii) The first aid for the Gala be booked with Trinity Medical at a cost of £637.00;
- xiv) The request for an appearance by a classic vehicle on Gala Day be approved subject to appropriate paperwork being in place;
- xv) The horticultural show schedule is to be circulated as soon as possible;

Signed

- xvi) The presenter for the Halloween event be booked with Ian Jefferson at a cost of £150.00;
- xvii) The first aid for the Halloween event be booked with Trinity Medical at a cost of £104.00;
- xviii) The entertainment for Halloween be booked with Animal Education at a cost of £50.00;
- xix) The sound system for Remembrance Sunday be booked with HG1 at a cost of £230.00;
- xx) The first aid for Remembrance Sunday be booked with Trinity Medical at no cost;
- xxi) The presenter for the Christmas Lights be booked with Ian Jefferson at a cost of £250.00;
- xxii) The sound system for the Christmas Lights be booked with HG1 at a cost of £250.00;
- xxiii) The first aid for the Christmas Lights be booked with Trinity Medical at a cost of £104.00;
- xxiv) The quote for solar powered Christmas Trees be declined;
- xxv) The updates on the Christmas Party, School Carol Services and Christmas Celebration be noted; and
- xxvi) Further costings be obtained for gifts and events for the Queen's Platinum Jubilee in 2022.

In the absence of any further business, the acting Chairman thanked everyone for their attendance and closed the meeting.

Signed