

# NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC  
Town Clerk & RFO



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To members of the Special Projects Committee      Our ref:      DJ/hs  
Date:      11<sup>th</sup> March 2021  
Please Reply to: Donna

Dear Councillor,

You are hereby summoned to attend a meeting of the **SPECIAL PROJECTS COMMITTEE** to be held on **Wednesday 17<sup>th</sup> March 2021** at **11:00am**.

In accordance with the Local Authority and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting is being conducted remotely via the Zoom video conferencing platform.

To join the meeting please use this link:  
<https://zoom.us/j/96310568379?pwd=QktmYXp5WmZxUWlUaHVndGkr cUR2dz09>

Or log in to the Zoom App:

Meeting ID: 963 1056 8379

Password: 579874

You can telephone into the meeting on the following number and the log in details above:

0131 460 1196 (call charges may apply – you should check with your provider)

I hope it will be convenient for you to attend.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Donna Johnston', written in a cursive style.

Mrs Donna Johnston FdA, FSLCC  
Town Clerk & RFO.

## **AGENDA**

- 1. Apologies for Absence**  
To receive apologies and approve reasons for absence.
- 2. Declarations of Interest**  
Members are reminded of the requirement to make an appropriate declaration at the meeting on any item(s) in which they have an interest, in accordance with the Code of Conduct.
- 3. Minutes** **ENC A**  
To receive and sign the minutes of a meeting of the Special Projects Committee held on Wednesday 11<sup>th</sup> November 2020 (Minute Numbers 1-6; Pages 1-5) and approve the contents contained therein.
- 4. Events in 2021** **ENC B**  
To receive an update on events in 2021 and consider quotes for services.