

NORMANTON GALA WEEKEND 2018
COMMUNITY GROUP / CHARITY BOOKING FORM

| | |
|-----------------------------------|--|
| ORGANISATION | |
| CONTACT NAME | |
| STALL TYPE | FUNDRAISING <input type="checkbox"/> INFORMATION <input type="checkbox"/> |
| ADDRESS | |
| TEL | |
| SIGNATURE | <p><input type="checkbox"/> I agree that I have read and understand Normanton Town Councils Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me. I have the right to request modification on the information that you keep on record. I have the right to withdraw my consent and request that I am removed from your database.</p> <p>Signed: _____ Date: ___ / ___ / ___</p> |
| PUBLIC LIABILITY INSURANCE | <p>Please confirm that you have supplied a copy of your Public Liability Insurance <input type="checkbox"/> (Tick)</p> <p><i>If you do not have your own Insurance, the Town Council's Insurers, Zurich Municipal, can provide cover for your group at the event. Please tick below if you require Public Liability cover and complete the additional information section. <input type="checkbox"/> (Tick)</i></p> |

| DAY | COST | QTY | TOTAL £ |
|--------------------|--------|-----|---------|
| Saturday Only | £10.00 | | |
| Sunday Only | £5.00 | | |
| Full Weekend | £12.00 | | |
| GRAND TOTAL | | | £ |

ADDITIONAL INFORMATION:

If you require **PUBLIC LIABILITY** cover please state what you will be doing on your stall:

Please forward your form and Insurance if applicable with your payment to:

**Normanton Town Council, Town Hall, High Street, Normanton, WF6 2DZ
01924 893794**

Payments made by Credit/Debit Card can be taken at the office or over the phone.

Closing date for Bookings is: **Friday 10th August 2018**

Stall Information - Saturday: A maximum of 30 market type stalls are to be provided by Normanton Town Council. 3 m x 1.2 m. Please bring your own tarpaulin, clips and chairs.

If you would prefer to bring your own 3m x 3m Gazebo please tick

Sunday - We are unable to provide tables and chairs on Sunday and this has been reflected in the lower prices. Please bring your own tables/chairs/gazebos – Pitch Size 3m x 3m

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|---------------------------|--------------------------------|
| OFFICE USE ONLY | |
| Form Received: _____ | Payment Rec'd: £ _____ CA/CARD |
| Insurance Rec'd: YES / NO | NTC Insurance Req'd: YES / NO |
| Permit No: _____ | Permit & Letter Sent: _____ |
| Programme List: YES / NO | |
| Comments: _____ | |