

NORMANTON TOWN COUNCIL



Minutes of a Meeting of Normanton Town Council

Held on Tuesday 8th March 2022 at 6.30pm at All Saints Church

Present: Councillor E Blezard
Councillor A Bones
Councillor J Botterill
Councillor G Cheesbrough
Councillor J Farrar
Councillor S Hudson
Councillor H Jones
Councillor F Marchant – Deputy Mayor
Councillor P Marchant
Councillor B Mayne
Councillor P Mayne
Councillor J Medford
Councillor A Samuels
Councillor D South
Councillor K Wilson, JP
Councillor W Wood

D Johnston – Town Clerk & RFO
Twenty-Eight members of the Public
Adam Riding – Taylor Wimpey
Glen Dunkley – Taylor Wimpey

Absent: Councillor C Appleyard
Councillor D Appleyard
Councillor A Moran
Councillor R Seal
Councillor A Wood

161. Mayors Announcements

In the absence of the Mayor, the Deputy Mayor chaired the meeting.

The Town Clerk reported that the Mayor would be hosting a Coffee Morning on 31st March and a Civic Service on a date to be confirmed.

The Mayors Chaplain led the Council in prayers.

162. Apologies for Absence

Apologies were received on behalf of Councillor C Appleyard, Councillor D Appleyard, Councillor A Moran, Councillor R Seal and Councillor A Wood.

163. Declarations of Interest

RESOLVED that the following declarations be received:

Councillor E Blezard
Non-Pecuniary Interest – Planning
Member of WMDC Planning Committee

Councillor W Wood
Non-Pecuniary Interest – Planning
Relative has submitted a planning application.

164. Members of the Public

There were twenty-eight members of the public present to speak on the Taylor Wimpey proposal.

No questions or comments were raised on any other matters.

165. Guest Speaker – Taylor Wimpey

Two representatives from Taylor Wimpey were in attendance to inform the Town Council of their proposals and to take back any feedback.

The development at Station Road would feature 408 homes (2-4 bedroom) and would be accessed from Station Road. There would be no access from the Wharfedale Drive area. The site included large areas of public open space and a lower density than is required. There would be 10% affordable housing in line with the new policy.

RESOLVED that the Town Council suspend Standing Orders to enable public participation on this item subject to a maximum of 30 minutes.

Altofts Community Action Group asked for the Council to support their campaign and oppose the development of this area. The reasons for the opposition to the development are:

- The proposal joins together the two settlements of Normanton and Altofts and takes away the character of the village.
- The development would take seven years to complete.
- Seven years of heavy traffic coming out onto Station Road and going through Normanton.

- The Local Plan 2036 had not yet been adopted.
- The consultation by Taylor Wimpey had only delivered a small number of leaflets.
- The Action Group leafleted the entire village themselves to ensure that people were aware.
- Residents tried to object to the Local Plan and were told they were too late.
- The consultation was carried out during Covid.
- Local residents have obtained over 2,000 signatures on a petition against the development.
- The MP objected in November 2020.
- WMDC have said that Normanton Town Council didn't submit their objections in time.
- LP45 should be taken out of the plan to enable proper consultation.

Residents raised the following points:

- The infrastructure in Altofts is severely lacking
- Altofts is already gridlocked by traffic
- Untreated sewerage is being discharged into the river and the sewers can't cope.

Taylor Wimpey confirmed that they had carried out two consultations and there will be further opportunities to provide feedback once the planning application goes in. The application would be determined after the Local Plan 2036 has been approved.

Residents queried the traffic data and asked if it took new developments into consideration. It was reported that it was an accumulative assessment to take into consideration the new developments and the Council (WMDC) have done the same tests.

In response to comments about lack of infrastructure, Taylor Wimpey said that appropriate contributions would be made through Section 106 agreements.

Taylor Wimpey were asked if there was any positive feedback for the development and if the redacted feedback forms could be shared with the Town Council.

Members of Normanton Town Council were supportive of the comments made by residents and confirmed that the Council had objected to the original consultation in 2019.

Extract from Minutes of Normanton Town Council – 12th February 2019.

LP45 Land at Altofts Hall Farm, Altofts

This site would be an over development of the area which has already seen massive growth in recent years. The local infrastructure cannot cope with the addition of more houses. There is already a shortage of appointments at GP surgeries and school places. The highway network could not cope with additional traffic and the site is very close to a local primary school. Members feel that this proposal would change the nature of the village of Altofts.

It was suggested that further consideration would be given once the planning application is submitted to WMDC.

The Altofts Community Action Group asked what support the Town Council could give to further the groups aims in opposing this proposal. It was suggested that this could be discussed in more depth at the next meeting.

166. Minutes – Council

RESOLVED that the minutes of a meeting of Normanton Town Council held on Tuesday 9th February 2022 (Minute Numbers 146-160; Pages 64-70) be received and the contents contained therein be approved.

167. Application for Dispensation

RESOLVED that a dispensation request for Councillor A Samuels be granted on the grounds that without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business.

168. Correspondence

RESOLVED that the following items of correspondence be received:

- i) RATS – Letter regarding Taylor Wimpey Proposal at Station Road, Altofts.
- ii) Mayor of West Yorkshire – Safer Communities Fund. Outcome of funding bid for Town Centre Radios. (Declined)

169. Reports from District Councillors

There were no reports from District Councillors.

170. External Organisations

It was reported that the Rotary Club Technology Tournament had been held and that Outwood Academy Freeston had won three awards. Councillor K Wilson reported that he would be presenting a trophy.

171. Outside Bodies

There were no reports from outside bodies.

172. Appointment to Committees

RESOLVED that Councillor A Samuels be appointed to the Allotments Committee and Allotments Working Group.

173. Financial Matters

RESOLVED that the list of invoices due for payment in March 2022 totalling £49,392.34 be received and approved.

A copy of the list of accounts approved for payment can be found in appendix 1.

RESOLVED that the list of payments made under the Clerks Authority in February 2022 totalling £10,889.89 be received and approved.

A copy of the list of payments made under Clerks Authority can be found in appendix 2.

RESOLVED that the Bank Reconciliation for January 2022 showing a cash balance of £630,882.06 be received.

RESOLVED that the list of decisions made under Clerks Authority during February 2022 be approved as follows:

DATE	ITEM	COST
14.02.22	Asbestos Removal Ellins Terrace 1	£975.00
16.02.22	Town Hall Fence removal (Storm Damage)	£TBC
28.02.22	Alarm Repairs at WCC	£89.63
28.02.22	Purchase of 3 heaters	£119.94
		£1184.57

174. Planning

RESOLVED that the following planning applications be noted, and no objections be raised.

APP NO	ADDRESS	PROPOSAL
22/00165/FUL	Riva House Church Road Normanton WF6 2NU	<u>Proposed single storey rear and side wrap-around extension, and proposed single storey front porch</u>

21/01713/FUL	12 Carnoustie Gardens Normanton WF6 1UW	Change of use from dwelling house to mixed use, dwelling house and child minding service (retrospective)
22/00204/FUL	46C Queen Elizabeth Drive Normanton Wakefield WF6 1JH	Two storey extension to side, dormers to rear, new off street parking with dropped kerb
22/00258/FUL	55 Princess Street Normanton Wakefield WF6 1AB	First floor extension to rear and change of external materials
22/00249/FUL	12 Calverley Green Road Normanton Wakefield WF6 2JS	A two storey extension with a dual pitch tiled roof to the side and a single storey extension with a mono-pitch tiled roof to the rear
22/00254/FUL	5 Garden Street Altofts Normanton WF6 2JY	single storey rear extension
22/00171/FUL	Unit 2 Waindyke Way Normanton Wakefield WF6 1TF	Proposed industrial unit (use class B2/B8) on existing industrial plot, Waindyke Way, Normanton.
22/00264/FUL	2C Ashgap Lane Normanton WF6 2DU	Extension and conversion of garage into habitable room

In respect of application 21/01713/FUL at 12 Carnoustie Gardens, it was reported that the Planning Department was placing stringent parking requirements on a local childminding service.

RESOLVED that a letter of support be submitted in respect of the application.

In the absence of any further information, the Deputy Mayor thanked everyone for their attendance and closed the meeting.

Invoices Due for Payment by 8 March 2022

For Creditors

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
5 Towns Decorating Ltd [5TO001]								
02/03/2022	000000	195	Decorating		02/03/2022	2,000.00		2,000.00
Total of Invoices Due (5TO001)						2,000.00	0.00	2,000.00
Advertiser Office Printers Limited [ADV001]								
26/02/2022	SI-104	168	Newsletter		26/02/2022	1,000.00		1,000.00
07/03/2022	SI-109	183	Stationery		07/03/2022	30.00		30.00
Total of Invoices Due (ADV001)						1,030.00	0.00	1,030.00
Alice Bacon Memorial Trust [ALI001]								
01/03/2022	001	172	Small Grants 2022		01/03/2022	440.00		440.00
Total of Invoices Due (ALI001)						440.00	0.00	440.00
Altofts JFC [ALT001]								
01/03/2022	001	171	Small Grant 2022		01/03/2022	424.00		424.00
Total of Invoices Due (ALT001)						424.00	0.00	424.00
Aston Management Tribute Acts [AST001]								
01/03/2022	9435	181	Entertainment Deposit		01/03/2022	420.00		420.00
Total of Invoices Due (AST001)						420.00	0.00	420.00
Channy Music [CHA001]								
04/03/2022	1	191	P@HHP Performers		04/03/2022	350.00		350.00
Total of Invoices Due (CHA001)						350.00	0.00	350.00
Chubb Fire & Security Ltd [CHU001]								
24/02/2022	9235094	196	WCC Fire Alarm Service		24/02/2022	250.78		250.78
Total of Invoices Due (CHU001)						250.78	0.00	250.78
Dhand Construction [DHA001]								
01/03/2022	INV-0470	188	Refurbishment Val 2		01/03/2022	33,957.13		33,957.13
Total of Invoices Due (DHA001)						33,957.13	0.00	33,957.13
DMS Architecture Ltd [DMS001]								
28/02/2022	02358	189	Architects Fees		28/02/2022	1,038.16		1,038.16
Total of Invoices Due (DMS001)						1,038.16	0.00	1,038.16
Enviratass Asbestos Surveyors & Analysts [ENV001]								
17/02/2022	030840	167	Asbestos Report		21/02/2022	70.00		70.00

APPENDIX 1

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Normanton Town Council

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Invoices Due for Payment by 8 March 2022

For Creditors

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
Total of Invoices Due (ENV001)						70.00	0.00	70.00
Friends of Altofts Library [FRI001]								
01/03/2022	001	173	Small Grants 2022		01/03/2022	433.35		433.35
Total of Invoices Due (FRI001)						433.35	0.00	433.35
Friends in Common [FRI002]								
01/03/2022	001	174	Small Grants 2022		01/03/2022	263.50		263.50
Total of Invoices Due (FRI002)						263.50	0.00	263.50
Arthur J. Gallagher Insurance Brokers [GAL001]								
21/02/2022	483848384	186	Insurance 22-23		21/02/2022	3,617.16		3,617.16
Total of Invoices Due (GAL001)						3,617.16	0.00	3,617.16
Meet n Eats Diner [MEE001]								
01/03/2022	001	175	Small Grants 2022		01/03/2022	300.00		300.00
Total of Invoices Due (MEE001)						300.00	0.00	300.00
Normanton & District Advertiser [NOR001]								
28/02/2022	37234	184	Advertising		28/02/2022	32.00		32.00
Total of Invoices Due (NOR001)						32.00	0.00	32.00
Normanton Knightingale Cheerleaders [NOR002]								
01/03/2022	003	176	Small Grants 2022		01/03/2022	500.00		500.00
Total of Invoices Due (NOR002)						500.00	0.00	500.00
Normanton Knights [NOR003]								
01/03/2022	002	177	Small Grants 2022		01/03/2022	439.80		439.80
Total of Invoices Due (NOR003)						439.80	0.00	439.80
Normanton St Johns Cricket Club [NOR007]								
01/03/2022	001	178	Small Grants 2022		01/03/2022	500.00		500.00
Total of Invoices Due (NOR007)						500.00	0.00	500.00
Pro Logic Computers (UK) Ltd [PRO001]								
04/03/2022	25559	192	Monitors		04/03/2022	810.00		810.00
Total of Invoices Due (PRO001)						810.00	0.00	810.00
RCW Building Solutions Ltd [RCW001]								

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Normanton Town Council

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Invoices Due for Payment by 8 March 2022

For Creditors

Pay by Electronic Payment

Invoice Date	Invoice No.	Ref No.	Invoice Detail	Authorise Ref	Date Due	Amount Due	Discount To Claim	Net Amount due
11/02/2022	10233	169	Boiler Service		11/02/2022	120.00		120.00
Total of Invoices Due (RCW001)						120.00	0.00	120.00
Rialtas Business Solutions Ltd [RIA001]								
16/03/2022	SM25227	165	Accounts Software		01/03/2022	607.20		607.20
23/03/2022	SM25226	166	Allotment Software		01/03/2022	206.40		206.40
Total of Invoices Due (RIA001)						813.60	0.00	813.60
Smirthwaite ParkBowling Club [SMI001]								
01/03/2022	001	179	Small Grants 2022		01/03/2022	500.00		500.00
Total of Invoices Due (SMI001)						500.00	0.00	500.00
Talking Newspaper [TAL001]								
01/03/2022	001	180	Small Grant 2022		01/03/2022	422.86		422.86
Total of Invoices Due (TAL001)						422.86	0.00	422.86
Tim How Consultancy [TIM001]								
28/02/2022	1199/022022	187	QS Fees		28/02/2022	600.00		600.00
Total of Invoices Due (TIM001)						600.00	0.00	600.00
Yorkshire Local Councils Associations [YOR001]								
04/03/2022	1207-2122	190	Councillor Training		04/03/2022	60.00		60.00
Total of Invoices Due (YOR001)						60.00	0.00	60.00
Total of Invoices Due (Creditors)						49,392.34	0.00	49,392.34
TOTAL OF INVOICES DUE (ALL LEDGERS)						49,392.34	0.00	49,392.34

APPENDIX 2

Date: 02/03/2022

Normanton Town Council

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Time: 14:54

Cashbook 1

User: DMJ

Current A/c - 50668796

For Month No: 11

Payments for Month 11**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/02/2022	Asda	CARD	2.00		0.30	4134	101	1.70	Bottled Water
03/02/2022	Asda	CARD	2.00		0.30	4999	102	1.70	Water
03/02/2022	Asda	CARD	-2.00		-0.32	4134	101	-1.68	Correction - Bottled Water
04/02/2022	Barclays Bank	DD	10.45			4150	101	10.45	Bank Charges
11/02/2022	B&M	CARD	12.00		2.00	4116	101	10.00	Phone Charger
12/02/2022	Timpson	CARD	10.00		1.67	4999	102	8.33	Key Cutting
28/02/2022	The Yorkshire Removal CO. Ltd	CARD	192.00		32.00	4201	102	160.00	Storage Fees
28/02/2022	Toolstation	CARD	119.94		19.99	4134	101	99.95	Heaters
Total Payments for Month			346.39	0.00	55.94			290.45	
Balance Carried Fwd			7,474.54						
Cashbook Totals			7,820.93	0.00	55.94			7,764.99	

APPENDIX 2

PAYMENTS MADE UNDER CLERKS AUTHORITY

DATE	PAYEE	PURPOSE	NET £	VAT £	TOTAL £	REASON
25.02.22	Employees	Salaries / wages	£6,166.80	£0.00	£6,166.80	Contractual Payment
28.02.22	HMRC	PAYE/NIC	£1,901.20	£0.00	£1,901.20	HMRC Payment
28.02.22	WYPF	Pension Contributions	£1,460.50	£0.00	£1,460.50	Pension Payment
15.02.22	Pitney Bowes	Franker Credit	£518.00	£1.00	£519.00	Invoice due before next meeting
15.02.22	J Pickup Skips	Skip Hire - Cypress Road	£191.67	£38.33	£230.00	Invoice due before next meeting
15.02.22	Advertiser Printers	Stationery	£30.00	£6.00	£36.00	Invoice due before next meeting
15.02.22	All Saints Church	Room Hire	£30.00	£0.00	£30.00	Invoice due before next meeting
15.02.22	Enveritass	Asbestos Testing	£70.00	£0.00	£210.00	Invoice due before next meeting
					£10,553.50	