



**NORMANTON TOWN
COUNCIL**

**Annual Report
2018/19**

NORMANTON TOWN COUNCIL

REPORT TO: Annual Parish Meeting
DATE: Tuesday 9th April 2019
REPORT BY: Councillor F.D. Jones – Mayor of Normanton
AGENDA REF: Mayor's Report

I became the Mayor for the sixth time in May, and I have visited many Mayors from Doncaster, Selby, Goole and Morley, as well as the local Mayors of Wakefield, Featherstone, South Elmsall and South Kirkby.

At Yorkshire Day on August 1st I attended the unveiling of the KOYLI Statue in Doncaster.

I have visited the care homes in Normanton and Altofts over Christmas as well as the schools for their Nativity plays and to present prize winning Easter Eggs to school children who entered our Easter Colouring Competition in the last few weeks.

I also enjoyed the Party @ Haw Hill Park, which was well attended once again, as well as the Gala Weekend, where the weather wasn't the best.

The Christmas Lights Switch On was another success this year. I will have made approximately 130 engagements when my term ends.

I have been raising funds for the Prince of Wales Hospice as well as local good causes during my year in office and in October I raised £700 by abseiling down Wakefield Cathedral.

I have been supported by many people at my fundraising events and I am extremely grateful for your support.

I am particularly grateful to Urban Airsoft who have contributed almost £4,500 to my £9,000 fundraising total.

NORMANTON TOWN COUNCIL

REPORT TO: Annual Parish Meeting
DATE: Tuesday 9th April 2019
REPORT BY: Councillor Mrs C.A. Moran, BEM – Leader
AGENDA REF: Leader's Report

Sadly during the year, the Council lost two of its members. First Councillor Barry Smith passed away last August having served the Council for more than 30 years and also represented Normanton and Charlston for many years on Wakefield Metropolitan District Council, much of that having been Chairman of the Planning Committee. At the beginning of this year Councillor Mrs Mary Vickers passed, she was at the time Deputy Mayor and very much hoping to become Mayor this May. Both Members are sadly missed.

On a happier note, the Council have continued to arrange the usual social events for all ages. The Easter Egg competition where prizes are awarded and all children taking part receive a small crème egg. The Party in the Park last year coincided with the world cup so, so as not to split families between football and music, the council provided a big screen in the park so people could watch the football and stay for the music. The weather was good and the public turned out, many making it a day out with picnics and drinks. It was a wonderful day, particularly as on that occasion England were successful in the football.

The weather was not so good for the Gala in September but the event was very successful, a magnificent carnival parade with people on the streets for all the route from Altofts to the Park. It was a wonderful afternoon of entertainment and in the evening it was rounded off with the usual firework display.

In October we had the Halloween Competition, which is relatively new but is growing each year. Crowds of people came to the precinct to see adults and children alike dressed up.

Remembrance Sunday in November at both Normanton and Altofts went very well with more people than ever attending. A short service ended the day at Normanton Parish Church followed with tea, coffee and cakes.

The Christmas Lights Switch On and Santa's Grotto started Christmas at the end of November. Throughout December there were carol services in Normanton and Altofts.

Almost all of the events referred to are free of charge so that the public of Normanton and Altofts do not have to dig into their pockets.

Going on to more serious things Normanton Town Council have been working on taking over Normanton Town Hall and I am pleased to be able to report that from the 1st April 2019 the Town Hall has come back to Normanton Town Council. There is a lot of work to be done to make the building user friendly for the public so that it can be used not just for our offices but as a community building hopefully to be used by local groups and organisations. We shall be doing the work on a phased basis so as not to have to vastly increase the precept and we shall of course apply for whatever grants we can.

Normanton Town Council watch the budget very carefully and keep the precept as low as possible which I am sure you will appreciate when you receive your Council tax bill.

In May we will say goodbye to some of our Councillors who are standing down as we have reached the end of our term. I wish to thank them for their service and welcome some new faces in May who, I am sure, will do a good job. Members of Normanton Town Council are volunteers and I hope you think we do a good job. Some councillors are usually in the office if you have any queries or you can ring, write, email or text.

We, as Councillors, are there to help you.

Councillor Mrs C.A. Moran, BEM

Leader of Normanton Town Council

NORMANTON TOWN COUNCIL

REPORT TO: Annual Parish Meeting
DATE: Tuesday 9th April 2019
REPORT BY: Donna Johnston – Town Clerk & RFO
AGENDA REF: Town Clerk's Report

It was with great sadness that we have had to say a final goodbye to two Town Councillors in the last twelve months.

Councillor Barry Smith passed away in August 2018 and had served for over 30 years on Normanton Town Council with 25 years as Leader.

Councillor Mrs Mary Vickers passed away in February 2019 and had served for two years and was Deputy Mayor of Normanton 2018-19.

These two people dedicated their lives to serving others and particularly the people of Normanton and they will be sadly missed.

During the last twelve months the Town Council has continued to provide a high standard of events for the people of Normanton and Altofts. All of these events are provided free of charge and give families an opportunity to enjoy activities in their own area.

This year we have further developed our events to ensure that they continue to be relevant and attract a family audience.

Events in the last year include:

- Party @ Haw Hill Park;
- Summer Band Concerts;
- Normanton Gala and Gala Sunday, including free funfair for children with special needs, bowls competition and Talk and Slide Show;
- Horticultural Show;
- Halloween in Normanton;
- Christmas Lights Switch On;
- Children's Christmas Party;
- Schools Carol Service;
- Christmas Celebration with Normanton Lions and Churches Together.

In addition to these events, we also held a number of Civic events including Civic Sunday and Remembrance Sunday.

The Remembrance Sunday services in 2018 attracted the biggest congregation that we had ever seen in Normanton and Altofts. The people of Normanton showed their respects on the 100th anniversary of the end of WWI. We followed the traditional Remembrance Services with a special church service in the evening which featured a beacon lighting and ringing of the church bells.

We have continued to work closely with local Schools, and provide them with an opportunity to learn about the Town Council by offering visits to the Town Council Offices.

Our Committees have continued to work hard throughout the year in line with their Terms of Reference.

We have continued to work with Wakefield MDC to promote Normanton Market to make it an attractive place to shop and have organised several Second-Hand Markets which have been very successful and which will continue for the foreseeable future.

The Town Council has provided support to residents in many ways including assisting with complaints about fly-tipping, parking and litter. We have shared these concerns with the District Council and achieved success in many cases. The Town Council continues to refer residents to the Food Bank which offers food and support to people in crisis.

The Woodhouse Community Centre continues to provide attractive accommodation for community groups and private hirers. The Meet 'n' Eats Diner, which was created in partnership with The Well Project, continues to thrive and now serves over 60 people per week and is completely free.

We have continued to support Community Groups by providing over £6,000 in funding through the Small Grants Scheme and Youth Activity Fund. These grants provide much needed funding to small community groups in our area who do a wonderful job on a voluntary basis.

During 2018/19 we have continued our discussions with Wakefield MDC over the transfer of Normanton Town Hall. We see the Town Hall as an asset for the community and would like to see it protected for the future. We also see the Town Hall as a hub for information which the public should be able to access and make use of.

The negotiations on the Town Hall have taken quite some time and I am delighted to report that the Town Hall Lease was agreed by the Town Council and we took over responsibility for the building from 1st April.

We have a long road ahead of us in terms of renovating and restoring the building to bring it up to the standard that is expected, and I am sure it will be a very rewarding journey when we see the building restored.

The Mayor has worked throughout the year to raise the profile of Normanton throughout the District and beyond. The Mayor has raised over £8,500 for his Charity Fund which will support the Prince of Wales Hospice and local good causes. My best wishes to Councillor Denton Jones as he takes some well-earned rest and to the new Mayor and Deputy Mayor who will take over in May.

I would like to thank all of the Town Councillors who have served Normanton Town Council over the past four years. All our Councillors are volunteers and do not get paid for the work they do on behalf of the community. They serve because they want to make a difference and because they want Normanton and Altofts to be a good place to live and work.

NORMANTON TOWN COUNCIL

REPORT TO: Annual Parish Meeting
DATE: Tuesday 9th April 2019
REPORT BY: Donna Johnston – Town Clerk & RFO
AGENDA REF: Financial Report

On the following pages, you will see a summary of the Town Councils accounts for the 2017/18 financial year.

The accounts for the 2018/19 financial year are in the process of being finalised and audited and will be available very soon.

Budgetary information upon which the precept was set in 2019/20 is also included for reference.

The Town Council continues to monitor its financial position and has regular meetings to review the budget, income and expenditure.

Normanton Town Council YEAR END 2017/18

Income and Expenditure Account for Year Ended 31st March 2018

31st March 2017		31st March 2018
	Operating Income	
215,342	Administration	265,520
0	Town Hall	0
5,859	Woodhouse Community Centre	3,187
1,206	Services	816
5,544	Special Projects	9,083
0	Allotments - General	0
524	Allotments - Cypress Road	380
200	Allotments - Edward Street	200
1,893	Allotments - Ellins Terrace	1,085
60	Allotments - Gilcar Street	45
1,150	Allotments - Gladstone Street	1,018
1,019	Allotments - Heys Buildings	770
769	Allotments - Newland Lane	638
565	Allotments - Norwood Street	408
25	Allotments - The Grove	25
1,629	Allotments - Wentworth Terrace	1,222
<u>235,784</u>	Total Income	<u>284,396</u>
	Running Costs	
109,421	Administration	121,231
19,244	Town Hall	-10,382
4,812	Civic	4,794
9,104	Grants & Donations	8,200
8,589	Advertising & Promotions	6,695
14,059	Woodhouse Community Centre	12,377
2,488	Services	12,772
51,059	Special Projects	52,110
300	Allotments - General	294
335	Allotments - Cypress Road	407
2,633	Allotments - Ellins Terrace	533
0	Allotments - Gilcar Street	0
2,190	Allotments - Gladstone Street	355
3,064	Allotments - Heys Buildings	1,710
311	Allotments - Newland Lane	7,217
5,115	Allotments - Norwood Street	247
91	Allotments - The Grove	0
2,114	Allotments - Wentworth Terrace	959
<u>234,930</u>	Total Expenditure	<u>219,516</u>
	General Fund Analysis	
183,219	Opening Balance	139,074
235,784	Plus : Income for Year	284,396
<u>419,003</u>		<u>423,469</u>
234,930	Less : Expenditure for Year	219,516
<u>184,074</u>		<u>203,953</u>
0	Transfers TO / FROM Reserves	0
<u>184,074</u>	Closing Balance	<u>203,953</u>

THE COUNCIL OF THE CITY OF WAKEFIELD

PARISH BUDGET STATEMENT - NORMANTON

ESTIMATES 2019/20

	£
Expenditure	
1) Cemeteries & Crematoriums	
2) Sport & Recreation	
3) Parks & Open Spaces	11,300
4) Allotments	12,200
5) Community Centres & Village Halls	10,997
6) Libraries	
7) Markets	500
8) Administration	47,456
9) Salaries & Wages	103,500
10) Contribution to Reserves	
11) Other (Please State)	
Town Hall	60,229
Civic Expenses and Elections	7,070
Grants	10,085
Events	56,450
Total Expenditure	319,787
Income	
1) Fees and Charges	17,151
2) Contribution from Reserves	13,036
3) Other (Please State)	
Total Income	30,187
TOTAL PRECEPT (Expenditure - Income)	289,600

Date: 12th February 2019

Signed: D M Johnston
Clerk to the Council

CONTACT DETAILS

**Mr Donna Johnston FdA, FSLCC
Town Clerk & RFO**

**Normanton Town Council
Town Hall
High Street
Normanton
WF6 2DZ**

**Or visit us at the Town Hall, High Street, Normanton
Office Open 9.00am—1.00pm**

Telephone: 01924 893794

Fax: 01924 897515

E-mail: enquiries@normantontowncouncil.co.uk

Website: www.normantontowncouncil.co.uk

