**MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL**

**Held on Tuesday 8th March 2016**

**Present:** Councillor D Appleyard

 Councillor R Best

 Councillor J Botterill

 Councillor J Hepworth

 Councillor S Hudson

 Councillor F D Jones – Mayor

 Councillor Mrs H W Jones

 Councillor Mrs L Masterman

 Councillor B Mayne

 Councillor Mrs P Mayne

 Councillor Mrs A Moran

 Councillor Mrs C Moran

 Councillor R Seal

 Councillor B Smith

 Councillor A Wassell

 Councillor K Wilson

**Public:** Neil Marsay – Yorkshire Ambulance Service

 PCSO 359 Caroline Hall – Normanton NPT

**169. Welcome & Apologies**

The Mayor welcomed everyone to the meeting. Member’s apologies for their inability to attend were recorded in the apology book.

The Mayors Chaplin led the Council in prayers.

**170. Mayors Announcements**

The Mayor reported that he would be attending the following events in the coming month:

7th March Presentation of Easter Prizes at Martin Frobisher Infants School

11th March Presentation of Easter Prizes at Normanton Common Primary Academy

14th March Commonwealth Day

14th March Presentation of Easter Prizes at Newlands Primary School

14th March Dr Jackson Cancer Fund AGM and Supper

16th March Presentation of Easter Prizes at All Saints Infant School

16th March Presentation of Easter Prizes at Normanton Junior Academy

16th March Presentation of Easter Prizes at Altofts Junior School

17th March Presentation of Easter Prizes at St John the Baptist Catholic Primary School

18th March Presentation of Easter Prizes at Lee Brigg Infants School

 18th March Mayors Charity Concert

 23rd March Easter Egg Hunt at Haw Hill Park

25th March Easter Bonnet and Egg Judging at Haven Lodge Care Home

**171. Members Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item(s) in which they had an interest in accordance with the code of conduct.

The following declarations were made:

Councillor A Wassell

Non Pecuniary Interest – Planning

Member of the WMDC Planning Committee

Councillor J Hepworth

Non Pecuniary Interest – Small Grants

Member of the Alice Bacon Trust

Councillor Mrs P Mayne

Non Pecuniary Interest – Small Grants

Member of the Alice Bacon Trust

Councillor Mrs C Moran

Non Pecuniary – Small Grants

Member of the Alice Bacon Trust

Councillor Mrs L Masterman

Non Pecuniary – Small Grants

Member of the Alice Bacon Trust

Councillor Mrs H W Jones

Non Pecuniary – Small Grants

Member of the Alice Bacon Trust

Councillor S Hudson

Non Pecuniary – Small Grants

Member of St John Ambulance

**172. Public Bodies (Admission to Meetings) Act 1960**

There were no items of a confidential nature from which the public and press were required to be excluded.

**173. Members of the Public.**

 PCSO 359 Hall provided the revised PACT meeting dates:

 29th March

 26th April

 17th May

 14th June

 15th July

All PACT meetings are held at Normanton Fire Station from 6:00pm-7:00pm.

**174. Defibrillator Presentation**

Neil Marsay of the Yorkshire Ambulance Service was in attendance to give a presentation on the benefit of defibrillators in the community.

Defibrillators provide the best survival rates for cardiac arrest.

The standard NHS response time for an ambulance is eight minutes but a defibrillator applied within five minutes can significantly improve the chances of surviving a cardiac arrest.

The key factors are:

* Early recognition
* Early 999 call
* Early bystander support (with 999 support on the phone)

A defibrillator on the outside of the Town Hall could be available to someone inside or outside of the building in an emergency.

There is very little maintenance required and the machine is locked in a coded cabinet.

A power supply would be needed to allow the machine to charge.

The costs are:

Defibrillator £2,000

Cabinet £500

Pads/Battery £25 a year

Members were very supportive of the suggestion and requested that the matter be referred to the Finance and General Purposes Committee.

**175. Minutes of Council Meeting**

RESOLVED that the minutes of a meeting of Normanton Town Council held on Tuesday 9th February 2016 (Minute Numbers 142-164; Pages 47-55) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs C Moran / Seconded by Councillor Mrs P Mayne)

**176. Minutes of Special Projects Committee**

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 10th February 2016 (Minute Numbers 107-115; Pages 57-63) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs P Mayne / Seconded by Councillor Mrs C Moran)

**177. Minutes of Consultative Group**

RESOLVED that the minutes of a meeting of the Consultative Group held on Thursday 11th February 2016 (Minute Numbers 38-42; Pages 35-43) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor B Smith / Seconded by Councillor Mrs A Moran)

**178. Minutes of Extra-Ordinary Meeting of Council**

RESOLVED that the minutes of an Extra-Ordinary Meeting of Normanton Town Council the held on Tuesday 16th February 2016 (Minute Numbers 165-168; Pages 56-57) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs C Moran / Seconded by Councillor B Smith)

**179. Minutes of the Town Centre Partnership**

RESOLVED that the minutes of a meeting of the Town Centre Partnership held on Wednesday 24th February 2016 (Minute Numbers 6-9; Pages 8-9) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs P Mayne / Seconded by Councillor Mrs H W Jones)

**180. Minutes of the Public Relations Committee**

RESOLVED that the minutes of a meeting of the Public Relations Committees held on Tuesday 1st March 2016 (Minute Numbers 9-16; Pages 8-9) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs P Mayne / Seconded by Councillor Mrs C Moran)

**181. Correspondence**

The following items of correspondence were received:

Beatrix Knowles

RESOLVED that the letter regarding road safety at ASDA be received and that:

1. A copy has been sent to WMDC Highways for their response;
2. PCSO 359 Hall advised that she would look into the parking issues raised;
3. Copies of the letter be sent to Councillor Mrs E Blezard and Councillor A Wassell.

William Foley of Ontario, Canada

RESOLVED that the letter regarding Newland Hall be received and that a response be sent with an offer to meet if required.

Yorkshire Local Councils Associations

RESOLVED that the petition regarding Planning appeals be circulated to members and that the Town Council support the petition.

**182. Appointment of Mayor Elect, Deputy Mayor Elect and Mayoral Party Elect for 2016/17**

RESOLVED that Councillor D Appleyard be appointed as Mayor Elect for the 2016/17 municipal year.

 RESOLVED that Councillor S Hudson be appointed as Deputy Mayor Elect for the 2016/17 municipal year.

 RESOLVED that Councillor F D Jones be appointed as Honorary Mayor Elect for the 2016/17 municipal year to assist and accompany the newly appointed Civic heads in their year in office.

**183. Small Grants 2015/16**

RESOLVED that the Small Grants detailed in the schedule be approved for payment:

|  |  |
| --- | --- |
| **Organisation:** | **Amount:** |
| 5 Towns Musical Theatre Society | £250.00 |
| Normanton St Johns Cricket | £500.00 |
| Altofts Methodist Shell Group | £400.00 |
| Prince of Wales Hospice | £200.00 |
| St John Ambulance | £420.00 |
| Normanton and District Lions Club | £250.00 |
| Friends of Newfield House | £218.00 |
| Normanton Camera Club | £250.00 |
| Altofts Welfare Bowling Club | £295.00 |
| Altofts Community & Sports Foundation | £500.00 |
| NASCA | £50.00 |
| Normanton Knights ARLFC | £379.99 |
| Alice Bacon Memorial Trust | £500.00 |
| Smirthwaite Park Bowling Club | £475.00 |
| Spectrum Children’s Drama Company | £300.00 |
| **Total** | **£4,988.00** |

**184. Reports from Outside Bodies**

RESOLVED that the minutes of the Meet ‘n’ Eats Diner meeting on 27th January 2016 be received.

Councillor Mrs C Moran reported that the Luncheon Club was going very well and urged members to call in.

Common School – Glynn Bishop had resigned as Head teacher to take up a post as Improvement Officer at the Academy Trust.

The Deputy Head was currently standing in.

Freeston Foundation – The foundation provides grants for under 25s but is not very widely known.

An article could be included in the newsletter or Town Guide.

Butterflies – The vacancy for Jill Hickman’s position had been advertised and temporary cover was in place.

The next meeting in on 13th April at 4:00pm.

**185. Planning**

Planning lists were circulated as follows – No objections were received.

Validated Applications

8th February 2016

17th February 2016

24th February 2016

Planning Decisions

1st – 5th February 2016

8th – 12th February 2016

15th – 19th February 2016

**186. Accounts for Payment**

RESOLVED that the list of accounts for payment in March totalling £14,007.50 plus a supplementary list totalling £3,954.99 be approved for payment.

In the absence of any further business, the Mayor thanked everyone for their attendance and closed the meeting.