**MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL**

**Held on Tuesday 10th July 2018 at 6.30pm at Normanton Town Hall**

**Present:** Councillor D. Appleyard

Councillor Miss J. Farrar

Councillor J. Hepworth

Councillor S. Hudson

Councillor Mrs H.W. Jones

Councillor Mrs L. Masterman

Councillor B. Mayne

Councillor Mrs P. Mayne

Councillor Mrs A. Moran

Councillor R. Seal

Councillor Mrs M. Vickers – Deputy Mayor

Councillor A. Wassell

Councillor K. Wilson, JP

Councillor Mrs A. Wood

**Councillors Absent:** Councillor R. Best, Councillor Mrs E. Blezard, Councillor Miss J. Botterill, Councillor G. Croft, Councillor F.D Jones, Councillor Mrs C. Moran, BEM, Councillor E. Moran, Councillor B. Smith.

**59. Mayors Welcome and Announcements**

In the absence of the Mayor, the Deputy Mayor welcomed everyone to the meeting.

The Mayors Chaplain led the Council in prayers.

A report was circulated outlining the Mayoral engagements for the coming month - RESOLVED that the report be received and noted.

**60. Apologies for Absence**

The following apologies were received and confidential reasons provided to members:

Councillor R Best – Apologies received and approved.

Councillor Mrs E Blezard - Apologies received and approved.

Councillor Miss J Botterill - Apologies received and approved.

Councillor F D Jones - Apologies received and approved.

Councillor Mrs C Moran, BEM - Apologies received and approved.

Councillor E Moran - Apologies received and approved.

Councillor B Smith - Apologies received and approved.

RESOLVED that the apologies be received and approved where indicated.

**61. Declarations of Interest**

Members were reminded to declare an interest on any item on the agenda in which they had an interest which was not already declared on their register of interests form.

The following declarations were made:

Councillor J Hepworth

Planning - Non-Pecuniary Interest

Member of the WMDC Planning Committee

Councillor A Wassell

Planning - Non-Pecuniary Interest

Member of the WMDC Planning Committee

**62. Public Bodies (Admission to Meetings) Act 1960**

There were no items of a confidential nature that required exclusion of the public and press.

**63. Members of the Public**

The members of the public present did not wish to ask questions.

**64. Friends of Lock Lane Altofts**

Representatives from FOLLA were in attendance to provide members with an update on an art / heritage project at Lock Lane Park in Altofts.

It was reported that following a grant from the lottery to research local history, a book was published which had then raised £3,400.00.

It was hoped that the funds raised would be able to be put towards a heritage memorial to honour the history that was uncovered in the research for the book.

Discussions had been held with WMDC councillors and permission has been given in principal for a memorial.

FOLLA were now in a position to move forward with project ideas after researching local artists and asked for members suggestions or any useful contacts of people who may wish to get involved.

Members were asked to provide any ideas to the Town Clerk who would forward them on to FOLLA.

The Deputy Mayor wished Friends of Lock Lane Altofts well with their project and asked them to report back with progress.

**65. Spawforths**

Spawforths were in attendance to give a presentation on the local plan and some potential housing sites that they may put forward for consideration.

The local plan is reviewed every five years and looks at space for housing and development. Spawforths are working for a number of clients including WDH, Avant Homes, Taylor Wimpy and John Hughes.

It is important to note that some of these sites may be selected and brought forward for housing and some may not. WMDC’s priority is to spread the housing allocation across the district to where it is needed and appropriate.

The key sites are:

Queen Elizabeth Drive – 300 homes

The Brickworks – 100 homes

Station Road – 550 homes

Traffic plans will be put together and looked at in depth along with local infrastructure needs. WMDC will have to consider how local services will cope and funding will be available to WMDC from developers through CIL and S106.

Members expressed concern that Normanton and Altofts seem to be taking more and more housing. It was reported that housing is needed in all areas to meet demand and the final locations selected will be a political decision by WMDC.

Spawforths were thanked for attending and sharing this information at an early stage.

**66. Minutes – Meeting of Council**

RESOLVED that the minutes of a meeting of Normanton Town Council held on Tuesday 5th June 2018 (Minute Numbers 34-58; Pages 9-15) were received as a true record and the contents therein be approved.

(Proposed by Councillor A. Wassell / Seconded by Councillor K. Wilson, JP)

**67. Minutes – Special Projects Committee**

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 6th June 2018 (Minute Numbers 1-7; Pages 1-7) were received as a true record and the contents therein be approved.

(Proposed by Councillor K. Wilson, JP / Seconded by Councillor A. Wassell)

**68. Minutes – Special Projects Committee**

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 27th June 2018 (Minute Numbers 8-13; Pages 8-11) were received as a true record and the contents therein be approved.

(Proposed by Councillor Mrs P. Mayne / Seconded by Councillor Mrs A. Moran)

**69. Alice Bacon Memorial Trust**

The Deputy Mayor asked if there were any nominations to be referred to the Alice Bacon Trust.

Members asked for clarification on the appointment of representatives from the Council.

RESOLVED that the item be deferred pending further information.

**70. Correspondence**

The Town Clerk reported that a number of positive comments had been received from Social Media and direct emails following the Party @ Haw Hill Park.

Members agreed that the event had gone very well and congratulated the Special Projects Committee for their hard work in organising the event.

**71. External Organisations**

Councillor Miss J Farrar thanked members of the Town Council for their support of the Alzheimer’s Society Coffee Morning which had raised £378.00.

She also recorded her personal appreciation to Councillor Mrs M Vickers for her baking and to Donna Johnston, Helen Senior and Carley Hayes who had supported her and set up the event beautifully.

Councillor S Hudson reported that the defibrillators provided by the Mayors Charity Appeal 2017/18 had been handed over and would soon be available in the community.

**72. Outside Bodies**

There were no updates from members on Outside Bodies.

**73. Accounts for Payment**

RESOLVED that the list of accounts for payment totalling £37,442.92 and card payments totalling £1,261.34 be approved.

**74. Planning**

The Planning applications received since the last meeting were circulated

RESOLVED that the planning lists be noted and that no objections are made.

In the absence of any further business, the Deputy Mayor thanked everyone for their attendance and closed the meeting.