**MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL**

**Held on Tuesday 8th November 2016**

**Present:** Councillor D. Appleyard - Mayor

Councillor R. Best

Councillor G. Croft

Councillor Miss J. Farrar

Councillor J. Hepworth

 Councillor S. Hudson – Deputy Mayor

 Councillor F. D. Jones

 Councillor Mrs H. W. Jones

 Councillor B. Mayne

 Councillor Mrs P. Mayne

 Councillor Mrs A. Moran

 Councillor Mrs C. Moran, BEM

 Councillor R. Seal

 Councillor B. Smith

 Councillor A. Wassell

**109. Welcome & Apologies**

The Mayor welcomed everyone to the meeting. Members’ apologies for their inability to attend were recorded in the apology book.

**110. Mayors Announcements**

The Mayor’s Chaplain led the Council in prayer.

The Mayor reported that he would be attending the following engagements over the coming months:

11th November 2016 Remembrance Service at Haven Lodge Care Home

11th November 2016 Festival of Remembrance at Wakefield Cathedral

13th November 2016 Remembrance Sunday at Normanton Town Hall

23rd November 2016 Christmas Lights Switch On at South Elmsall

1st December 2016 Martin Frobisher and Lee Brigg Christingle Service

3rd December 2016 Haven Lodge Christmas Fayre

7th December 2016 Christmas Performance at Normanton Common Primary

7th December 2016 NASCA Mid-Morning Break

9th December 2016 All Saints Nativity at All Saints Parish Church

9th December 2016 Five Towns Pantomime at Normanton Junior Academy

11th December 2016 Christmas Carol Service at Doncaster Mansion House

13th December 2016 Christmas Nativity at Lee Brigg Infant School

**111. Members Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest in accordance with the code of conduct.

The following declarations were made:

Councillor A. Wassell

Non-Pecuniary Interest – Planning

Member of WMDC’s Planning Committee.

Councillor F.D. Jones

Non-Pecuniary Interest – Planning

A family member has submitted a planning application.

Councillor F.D. Jones

Non-Pecuniary Interest – Accounts for Payment

Member of the KOYLI Association

**112. Public Bodies (Admission to Meetings) Act 1960**

RESOLVED that Item 12 relating to Public Toilets be taken in private due to the confidential nature of the business to be transacted.

**113. Members of the Public.**

There were no members of the public present who wished to ask questions.

**114. Minutes of Council Meeting**

RESOLVED that the minutes of a Meeting of Normanton Town Council held on Tuesday 11th October 2016 (Minute Numbers 87-108; Pages 31-39) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs P. Mayne / Seconded by Councillor Mrs H. Jones)

**115. Minutes of Special Projects Committee**

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Monday 3rd October 2016 (Minute Numbers 39 – 43; Pages 18-22) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs H. Jones / Seconded by Councillor B. Smith)

**116. Minutes of Special Projects Committee**

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 5th October 2016 (Minute Numbers 44-56; Pages 23-27) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs H. Jones / Seconded by Councillor B. Smith)

**117. Minutes of Planning Committee**

RESOLVED that the minutes of a Meeting of the Planning, Highways, Street lighting and Environment Committee held on Wednesday 19th October 2016 (Minute Numbers 10-18; Pages 25-45) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs P. Mayne / Seconded by Councillor B. Mayne)

**118. Correspondence**

KOYLI Appeal Letter of Thanks

RESOLVED that the letter of thanks from the KOYLI Memorial Appeal be received.

**119. Boundary Commission – Initial Proposals**

 Members considered the proposals in the document which had previously been circulated. Members felt that Normanton had had enough changes and it was suggested that this should be watched closely over the coming months.

RESOLVED that a comment be submitted indicating that the Town Council wished for the boundaries to remain as they are at present.

**120. Public Toilets**

RESOLVED that the discussion regarding public toilets be deferred to another meeting in the new year.

**121. Reports from Outside Bodies**

Meet ‘n’ Eats Diner

RESOLVED that the minutes of a meeting of the Meet ‘n’ Eats Diner held on 12th October be received. It was reported that plans were going well for the Christmas Dinner which would include transport and gifts for up to 60 guests.

Jigsaw Project

Councillor Ms J. Farrar reported on the Jigsaw Project, which has identified a need for supporting families and employability. The group will take place on Mondays from 1pm-3pm and will have refreshments available. Members offered congratulations to Councillor Mrs J. Farrar on her efforts with this project.

Hopetown TARA

Councillor S. Hudson reported that the Hopetown TARA had met with Spawforths and Taylor Wimpy and the meeting had gone very well and both the developer and planner were very helpful.

**122. Accounts for Payment**

 A list of accounts for payment was circulated totalling £8258.17,

RESOLVED that the list of accounts be approved.

**123. Planning**

 Planning lists were circulated and received as follows:

 Validated Applications:

 10th October 2016

 18th October 2016

 24th October 2016

 Planning Decisions:

 3rd – 7th October 2016

 10th – 14th October 2016

 17th – 21st October 2016

 No objections were made.

It was reported that a licensing application had been submitted for a premises in the high street and that objections had been made on behalf of the Town Council.

In the absence of any further business, the Mayor thanked everyone for their attendance and closed the meeting.