

**NORMANTON TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE PROPERTY MANAGEMENT**  
**COMMITTEE**

Held on Thursday 2<sup>nd</sup> December 2021 at 11.00am at Normanton Town Hall

**Present:** Councillor E Blezard  
Councillor G Cheesbrough  
Councillor B Mayne – Chairman  
Councillor P Mayne  
Councillor K Wilson, JP  
D Johnston – Town Clerk & RFO

**Absent:** Councillor A Bones  
Councillor H Jones  
Councillor J Medford

**21. Apologies for Absence**

Apologies were received and reasons approved on behalf of Councillors A Bones, H Jones and J Medford.

**22. Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest.

There were no declarations made.

**23. Minutes**

RESOLVED that the minutes of a meeting of the Property Management Committee held on Wednesday 3<sup>rd</sup> November 2021 (Minute Numbers 17-20; Pages 7-9) be received and the contents contained therein be approved.

**24. Town Hall Refurbishment**

The Town Clerk and Chairman provided a verbal update on the meetings that were held with the two contractors.

A report was provided on the project budget and funding already in place. It was reported that the overall project budget was £463,021.44 with funding in place of £468,720.00.

RESOLVED that the report be received.

**25. Town Hall Refurbishment - Appointment of Contractor**

RESOLVED that the Property Committee recommend the appointment of Dhand Construction for the refurbishment of Normanton Town Hall at a contract price of £373,821.44, subject to receipt of landlord's consent from Wakefield MDC.

This would be considered by full Council on 7<sup>th</sup> December 2021.

**26. Town Hall Refurbishment – Decorating**

RESOLVED that the Property Committee recommend that the decorating contract be awarded to 5 Towns Decorating at a cost of £18,527.69 (plus the cost of wallpaper for the Council Chamber).

This would be considered by full Council on 7<sup>th</sup> December 2021.

In the absence of any further business, the Chairman thanked everyone for their attendance and closed the meeting.