

NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO

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PUBLIC NOTICE OF MEETING

A **FINANCE COMMITTEE MEETING** is to be held on **Tuesday 27th April 2021** at **11.00am**.

In accordance with the Local Authority and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting is being conducted remotely via the Zoom video conferencing platform.

To join the meeting please use this link:

<https://zoom.us/j/97669121674?pwd=WFhRUStYMGFEWHNEZFpPL2ZOTytaQT09&from=addon>

Or log in to the Zoom App:

Meeting ID: 976 6912 1674

Password: 062729

You can telephone into the meeting on the following number and the log in details above:

0131 460 1196 (call charges may apply – you should check with your provider)

Yours sincerely

Mrs Donna Johnston FdA, FSLCC
Town Clerk & RFO.

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence.
- 2. Members Declarations of Interest**
To receive any declarations of interest not already declared under the Council's Code of Conduct or members Register of Disclosable Pecuniary Interests.
- 3. Minutes** **ENC A**
To receive and sign the minutes of an Extra Ordinary meeting of the Finance Committee held on Wednesday 24th February 2021 (Minute Numbers 26-29; Page Numbers 9-10) and approve the contents contained therein.
- 4. Budget Review 2020/21** **ENC B**
To review the budget and actual figures for the 2020/21 financial year.
- 5. Earmarked Reserves** **ENC C**
To consider the movement of balances to Earmarked Reserves.
- 6. Annual Governance and Accountability Return** **ENC D**
To consider the draft AGAR for the 2020/21 financial year, prior to consideration by Council on 4th May.
- 7. Financial Risk Management** **ENC E**
To consider the annual Financial Risk Management Document.
- 8. Review of Fees and Charges** **ENC F**
To undertake the annual review of fees and charges.
- 9. Budget Review 2021/22** **ENC G**
To review the budget for the 2021/22 financial year and consider requests for alterations.
- 10. Card Payment Facility** **ENC H**
To receive an update on the Card Payment facility which was agreed at the last meeting following additional information being received.

11. Policies

ENC I

To consider and adopt the following policies:

- i) Annual Governance Statement Policy
- ii) Credit Management Policy
- iii) Mayor and Members Allowances Policy
- iv) Reserves Policy