

NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO



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PUBLIC NOTICE OF MEETING

A meeting of the **Allotments Committee** will be held on **Wednesday 13th January 2021** at **11:30am**.

In accordance with the Local Authority and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting is being conducted remotely via the Zoom video conferencing platform.

To join the meeting please use this link:

[https://zoom.us/j/94927427303?pwd=YXlrQ0pEQytTOFlkbldqRk1laWgw
dz09](https://zoom.us/j/94927427303?pwd=YXlrQ0pEQytTOFlkbldqRk1laWgwdz09)

Or log in to the Zoom App:

Meeting ID: 949 2742 7303

Password: 543058

Yours sincerely

A handwritten signature in black ink, appearing to be 'Donna Johnston', written in a cursive style.

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO.

AGENDA

- 1. Welcome and Apologies**
To receive apologies and approve reasons for absence.
- 2. Member's Declarations of Interests**
To receive Declarations of Interest from Members on any item on the agenda, in accordance with the Code of Conduct.
- 3. Public Bodies (Admission to Meetings) Act 1960**
To consider if any item on the agenda should be taken in private due to confidentiality.
- 4. Minutes – 1st October 2020** **ENC A**
To receive and sign the minutes of a meeting of the Allotments Committee held on Thursday 1st October 2020 (Minute Numbers 1 - 11; Pages 1 - 4) and approve the contents contained therein.
- 5. Minutes – 19th June 2019** **ENC B**
To receive and sign the minutes of a meeting of the Allotments Committee held on Wednesday 19th June 2019 (Minute Numbers 1 - 5; Pages 1 - 2) and approve the contents contained therein.
- 6. Allotment Policies** **ENC C**
To review and approve the second draft of the new allotment policies.
- 7. Onsite Allotment Committees** **ENC D**
To review the report on the operation of Onsite Allotment Committees.
- 8. Avian Influenza** **ENC E**
To receive an update on the Avian Influenza Protection Zone and the responsibilities of the Town Council.
- 9. Update on Allotment Issues**
To receive a verbal update on allotment issues since the last meeting.
- 10. Fencing at Gladstone Street**
To consider a quote for repairs to fencing at Gladstone Street Allotments.

- 11. Fencing at Wentworth Terrace**
To consider a quote for repairs to fencing at Wentworth Terrace Allotments.
- 12. Clearance of land at Wentworth Terrace**
To consider a quote for the clearance of land at Wentworth Terrace Allotments.
- 13. Fencing at Newland Lane**
To consider a quote for fencing at Newland Lane Allotments.
- 14. Stop Tap at Newland Lane**
To consider a quote for a secondary stop tap at Newland Lane Allotments.
- 15. Water Supply Work 2021** **ENC F**
To consider a report on the works required on the allotment water supply in 2021.
- 16. Signage Work 2021** **ENC G**
To consider a report on the works required on allotment signage in 2021.
- 17. Joint Tenancy Request**
To consider a request from a longstanding tenant to add an additional person (family member) to their existing joint tenancy agreement.
- 18. Budget 2020/21** **ENC H**
To review the allotment budget for 2020/21.